

BOARD OF TRUSTEES REGULAR PUBLIC MEETING

DATE: FEBRUARY 18, 2025

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Reports
2. Approval of Warrants
3. Approval of January 21, 2025 Meeting Synopsis

REGULAR AGENDA

1. Discussion and Decision – RFP for Website Design
2. Discussion and Decision – Creation of Division Chief of Training and Division Chief of Maintenance
3. Discussion – Possible Partnership with Fort Ellis Fire Service Area–*Standing Agenda Item*
4. Discussion – Replacement of Rae Fire Station – *Standing Agenda Item*
5. Volunteer Firefighters Association Report – *Standing Agenda Item*
6. Fire Chief's Report
7. Trustees' Activities
8. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

February 18, 2025



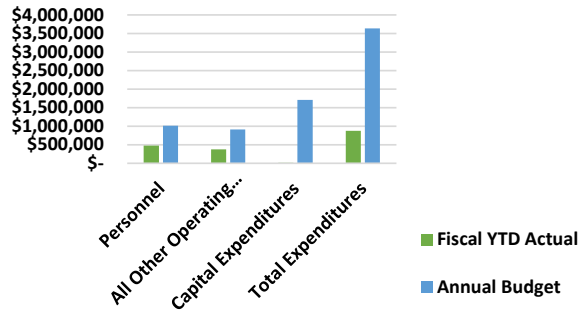
Dashboard for January 2025

At a glance...

	Current month*	Prior year		Calendar YTD
General Fund Cash Balance*	\$ 982,528	\$ 2,388,570	Number of Calls	44
Taxes Receivable*	\$ 1,960,691	\$ 817,276	Number of Volunteers	36
Accounts Payable	\$ (1,520)	\$ 6,846	Number of Training Sessions	5
			Number of Training Hours	443

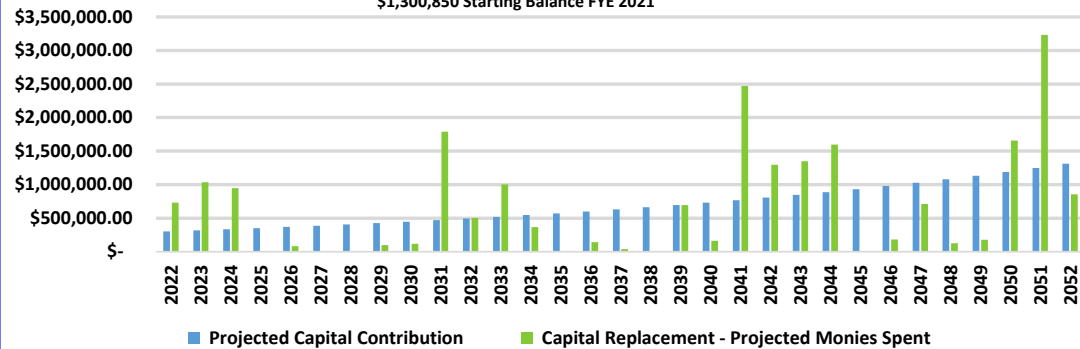
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

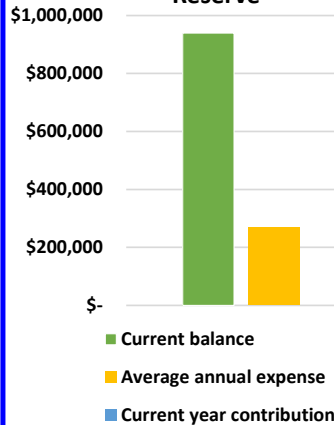


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



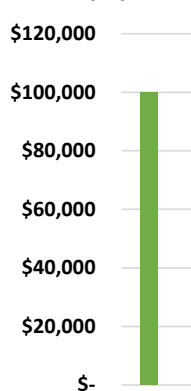
Apparatus and Equipment Reserve



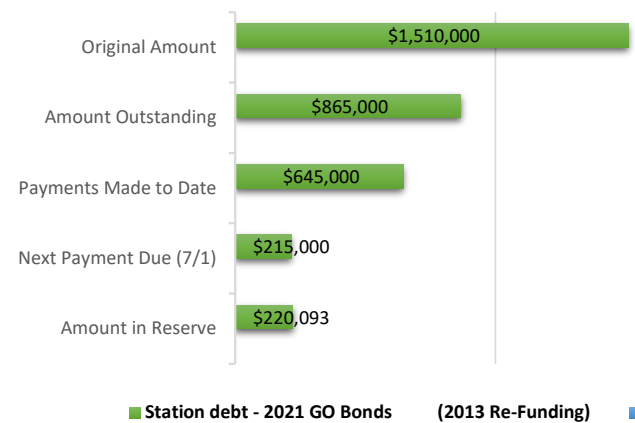
Capital Improvement Reserve



Operational Contingency Fund



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of January 31, 2025

	TOTAL	
	AS OF JAN 31, 2025	AS OF JAN 31, 2024 (PY)
ASSETS		
Current Assets		
Bank Accounts	\$2,581,734	\$3,968,188
Accounts Receivable	\$0	\$2,392
Other Current Assets	\$2,196,200	\$1,059,092
Total Current Assets	\$4,777,934	\$5,029,673
Fixed Assets		
180000 Capital Assets	4,552,302	4,138,008
Total Fixed Assets	\$4,552,302	\$4,138,008
TOTAL ASSETS		
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ (1,709)	\$6,846
Credit Cards	\$0	\$4,315
Other Current Liabilities	\$65,894	\$74,296
Total Current Liabilities	\$64,185	\$85,457
Long-Term Liabilities	\$1,298,295	\$1,463,972
Total Liabilities	\$1,362,479	\$1,549,429
Equity		
241000 Unrestricted Fund Balance	1,650,810	2,172,846
241001 General fixed asset acct group	4,552,302	4,149,670
241002 General LT debt account group	(1,328,470)	(1,461,855)
241003 Nonspendable Fund Balance	24,369	24,369
241100 Reserved Fund Balance		
241200 Assigned to vol firefighters		
Net Revenue	1,472,538	1,146,158
Total Equity	\$7,967,757	\$7,618,251
TOTAL LIABILITIES AND EQUITY	\$9,330,236	\$9,167,680

Note

FS disclaimer: This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024_2025 - FY25 P&L

July 2024 - January 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Revenue			
310000 Taxes	2,212,889	2,227,009	99.00 %
315000 On-behalf payment from State		127,000	
316000 Entitlement Share	45,187	42,461	106.00 %
320000 Firefighter fundraising event	2,998	2,500	120.00 %
350000 Ambulance Transportation	9,546	40,000	24.00 %
360000 Miscellaneous Revenues	5,491	5,000	110.00 %
365000 Contributions and Donations	1,340	1,000	134.00 %
370000 Investment Earnings	60,423	80,000	76.00 %
380000 Proceeds From Sale of Equipment	7,000		
Total Revenue	\$2,344,875	\$2,524,970	93.00 %
GROSS PROFIT	\$2,344,875	\$2,524,970	93.00 %
Expenditures			
420000 Public Safety Expenses	26,371	60,000	44.00 %
420100 Personnel Services	478,929	1,015,600	47.00 %
420200 Supplies	20,242	32,000	63.00 %
420220 Meals/Incentives	54,207	61,000	89.00 %
420240 Fuel	23,166	50,000	46.00 %
420310 Election Costs		7,000	
420320 Professional Subscription/Dues	18,103	21,000	86.00 %
420330 Community Outreach/Education	8,941	10,000	89.00 %
420340 Utility Services	27,852	70,000	40.00 %
420350 Professional Services	22,369	63,000	36.00 %
420390 Firefighter Physicals	300	25,000	1.00 %
420400 Training/Travel - Trustees		2,000	
420420 Facilities	16,770	20,000	84.00 %
420500 Insurance	38,357	90,000	43.00 %
420930 Safety Equipment	54,811	80,000	69.00 %
420940 Apparatus	66,020	100,000	66.00 %
420960 Special Projects	81		
420970 Capital outlay	15,818	1,707,998	1.00 %
490100 Debt Service		220,093	
669100 Other Charges		500	
Total Expenditures	\$872,337	\$3,635,191	24.00 %
NET OPERATING REVENUE	\$1,472,538	\$ (1,110,221)	(133.00 %)
NET REVENUE	\$1,472,538	\$ (1,110,221)	(133.00 %)

Note

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Hyalite Rural Fire District

Transaction List by Vendor

January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Alexi Ness						
01/05/2025	Bill	Jan 2025 Reimb	Yes	Hubdoc - https://app.hubdoc.com/document/674833458 - INVJan 2025 Reimb	202100 Accounts Payable	\$58.12
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104974 - INVJuly - September 2024	202100 Accounts Payable	\$204.75
01/29/2025	Bill Payment (Check)	7805687	Yes		100000 Cash/Investments:101000 General Fund	(\$262.87)
Alex Phillips						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104928 - INVJuly - September 2024	202100 Accounts Payable	\$83.89
01/29/2025	Bill Payment (Check)	7805688	Yes		100000 Cash/Investments:101000 General Fund	(\$83.89)
Allie Kuntz						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245895 - INVNov 24 Call Response	202100 Accounts Payable	\$284.40
01/14/2025	Bill Payment (Check)	7805659	Yes		100000 Cash/Investments:101000 General Fund	(\$284.40)
Amazon Capital Services						
01/03/2025	Bill	1MN6-43LF-9PYD	Yes	Hubdoc - https://app.hubdoc.com/document/667653754 - INV1MN6-43LF-9PYD	202100 Accounts Payable	\$37.99
01/03/2025	Bill	13T3-3QWN-9YNH	Yes	Hubdoc - https://app.hubdoc.com/document/667653765 - INV13T3-3QWN-9YNH	202100 Accounts Payable	\$43.13
01/03/2025	Bill	1Q61-ND46-C4XQ	Yes	Hubdoc - https://app.hubdoc.com/document/667653768 - INV1Q61-ND46-C4XQ	202100 Accounts Payable	\$219.84
01/14/2025	Bill Payment (Check)	7805683	Yes		100000 Cash/Investments:101000 General Fund	(\$300.96)
01/15/2025	Bill	1NCR-6V91-91VK	Yes	Hubdoc - https://app.hubdoc.com/document/674833465 - INV1NCR-6V91-91VK	202100 Accounts Payable	\$41.78
01/21/2025	Bill	14HR-HGFF-NDWR	Yes	Hubdoc - https://app.hubdoc.com/document/674833472 - INV14HR-HGFF-NDWR	202100 Accounts Payable	\$181.94
01/29/2025	Bill Payment (Check)	7805708	Yes		100000 Cash/Investments:101000 General Fund	(\$223.72)
American Heart Association						
01/12/2025	Expense		Yes		210585 Costco Citi Card - Malone 5334	\$108.00
Anna French						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	\$254.48
01/29/2025	Bill Payment (Check)	7805689	Yes		100000 Cash/Investments:101000 General Fund	(\$254.48)
BALCO						
01/07/2025	Bill	81955	Yes	Hubdoc - https://app.hubdoc.com/document/667653753 - INV81955	202100 Accounts Payable	\$217.00
01/14/2025	Bill Payment (Check)	7805684	Yes		100000 Cash/Investments:101000 General Fund	(\$217.00)
Best Rate Diesel and Repair, Inc.						
01/02/2025	Bill	22584	Yes	Hubdoc - https://app.hubdoc.com/document/674833470 - INV22584	202100 Accounts Payable	\$1,653.88
01/14/2025	Bill Payment (Check)	7805675	Yes		100000 Cash/Investments:101000 General Fund	(\$1,350.98)
01/29/2025	Bill Payment (Check)	7805702	Yes		100000 Cash/Investments:101000 General Fund	(\$1,653.88)
Billion Auto Group						
01/02/2025	Expense		Yes		210580 Costco Citi Card - Prato 6073	\$133.73
BlueCross BlueShield of Montana						
01/01/2025	Bill	X6A680/1.1.25	Yes	Hubdoc - https://app.hubdoc.com/document/657245926 - INVX6A680/1.1.25	202100 Accounts Payable	\$4,715.17
01/14/2025	Bill Payment (Check)	7805681	Yes		100000 Cash/Investments:101000 General Fund	(\$4,020.23)
Bound Tree Medical						
01/01/2025	Bill	201291/01-01-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653791 - INV201291/01-01-2025	202100 Accounts Payable	\$546.00
01/14/2025	Bill Payment (Check)	7805679	Yes		100000 Cash/Investments:101000 General Fund	(\$546.00)
Brandon Pelton						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104980 - INVJuly - September 2024	202100 Accounts Payable	\$346.09
01/29/2025	Bill Payment (Check)	7805690	Yes		100000 Cash/Investments:101000 General Fund	(\$346.09)
Brennan Lyle						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245897 - INVNov 24 Call Response	202100 Accounts Payable	\$347.60
01/14/2025	Bill Payment (Check)	7805660	Yes		100000 Cash/Investments:101000 General Fund	(\$347.60)
Brian Nickolay.						
01/10/2025	Bill		Yes	Hubdoc - https://app.hubdoc.com/document/609439478 - INV9.11.2024	202100 Accounts Payable	\$2,359.06
01/10/2025	Bill Payment (Check)	7805655	Yes		100000 Cash/Investments:101000 General Fund	(\$2,359.06)
CenturyLink - PO Box 2956, Phoenix, AZ						
01/10/2025	Bill	333474739/01-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/674833508 - INV333474739/01-10-2025	202100 Accounts Payable	\$53.57
01/29/2025	Bill Payment (Check)	7805713	Yes		100000 Cash/Investments:101000 General Fund	(\$53.57)
CenturyLink - P.O Box 2961, Phoenix, AZ						
01/01/2025	Bill	333183121/01-01-	Yes	Hubdoc - https://app.hubdoc.com/document/667653793 -	202100 Accounts Payable	\$140.97

Hyalite Rural Fire District

Transaction List by Vendor

January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
		2025		INV333183121/01-01-2025		
01/14/2025	Bill Payment (Check)	7805680	Yes		100000 Cash/Investments:101000 General Fund	(\$140.97)
Charter Communications						
01/07/2025	Bill	172844901010725	Yes	Hubdoc - https://app.hubdoc.com/document/667653776 - INV172844901010725	202100 Accounts Payable	\$273.22
01/14/2025	Bill Payment (Check)	7805685	Yes	8313200110672244	100000 Cash/Investments:101000 General Fund	(\$273.22)
Christopher Leeper						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104992 - INVJuly - September 2024	202100 Accounts Payable	\$137.71
01/29/2025	Bill Payment (Check)	7805691	Yes		100000 Cash/Investments:101000 General Fund	(\$137.71)
Citi Card						
01/16/2025	Bill	3990/01-16-2025	Yes	Hubdoc - https://app.hubdoc.com/document/674833564 - INV3990/01-16- 2025	202100 Accounts Payable	\$4,926.81
01/29/2025	Bill Payment (Check)	7805709	Yes		100000 Cash/Investments:101000 General Fund	(\$4,926.81)
Connect Telephone and Computer Group						
01/01/2025	Bill	133341	Yes	Hubdoc - https://app.hubdoc.com/document/667653761 - INV133341	202100 Accounts Payable	\$60.00
01/14/2025	Bill Payment (Check)	7805671	Yes		100000 Cash/Investments:101000 General Fund	(\$60.00)

Hyalite Rural Fire District

Transaction List by Vendor

January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Conterra						
01/15/2025	Expense		Yes		210580 Costco Citi Card - Prato 6073	\$494.34
Costco Wholesale						
01/09/2025	Expense		Yes		210580 Costco Citi Card - Prato 6073	\$255.46
01/12/2025	Expense		Yes		210585 Costco Citi Card - Malone 5334	\$1,071.36
Delta Dental						
01/01/2025	Bill	17272-51213/1.1.25	Yes	Hubdoc - https://app.hubdoc.com/document/*****4837 - INV17272-51213/1.1.25	202100 Accounts Payable	\$188.70
01/14/2025	Bill Payment (Check)	7805676	Yes		100000 Cash/Investments:101000 General Fund	(\$188.70)
DirectTV						
01/01/2025	Bill	029404001X250113	Yes	Hubdoc - https://app.hubdoc.com/document/667683810 - INV029404001X250113	202100 Accounts Payable	\$187.98
01/14/2025	Bill Payment (Check)	7805682	Yes	029404001	100000 Cash/Investments:101000 General Fund	(\$187.98)
Edward Yewer						
01/29/2025	Bill	Oct - Dec 2024	Yes		202100 Accounts Payable	\$163.10
01/29/2025	Bill Payment (Check)	7805692	Yes		100000 Cash/Investments:101000 General Fund	(\$163.10)
Evan Jones						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245904 - INVNov 24 Call Response	202100 Accounts Payable	\$363.40
01/14/2025	Bill Payment (Check)	7805661	Yes		100000 Cash/Investments:101000 General Fund	(\$363.40)
Fisher's Technology						
01/06/2025	Bill	1436835	Yes	Hubdoc - https://app.hubdoc.com/document/667653748 - INV1436835	202100 Accounts Payable	\$149.46
01/14/2025	Bill Payment (Check)	7805674	Yes		100000 Cash/Investments:101000 General Fund	(\$149.46)
FURS						
01/10/2025	Check	ERIC	Yes		100000 Cash/Investments:101000 General Fund	(\$11,375.90)
General Distributing Co.						
01/09/2025	Bill	0001460528	Yes	Hubdoc - https://app.hubdoc.com/document/674833461 - INV0001460528	202100 Accounts Payable	\$66.19
01/29/2025	Bill Payment (Check)	7805705	Yes	56625	100000 Cash/Investments:101000 General Fund	(\$66.19)
Google						
01/02/2025	Expense		Yes		210570 Costco Citi Card - Nickolay 7029	\$237.60
Hyalite Fire Volunteer Association						
01/16/2025	Check	7805686	Yes		100000 Cash/Investments:101000 General Fund	(\$12,165.42)
Incidental Wildland						
01/12/2025	Expense		Yes		210585 Costco Citi Card - Malone 5334	\$14.21
Industrial Comm & Elec of Bozeman						
01/08/2025	Bill	35067	Yes	Hubdoc - https://app.hubdoc.com/document/667653752 - INV35067	202100 Accounts Payable	\$6,963.00
01/14/2025	Bill Payment (Check)	7805656	Yes		100000 Cash/Investments:101000 General Fund	(\$21,263.25)
Jake Krieger						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/508224358 - INV1.25.24	202100 Accounts Payable	\$134.32
01/29/2025	Bill Payment (Check)	7805693	Yes		100000 Cash/Investments:101000 General Fund	(\$134.32)
Jake TeSelle						
01/29/2025	Bill	Dec 2024	Yes		202100 Accounts Payable	\$210.37
01/29/2025	Bill Payment (Check)	7805694	Yes		100000 Cash/Investments:101000 General Fund	(\$210.37)
Kade O'Brian						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245902 - INVNov 24 Call Response	202100 Accounts Payable	\$647.80
01/14/2025	Bill Payment (Check)	7805662	Yes		100000 Cash/Investments:101000 General Fund	(\$647.80)
Kamp Implement Co.						
01/21/2025	Bill	CT75232	Yes	Hubdoc - https://app.hubdoc.com/document/674833477 - INVCT75232	202100 Accounts Payable	\$596.69
01/29/2025	Bill Payment (Check)	7805711	Yes		100000 Cash/Investments:101000 General Fund	(\$596.69)
Kenyon Noble						
01/27/2025	Bill	789918/01-27-2025	Yes	Hubdoc - https://app.hubdoc.com/document/674833515 - INV789918/01-27-2025	202100 Accounts Payable	\$255.65
01/29/2025	Bill Payment (Check)	7805707	Yes		100000 Cash/Investments:101000 General Fund	(\$255.65)
L.N. Curtis and Sons						
01/07/2025	Bill	INV903140	Yes	Hubdoc - https://app.hubdoc.com/document/674833482 - INVINV903140	202100 Accounts Payable	\$29,455.84
01/29/2025	Bill Payment (Check)	7805704	Yes		100000 Cash/Investments:101000 General Fund	(\$29,455.84)
Luke Maxwell						
01/29/2025	Bill	Oct - Dec 2024	Yes		202100 Accounts Payable	\$111.15
01/29/2025	Bill Payment (Check)	7805695	Yes		100000 Cash/Investments:101000 General Fund	(\$111.15)
Montana Dept. of Revenue						
01/10/2025	Check	FIB Epay	Yes		100000 Cash/Investments:101000 General Fund	(\$2,281.00)

Montana Firemen's Association

Hyalite Rural Fire District

Transaction List by Vendor
January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
01/10/2025	Check	7805654	Yes		100000 Cash/Investments:101000 General Fund	(\$500.54)
Montana State Fund						
01/02/2025	Bill	20290981	Yes	Hubdoc - https://app.hubdoc.com/document/667653741 - INV20290981	202100 Accounts Payable	\$3,741.66
01/14/2025	Bill Payment (Check)	7805677	Yes	03-134600-0	100000 Cash/Investments:101000 General Fund	(\$3,741.66)
Montana State University						
01/09/2025	Bill	161-143	Yes	Hubdoc - https://app.hubdoc.com/document/667653736 - INV161-143	202100 Accounts Payable	\$190.00
01/14/2025	Bill Payment (Check)	7805668	Yes		100000 Cash/Investments:101000 General Fund	(\$190.00)

Hyalite Rural Fire District

Transaction List by Vendor

January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
NAPA Auto Parts						
01/14/2025	Bill Payment (Check)	7805669	Yes	12342	100000 Cash/Investments:101000 General Fund	(\$598.64)
Nathaniel Leahy						
01/29/2025	Bill	Oct - Dec 2024	Yes		202100 Accounts Payable	\$55.57
01/29/2025	Bill Payment (Check)	7805706	Yes		100000 Cash/Investments:101000 General Fund	(\$55.57)
Nick Valera						
01/29/2025	Bill	Dec 2024	Yes		202100 Accounts Payable	\$17.55
01/29/2025	Bill Payment (Check)	7805696	Yes		100000 Cash/Investments:101000 General Fund	(\$17.55)
Noah Welch						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104948 - INVJuly - September 2024	202100 Accounts Payable	\$117.00
01/29/2025	Bill Payment (Check)	7805697	Yes		100000 Cash/Investments:101000 General Fund	(\$117.00)
Northwestern Energy						
01/10/2025	Bill	3091809-8/01-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653789 - INV3091809-8/01-10-2025	202100 Accounts Payable	\$1,590.44
01/10/2025	Bill	0180737-7/01-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653783 - INV0180737-7/01-10-2025	202100 Accounts Payable	\$352.48
01/10/2025	Bill	1196979-7/01-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653780 - INV1196979-7/01-10-2025	202100 Accounts Payable	\$587.10
01/10/2025	Bill	3252724-4/01-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653790 - INV3252724-4/01-10-2025	202100 Accounts Payable	\$232.52
01/13/2025	Bill	0180089-5/01-13-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653781 - INV0180089-5/01-13-2025	202100 Accounts Payable	\$163.45
01/14/2025	Bill Payment (Check)	7805678	Yes		100000 Cash/Investments:101000 General Fund	(\$2,925.99)
Owenhouse-Ace Hardware						
01/03/2025	Expense		Yes		210580 Costco Citi Card - Prato 6073	\$39.99
01/27/2025	Bill	191619/01-27-2025	Yes	Hubdoc - https://app.hubdoc.com/document/674873211 - INV191619/01-27-2025	202100 Accounts Payable	\$2,256.89
01/29/2025	Bill Payment (Check)	7805715	Yes		100000 Cash/Investments:101000 General Fund	(\$2,256.89)
People Facts						
01/01/2025	Bill	2024120554	Yes	Hubdoc - https://app.hubdoc.com/document/667653746 - INV2024120554	202100 Accounts Payable	\$16.67
01/14/2025	Bill Payment (Check)	7805663	Yes		100000 Cash/Investments:101000 General Fund	(\$16.67)
PERS						
01/10/2025	Check	ERIC	Yes		100000 Cash/Investments:101000 General Fund	(\$379.40)
Pinion						
01/14/2025	Bill Payment (Check)	7805657	Yes		100000 Cash/Investments:101000 General Fund	(\$2,500.00)
01/31/2025	Bill	PN077819	Yes	Hubdoc - https://app.hubdoc.com/document/680101312 - INVPN077819	202100 Accounts Payable	\$2,500.00
Pintler Billing Services						
01/02/2025	Expense	1910	Yes	Hubdoc - https://app.hubdoc.com/document/667653760 - INV1910	100000 Cash/Investments:101000 General Fund	(\$768.55)
RAE Water						
01/22/2025	Bill	FIRE-00/01.2025	Yes	Hubdoc - https://app.hubdoc.com/document/674833453 - INVFIRE-00/01.2025	202100 Accounts Payable	\$89.25
01/22/2025	Bill	GH5370-00/01.2025	Yes	Hubdoc - https://app.hubdoc.com/document/674833451 - INVGH5370-00/01.2025	202100 Accounts Payable	\$47.04
01/29/2025	Bill Payment (Check)	7805712	Yes		100000 Cash/Investments:101000 General Fund	(\$136.29)
Republic Services						
01/14/2025	Bill Payment (Check)	7805672	Yes		100000 Cash/Investments:101000 General Fund	(\$400.63)
Riley Wilson						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245900 - INVNov 24 Call Response	202100 Accounts Payable	\$189.60
01/14/2025	Bill Payment (Check)	7805664	Yes		100000 Cash/Investments:101000 General Fund	(\$189.60)
Robbie Treadwell						
01/29/2025	Bill	Oct - Dec 2024	Yes		202100 Accounts Payable	\$142.28
01/29/2025	Bill Payment (Check)	7805698	Yes		100000 Cash/Investments:101000 General Fund	(\$142.28)
Rocky Mountain Supply						
01/14/2025	Bill Payment (Check)	7805673	Yes		100000 Cash/Investments:101000 General Fund	(\$2,065.00)
Rosas Pizza						
01/08/2025	Expense		Yes	Training	210585 Costco Citi Card - Malone 5334	\$316.00
SCS Unlimited, Inc.						
01/09/2025	Bill	166147	Yes	Hubdoc - https://app.hubdoc.com/document/667653771 - INV166147	202100 Accounts Payable	\$1,961.25
01/09/2025	Bill	166304	Yes	Hubdoc - https://app.hubdoc.com/document/667653749 - INV166304	202100 Accounts Payable	\$75.00
01/14/2025	Bill Payment (Check)	7805670	Yes		100000 Cash/Investments:101000 General Fund	(\$2,036.25)
Sophie Smith						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/642859915 - INVOctober	202100 Accounts Payable	\$189.60

Hyalite Rural Fire District

Transaction List by Vendor
January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
				2024		
01/05/2025	Bill	Meal Reimb. 01-05-25	Yes	Hubdoc - https://app.hubdoc.com/document/667653763 - INVMeal Reimb. 01-05-25	202100 Accounts Payable	\$55.69
01/14/2025	Bill Payment (Check)	7805665	Yes		100000 Cash/Investments:101000 General Fund	(\$245.29)
Spectrum						
01/15/2025	Bill	8313200120380424/2.25	Yes	Hubdoc - https://app.hubdoc.com/document/674833509 - INV8313200120380424/2.25	202100 Accounts Payable	\$59.99
01/29/2025	Bill Payment (Check)	7805703	Yes		100000 Cash/Investments:101000 General Fund	(\$59.99)
Steve Nash						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104977 - INVJuly - September 2024	202100 Accounts Payable	\$85.18
01/29/2025	Bill Payment (Check)	7805699	Yes		100000 Cash/Investments:101000 General Fund	(\$85.18)
Town and Country Foods - 11th Ave.						
01/14/2025	Bill Payment (Check)	7805658	Yes		100000 Cash/Investments:101000 General Fund	(\$494.25)
Town & Country Foods - Field St						
01/01/2025	Bill	5863770/01-01-2025	Yes	Hubdoc - https://app.hubdoc.com/document/667653792 - INV5863770/01-01-2025	202100 Accounts Payable	\$92.58

Hyalite Rural Fire District

Transaction List by Vendor

January 2025

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
01/14/2025	Bill Payment (Check)	7805666	Yes		100000 Cash/Investments:101000 General Fund	(\$92.58)
Town Pump						
01/03/2025	Expense		Yes	E6	210100 Conoco	\$31.97
01/03/2025	Expense		Yes	C-6-3	210100 Conoco	\$48.11
01/05/2025	Expense		Yes	WT6	210100 Conoco	\$13.09
01/05/2025	Expense		Yes	E6-1	210100 Conoco	\$33.74
01/10/2025	Expense		Yes	C-6-5	210100 Conoco	\$32.88
01/11/2025	Expense		Yes	E6-1	210100 Conoco	\$6.29
01/12/2025	Expense		Yes	E6	210100 Conoco	\$31.21
01/12/2025	Expense		Yes	C-6-6	210100 Conoco	\$41.95
01/13/2025	Expense		Yes	A-6-1	210100 Conoco	\$14.75
01/15/2025	Expense		Yes	C-6-2	210100 Conoco	\$71.33
01/16/2025	Expense		Yes	E6	210100 Conoco	\$38.65
01/16/2025	Expense		Yes	C-6-3	210100 Conoco	\$57.78
01/17/2025	Expense		Yes	C-6-4	210100 Conoco	\$58.64
01/19/2025	Expense		Yes	C-6-6	210100 Conoco	\$35.15
01/22/2025	Expense		Yes	C-6-1	210100 Conoco	\$61.39
01/22/2025	Expense		Yes	A-6-1	210100 Conoco	\$15.86
01/23/2025	Expense		Yes	Card Replacement Fee	210100 Conoco	\$2.00
Tyler Holmes						
01/29/2025	Bill	Oct - Dec 2024	Yes	Hubdoc - https://app.hubdoc.com/document/626104975 - INVJuly - September 2024	202100 Accounts Payable	\$678.49
01/29/2025	Bill Payment (Check)	7805700	Yes		100000 Cash/Investments:101000 General Fund	(\$678.49)
Unemployment Insurance Division						
01/07/2025	Check	7805653	Yes		100000 Cash/Investments:101000 General Fund	(\$243.93)
United States Treasury						
01/10/2025	Check	FIB Epay	Yes		100000 Cash/Investments:101000 General Fund	(\$8,205.44)
USPS						
01/02/2025	Expense		Yes		210595 Costco Citi Card - Wyman 9122	\$34.72
Vbelts4less LLC						
01/09/2025	Expense		Yes		210580 Costco Citi Card - Prato 6073	\$87.67
Verizon						
01/23/2025	Bill	6104360272	Yes	Hubdoc - https://app.hubdoc.com/document/674833565 - INV6104360272	202100 Accounts Payable	\$713.26
01/29/2025	Bill Payment (Check)	7805710	Yes		100000 Cash/Investments:101000 General Fund	(\$713.26)
VFIS						
01/01/2025	Bill	55946131	Yes	Hubdoc - https://app.hubdoc.com/document/642859922 - INV55946131	202100 Accounts Payable	\$8,686.00
01/01/2025	Bill	151807131	Yes	Hubdoc - https://app.hubdoc.com/document/661246513 - INV151807131	202100 Accounts Payable	\$19,778.00
01/01/2025	Bill	151805131	Yes	Hubdoc - https://app.hubdoc.com/document/661246517 - INV151805131	202100 Accounts Payable	\$28,486.00
Wex Bank						
01/23/2025	Bill	102319951	Yes	Hubdoc - https://app.hubdoc.com/document/674873217 - INV102319951	202100 Accounts Payable	\$846.39
01/29/2025	Bill Payment (Check)	7805714	Yes	0203-00-109722-9	100000 Cash/Investments:101000 General Fund	(\$846.39)
Will Watson						
01/29/2025	Bill	Oct - Dec 2024	Yes		202100 Accounts Payable	\$65.52
01/29/2025	Bill Payment (Check)	7805701	Yes		100000 Cash/Investments:101000 General Fund	(\$65.52)
Zakkar Tusken						
01/01/2025	Bill	Dec 24 Call Response	Yes	Hubdoc - https://app.hubdoc.com/document/657245911 - INVNov 24 Call Response	202100 Accounts Payable	\$126.40
01/14/2025	Bill Payment (Check)	7805667	Yes		100000 Cash/Investments:101000 General Fund	(\$126.40)

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
01/02/2025	Expenditure	1910	Pintler Billing Services	Hubdoc - https://app.hubdoc.com/document/667653760 - INV1910 Medical billing for December 2024		-768.55 768.55
01/07/2025	Check	7805653	Unemployment Insurance Division	UI Account #206 2145		-243.93 243.93
01/10/2025	Check	ERIC	FURS			- 11,375.90 -4,857.23 -6,518.67
01/10/2025	Check	ERIC	PERS			-379.40 -176.62 -202.78
01/10/2025	Check	FIB	United States Treasury Epay			-8,205.44 -6,279.00 -963.22 -963.22
01/10/2025	Check	FIB	Montana Dept. of Revenue Epay			-2,281.00 -2,281.00
01/10/2025	Check	7805654	Montana Firemen's Association	Montana Firemen's Association		-500.54 -500.54
01/10/2025	Bill Payment (Check)	7805655	Brian Nickolay.			-2,359.06 -2,359.06
01/14/2025	Bill Payment (Check)	7805656	Industrial Comm & Elec of Bozeman			- 21,263.25 - 21,263.25
01/14/2025	Bill Payment (Check)	7805657	Pinion			-2,500.00

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-2,500.00
01/14/2025	Bill Payment (Check)	7805658	Town and Country Foods - 11th Ave.			-494.25
						-494.25
01/14/2025	Bill Payment (Check)	7805659	Allie Kuntz			-284.40
						-284.40
01/14/2025	Bill Payment (Check)	7805660	Brennan Lyle			-347.60
						-347.60
01/14/2025	Bill Payment (Check)	7805661	Evan Jones			-363.40
						-363.40
01/14/2025	Bill Payment (Check)	7805662	Kade O'Brian			-647.80
						-647.80
01/14/2025	Bill Payment (Check)	7805663	People Facts			-16.67
						-16.67
01/14/2025	Bill Payment (Check)	7805664	Riley Wilson			-189.60
						-189.60
01/14/2025	Bill Payment (Check)	7805665	Sophie Smith			-245.29
						-245.29
01/14/2025	Bill Payment (Check)	7805666	Town & Country Foods - Field St			-92.58
						-92.58
01/14/2025	Bill Payment (Check)	7805667	Zakkar Tusken			-126.40
						-126.40
01/14/2025	Bill Payment (Check)	7805668	Montana State University			-190.00
						-190.00

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
01/14/2025	Bill Payment (Check)	7805669	NAPA Auto Parts	12342		-598.64
						-598.64
01/14/2025	Bill Payment (Check)	7805670	SCS Unlimited, Inc.			-2,036.25
						-2,036.25
01/14/2025	Bill Payment (Check)	7805671	Connect Telephone and Computer Group			-60.00
						-60.00
01/14/2025	Bill Payment (Check)	7805672	Republic Services			-400.63
						-400.63
01/14/2025	Bill Payment (Check)	7805673	Rocky Mountain Supply			-2,065.00
						-2,065.00
01/14/2025	Bill Payment (Check)	7805674	Fisher's Technology			-149.46
						-149.46
01/14/2025	Bill Payment (Check)	7805675	Best Rate Diesel and Repair, Inc.			-1,350.98
						-1,350.98
01/14/2025	Bill Payment (Check)	7805676	Delta Dental			-188.70
						-188.70
01/14/2025	Bill Payment (Check)	7805677	Montana State Fund	03-134600-0		-3,741.66
						-3,741.66
01/14/2025	Bill Payment (Check)	7805678	Northwestern Energy			-2,925.99
						-2,925.99
01/14/2025	Bill Payment (Check)	7805679	Bound Tree Medical			-546.00
						-546.00

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
01/14/2025	Bill Payment (Check)	7805680	CenturyLink - P.O Box 2961, Phoenix, AZ			-140.97
						-140.97
01/14/2025	Bill Payment (Check)	7805681	BlueCross BlueShield of Montana			-4,020.23
						-4,020.23
01/14/2025	Bill Payment (Check)	7805682	DirectTV	029404001		-187.98
						-187.98
01/14/2025	Bill Payment (Check)	7805683	Amazon Capital Services			-300.96
						-300.96
01/14/2025	Bill Payment (Check)	7805684	BALCO			-217.00
						-217.00
01/14/2025	Bill Payment (Check)	7805685	Charter Communications	8313200110672244		-273.22
						-273.22
01/16/2025	Check	7805686	Hyalite Fire Volunteer Association			-
						12,165.42
						-
						12,165.42
01/29/2025	Bill Payment (Check)	7805687	Alexi Ness			-262.87
						-262.87
01/29/2025	Bill Payment (Check)	7805688	Alex Phillips			-83.89
						-83.89
01/29/2025	Bill Payment (Check)	7805689	Anna French			-254.48
						-254.48
01/29/2025	Bill Payment (Check)	7805690	Brandon Pelton			-346.09
						-346.09

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
01/29/2025	Bill Payment (Check)	7805691	Christopher Leeper			-137.71
						-137.71
01/29/2025	Bill Payment (Check)	7805692	Edward Yewer			-163.10
						-163.10
01/29/2025	Bill Payment (Check)	7805693	Jake Krieger			-134.32
						-134.32
01/29/2025	Bill Payment (Check)	7805694	Jake TeSelle			-210.37
						-210.37
01/29/2025	Bill Payment (Check)	7805695	Luke Maxwell			-111.15
						-111.15
01/29/2025	Bill Payment (Check)	7805696	Nick Valera			-17.55
						-17.55
01/29/2025	Bill Payment (Check)	7805697	Noah Welch			-117.00
						-117.00
01/29/2025	Bill Payment (Check)	7805698	Robbie Treadwell			-142.28
						-142.28
01/29/2025	Bill Payment (Check)	7805699	Steve Nash			-85.18
						-85.18
01/29/2025	Bill Payment (Check)	7805700	Tyler Holmes			-678.49
						-678.49
01/29/2025	Bill Payment (Check)	7805701	Will Watson			-65.52
						-65.52
01/29/2025	Bill Payment	7805702	Best Rate Diesel and			-1,653.88

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Repair, Inc.			-1,653.88
01/29/2025	Bill Payment (Check)	7805703	Spectrum			-59.99
						-59.99
01/29/2025	Bill Payment (Check)	7805704	L.N. Curtis and Sons			-
						29,455.84
						-
						29,455.84
01/29/2025	Bill Payment (Check)	7805705	General Distributing Co.	56625		-66.19
						-66.19
01/29/2025	Bill Payment (Check)	7805706	Nathaniel Leahy			-55.57
						-55.57
01/29/2025	Bill Payment (Check)	7805707	Kenyon Noble			-255.65
						-255.65
01/29/2025	Bill Payment (Check)	7805708	Amazon Capital Services			-223.72
						-223.72
01/29/2025	Bill Payment (Check)	7805709	Citi Card			-4,926.81
						-4,926.81
01/29/2025	Bill Payment (Check)	7805710	Verizon			-713.26
						-713.26
01/29/2025	Bill Payment (Check)	7805711	Kamp Implement Co.			-596.69
						-596.69
01/29/2025	Bill Payment (Check)	7805712	RAE Water			-136.29
						-136.29
01/29/2025	Bill Payment	7805713	CenturyLink - PO Box			-53.57

Hyalite Rural Fire District

Check Detail

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		2956, Phoenix, AZ			-53.57
01/29/2025	Bill Payment (Check)	7805714	Wex Bank	0203-00-109722-9		-846.39
						-846.39
01/29/2025	Bill Payment (Check)	7805715	Owenhouse-Ace Hardware			-2,256.89
						-2,256.89

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: JANUARY 21, 2025

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Jason Jarrett
Pete Geddes
Walt Zidack
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Chris Dahlhauser, Assistant Fire Chief
Colin Prato, Maintenance Captain
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

None

0:00:01	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Vice-Chairman Geddes called the meeting to order and asked for any public comment on non-agenda items. None given. HYALITE CONSENT AGENDA Vice Chairman Geddes asks if there are any requests to pull anything from the Consent Agenda for review. None given. Motion: Trustee Jarrett moves to approve consent agenda as presented Trustee Zidack seconded the motion. Vote: Jarrett-Yes; Beideman-Yes; Zidack-Yes; Geddes-Yes. Unanimous approval. <i>[See November 18, 2024 Board Packet for Consent Agenda items Approved]</i>
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	REGULAR AGENDA
0:00:31	Agenda Item 1 – 2025 Hyalite Rural Fire District Trustee Election May 6th will be the election for new trustess. Trustee Jarrett is the trustee whose term is up. A Declaration of Candidacy was provided to him and needs to be filed with the County by February 10th. The Resolution will be signed and sent to the County. Vice Chair asks for any public comment. None given. <i>[See Attachment A – Resolution]</i>
0:02:10	Agenda Item 2 – Liability Insurance Renewal Chief Nickolay discusses the VFIS renewal on January 1st. There was an increase of approximately 5%. Chief Nickolay had a discussion with an agent out of Choteau and he would like to come discuss with the board. His insurance company provides VFIS to most of the fire departments in the State. He would like to give a presentation at the February board meeting. Our agent is out of Helena. Trustee asks if we have lost personal contact with our agent in Helena. Chief Nickolay states he wasn't aware of programs that are available to firefighters and families. Vice Chairman asks for any public comment. None given. Vice Chairman Geddes asks for any more board discussion. None given.
0:06:30	Agenda Item 3 – Possible Partnership with Fort Ellis Fire Service Area – Standing Agenda Item Chief Nickolay provided the board with a spreadsheet of a starting point for discussion of Fort Ellis' budget and lined up a 27% contribution to costs. This also matches the call volume for Fort Ellis as well. A few of the shared items would be a training facility and paid staff. A meeting will be held Thursday morning with trustees and staff. Ft. Ellis is looking at their Chief retiring in September. Another possibly option would be a local agreement like the local agreement Rae and Sourdough utilized. He is currently working on what a joint budget would look like. The goal is to not have Hyalite pay more than they currently do. A meeting is scheduled with Commissioner Boyer on Friday to get a county commission standpoint. Chief Nickolay goes over the spreadsheet and the costs associated with combining with Fort Ellis. An interlocal would keep the capital savings separate between the two entities. Another benefit would help in the command area. Discussion is held regarding the service area. Discussion is held regarding housing options. One risk to Hyalite is Fort Ellis does not have proper station coverage. They are serviced by one station. For an ISO rating this would be detrimental and more fire

	stations would need to be added for proper coverage. Trustee Zidack makes comments regarding the budget and revenue for Fort Ellis. An RID is one possibility to make the budget work. An unknown is how the taxpayers in the Fort Ellis feel. Vice Chair Geddes asks about the sequence of events. Discussion is held about the annexation of Hyalite's area into the city of Bozeman. This would affect funding long term. The annexation would be coming from the north and the west. Discussion is held regarding the call volume of Fort Ellis. They run approximately 270 calls per year. 65% of those calls are on the interstate. They have started instituting a charge for interstate response. Questions are asked by the trustees. Board discussion is held. Vice Chairman asks for any public comment. None given. Vice Chairman Geddes asks for any more board discussion. None given. <i>[See Attachment B – Spreadsheet of Budget Numbers]</i>
0:40:58	Agenda Item 4 – Replacement of Rae Fire Station – <i>Standing Agenda Item</i> Chief Nickolay states they are meeting with ThinkOne monthly. Chief Nickolay goes over the packet given to the Trustees. The first page is a topographic survey. The second page is the site plan. The third page is the floor plan. The final page is the exterior elevations. Chief Nickolay goes over the plan and future options. Questions and comments are made regarding the design. Trustee Beideman asks about any soil work. This was last done in 2013. Discussion is held regarding easements. Any future expansion would be on the west side of Gooch Hill. Chief Nickolay point out the size of the proposed station (before refinements is 15,000 feet). The current estimate is a \$15 million project. Discussion is held regarding financing and possible funding options. Vice Chairman asks for any public comment. None given. Vice Chairman Geddes asks for any more board discussion. None given. <i>[See Attachment C – ThinkOne Documents – Topographic Survey; Site Layout; Concept Plan; Concept Exterior Elevations]</i>
0:58:22	Agenda Item 5 – Volunteer Firefighters Association Report – <i>Standing Agenda Item</i> No report given.

0:58:28	Agenda Item 6 – Fire Chief’s Report Chief Nickolay goes over his Fire Chief’s Report. He gives an atta boy to Chris and Mac for all their training efforts. Command is still be working on to fill. Looking forward it is something that will still need to be worked on and an additional FTE may be necessary. Trustees discuss the staffing issues and how to increase the command and training needs. Trustee Jarrett feels there is a gap from when we hired the training captain and when we see the staff come out from the training. There is an issue that once trained the volunteers are moving on to paying firefighting jobs. If we are keeping our volunteer model, we need to make sure we are hiring support versus responders. Further discussion is held on staffing. Captain Templeton is doing an outstanding job with recruitment, however there is only so many recruits we can bring in on each academy. We currently have 40 applications for the spring and can only bring on 8. Discussion is held regarding Fort Ellis and their staffing. Chief is planning on bringing to the board a change in staffing to make the Training Captain and Maintenance Captain into Division Chiefs. This would also change those positions to exempt status. This would take them out of overtime and a salary adjustment will be needed. Resident program is looking good. We are down one resident at Rae. Non-resident day staffing is going well. We hired seven temporary staff through the holidays from December 16 through January 3rd. Recruiting is going on for the spring academy which will start mid-March. Trustee Jarrett had asked about the EMS service in the county. Meetings are ongoing. Big Sky has chosen not to participate. An EMS levy will be asked for down the road. If the levy were to pass the county would collect and distribute to the EMS providers. Discussion is held regarding what is happening at the legislature and bills. Vice Chairman asks for any public comment. None given. <i>[See Attachment D – Fire Chief’s Report]</i>
1:34:57	Trustees’ Activities • Meeting with Fort Ellis Wednesday, 1/22/2025
1:35:37	Announcements • Next Board Meeting – Tuesday, February 18, 2025
1:36:30	Adjournment

RESOLUTION NO. _____

Hyalite Rural Fire District

A RESOLUTION CALLING FOR A TRUSTEES ELECTION

WHEREAS, Section 7-33-2106, MCA, requires that the trustees of the rural fire district are to be elected and can only be appointed by the county commissioners if no nominations are made for the trustee offices; and

WHEREAS, candidates for the office of trustee of the fire district to be filled by the election may file their Declaration of Candidacy form at least 85 days before the election day; and

WHEREAS, the Montana election laws require the election to be held on school election day, which is May 6, 2025 and

WHEREAS, the trustees of the fire district have determined that 1 trustee position(s) will expire in May 2025; and

WHEREAS, the trustees find that it is necessary to elect 1 trustee(s) at the election in 2025.

NOW THEREFORE, BE IT RESOLVED:

1. A trustee election for the above-named rural fire district to elect 1 trustee(s) shall be held on May 6, 2025.
2. A Declaration of Candidacy form for trustee may be filed with the Gallatin County Election Department no later than February 10, 2025. If the number of candidates is equal to or less than the number of positions to be elected, the county governing body shall declare elected by acclamation each candidate who filed a nominating petition for a position. If a nomination is not made for one or more trustee positions, the county governing body shall appoint one or more trustees as necessary to fill those positions.

Dated this ____ day of _____, 20__.

BOARD OF TRUSTEES

By: _____
Chairman

Public Safety Expenses	Current		Furture Joint Operations	
	Hyalite	Fort Ellis	Hyalite	Fort Ellis
1. Training Classes	\$ 14,000.00		\$ 11,841.00	\$ 2,074.00
2. Training Supplies	\$ 10,000.00	\$ 7,500.00	\$ 7,300.00	\$ 10,200.00
3. Training Meals	\$ 18,000.00		\$ 18,000.00	
4. Training Travel	\$ 18,000.00		\$ 15,550.00	\$ 4,860.00
Total	\$ 60,000.00	\$ 7,500.00	\$ 52,691.00	\$ 17,134.00

FEFSA contribute 27% of paid positions training classes

FEFSA contribute 27% to Cottonwood Training Facility \$2,700.00

FEFSA contribute 27% to paid postions training travel

Personnel				
1. Fire Chief	\$ 168,350.00		\$ 134,648.50	\$ 49,801.50
2. Assistant Fire Chief	\$ 145,675.00		\$ 116,252.50	\$ 42,997.50
3. Division Chief - Training	\$ 130,345.00		\$ 104,207.50	\$ 38,542.50
4. Division Chief - Maintenance	\$ 130,345.00		\$ 104,353.50	\$ 38,596.50
5. Recruit & Retention Captain	\$ 117,958.00		\$ 94,316.00	\$ 34,884.00
6. Administative Assistant	\$ 36,000.00	\$ 25,000.00	\$ 68,437.50	\$ 25,312.50
7. Non-exempt Overtime	\$ 160,000.00		\$ 18,250.00	\$ 6,750.00
8. Temp Holiday Staffing	\$ 65,000.00		\$ 65,000.00	\$ -
Total	\$ 953,673.00	\$ 25,000.00	\$ 705,465.50	\$ 236,884.50

FY 2026 Salary w/benefits and a 10% increase

Fire Chief	\$ 184,450.00	This is figured with a 10% increase in salaries for staff for FY2026. As well as promoting the Training Captain and Maintenance Captain to Exempt Status Division Chiefs. This also figures a joint fulltime Administrative Manager replacing the two current Administative Assistants with a salary of \$75,000. FEFSA contribute 27% of paid position cost. I feel the 10% raise would be justified given the taking on of Fort Ellis. Ultimatly up to the boards to decide.
Assistant Fire Chief	\$ 159,250.00	
Division Chief - Training	\$ 142,750.00	
Division Chief - Maintenance	\$ 142,950.00	
Recruitment & Retention Captain	\$ 129,200.00	
Administrative Manager	\$ 93,750.00	
Non-Exempt overtime budget	\$ 25,000.00	
Paid Holiday Firefighters	\$ 65,000.00	

Supplies				
1. Office Supplies and Materials	\$ 5,000.00	\$ 200.00	\$ 5,000.00	\$ 200.00
2. Facility Supplies	\$ 5,000.00	\$ 5,500.00	\$ 5,000.00	\$ 5,500.00
3. Shop Supplies	\$ 5,000.00		\$ 5,000.00	
4. Operational Supplies	\$ 10,000.00	\$ 30,350.00	\$ 10,000.00	\$ 30,350.00
5. Clothing and Uniform	\$ 7,000.00		\$ 7,000.00	
Total	\$ 32,000.00	\$ 36,050.00	\$ 32,000.00	\$ 36,050.00

Meals/Incentives				
1. Resident Incentive	\$ 35,000.00		\$ 35,000.00	
2. Member Reimbursement (fuel)	\$ 12,000.00		\$ 12,000.00	
3. Meals	\$ 14,000.00	\$ 2,000.00	\$ 14,000.00	\$ 2,000.00
Total	\$ 61,000.00	\$ 2,000.00	\$ 61,000.00	\$ 2,000.00

Fuel	\$ 50,000.00	\$ 10,500.00	\$ 50,000.00	\$ 10,500.00
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Election Cost	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -
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Professional Subscriptions/Dues				
1. Dues & Licences	\$ 500.00	\$ 1,785.00	\$ 500.00	\$ 1,785.00
2. Fire Protection Education	\$ 5,000.00		\$ 5,000.00	
3. Formal & Legal Notices	\$ 500.00		\$ 500.00	
4. Membership Registration	\$ 5,000.00		\$ 5,000.00	
5. Subscriptions	\$ 10,000.00	\$ 1,600.00	\$ 10,000.00	\$ 1,600.00
Total	\$ 21,000.00	\$ 3,385.00	\$ 21,000.00	\$ 3,385.00

Community Outreach/Education	\$ 10,000.00	\$ 11,360.00	\$ 10,000.00	\$ 11,360.00
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Utility Services				
1. Gas & Electric	\$ 41,000.00	\$ 15,000.00	\$ 41,000.00	\$ 15,000.00

2. Phones	\$ 13,000.00		\$ 12,943.00	\$ 57.00
3. Website Fees	\$ 1,000.00		\$ 1,000.00	
4. Phone Pager Notifications	\$ 1,000.00	\$ 7,000.00	\$ 1,000.00	\$ 7,000.00
5. TV Internet Services	\$ 6,000.00	\$ 1,200.00	\$ 6,000.00	\$ 1,200.00
6. Water & Sewer	\$ 2,000.00		\$ 2,000.00	
7. Trash	\$ 6,000.00	\$ 1,250.00	\$ 6,000.00	\$ 1,250.00
Total	\$ 70,000.00	\$ 24,450.00	\$ 69,943.00	\$ 24,507.00

FEFSA contribute 27% of paid positions cell phones
(\$210 x 27% = \$57.00)

Professional Services				
1. Accounting & Auditing	\$ 43,000.00	\$ 46,500.00	\$ 43,000.00	\$ 46,500.00
2. Legal Services	\$ 20,000.00		\$ 20,000.00	
3. Consulting Services		\$ 24,000.00		\$ 24,000.00
Total	\$ 63,000.00	\$ 70,500.00	\$ 63,000.00	\$ 70,500.00

Firefighter Physicals	\$ 25,000.00	\$ 12,500.00	\$ 25,000.00	\$ 12,500.00
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Trustees Training/Travel	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
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Facilities	\$ 20,000.00	\$ 38,700.00	\$ 20,000.00	\$ 38,700.00
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Operational Contingency	\$ 100,000.00	\$ 7,000.00	\$ 100,000.00	\$ 7,000.00
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Insurance	\$ 90,000.00	\$ 27,600.00	\$ 90,000.00	\$ 27,600.00
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Safety Equipment	\$ 80,500.00	\$ 39,750.00	\$ 80,500.00	\$ 39,750.00
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Apparatus	\$ 80,000.00	\$ 27,750.00	\$ 75,950.00	\$ 31,125.00
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FEFSA contribute 27% of paid positions command
vehicle maintenance (\$12,500 x 27% = \$3,375)

Ambulance				
1. Medical Supplies	\$ 7,000.00	\$ 3,150.00	\$ 6,055.00	\$ 4,095.00
2. EMS Billing Service	\$ 6,000.00		\$ 4,380.00	\$ 1,620.00
3. Ambulance Maintenane	\$ 4,000.00		\$ 2,920.00	\$ 1,080.00
4. Ambulance Fuel	\$ 3,000.00		\$ 2,190.00	\$ 810.00
Total	\$ 20,000.00	\$ 3,150.00	\$ 15,545.00	\$ 7,605.00

FEFSA contribute 27% of Ambulance Supplies
FEFSA contribute 27% of EMS Billing Services
FEFSA contribute 27% of Ambulance Maintenance
FEFSA contribute 27% of Ambulance Fuel

Total Operating Budget	\$ 1,745,173.00	\$ 319,595.00	\$ 1,481,094.50	\$ 576,600.50
Difference			\$ 264,078.50	\$ (257,005.50)

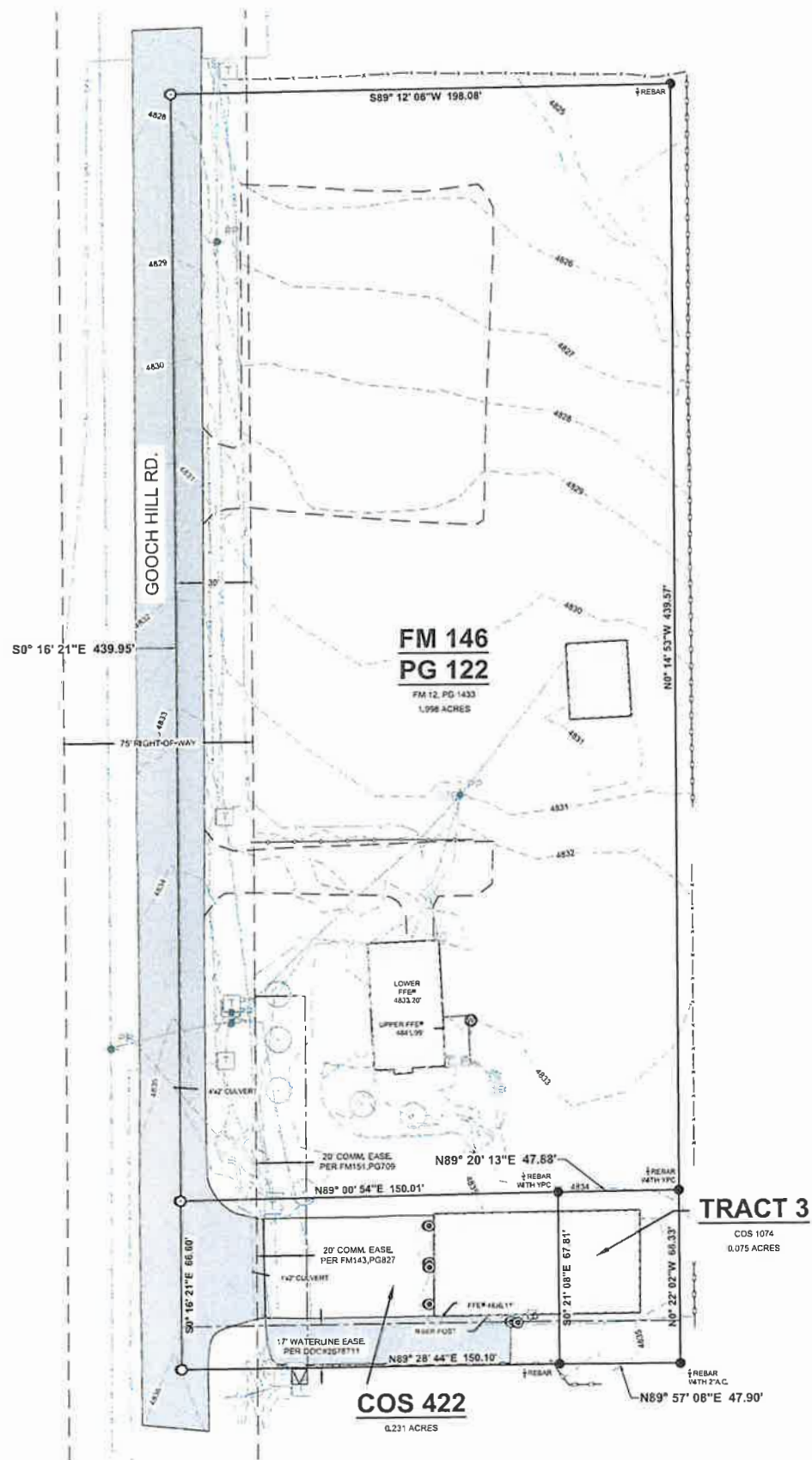
Debt Services	\$ 220,092.50	\$ 346,729.00	\$ 220,092.50	\$ 346,729.00
Capital Savings	\$ 521,065.00	\$ 154,786.00	\$ 785,143.50	\$ 154,786.00

Total Budget (includes operating, debt service, capital savings)	\$ 2,486,330.50	\$ 821,110.00	\$ 2,486,330.50	\$ 1,078,115.50
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A \$257,005.50 increase for Fort Ellis with 1366
assessed units would equal roughly an increase per
unit of \$189.00

TOPOGRAPHIC SURVEY

TRACT 3 OF COS 1074, FILM146 PAGE122, AND SUBJECT TRACT COS 422,
ALL LOCATED IN THE NW 1/4 OF SEC. 16, T.02 S., R.05 E, P.M.M.,
BOZEMAN, MONTANA

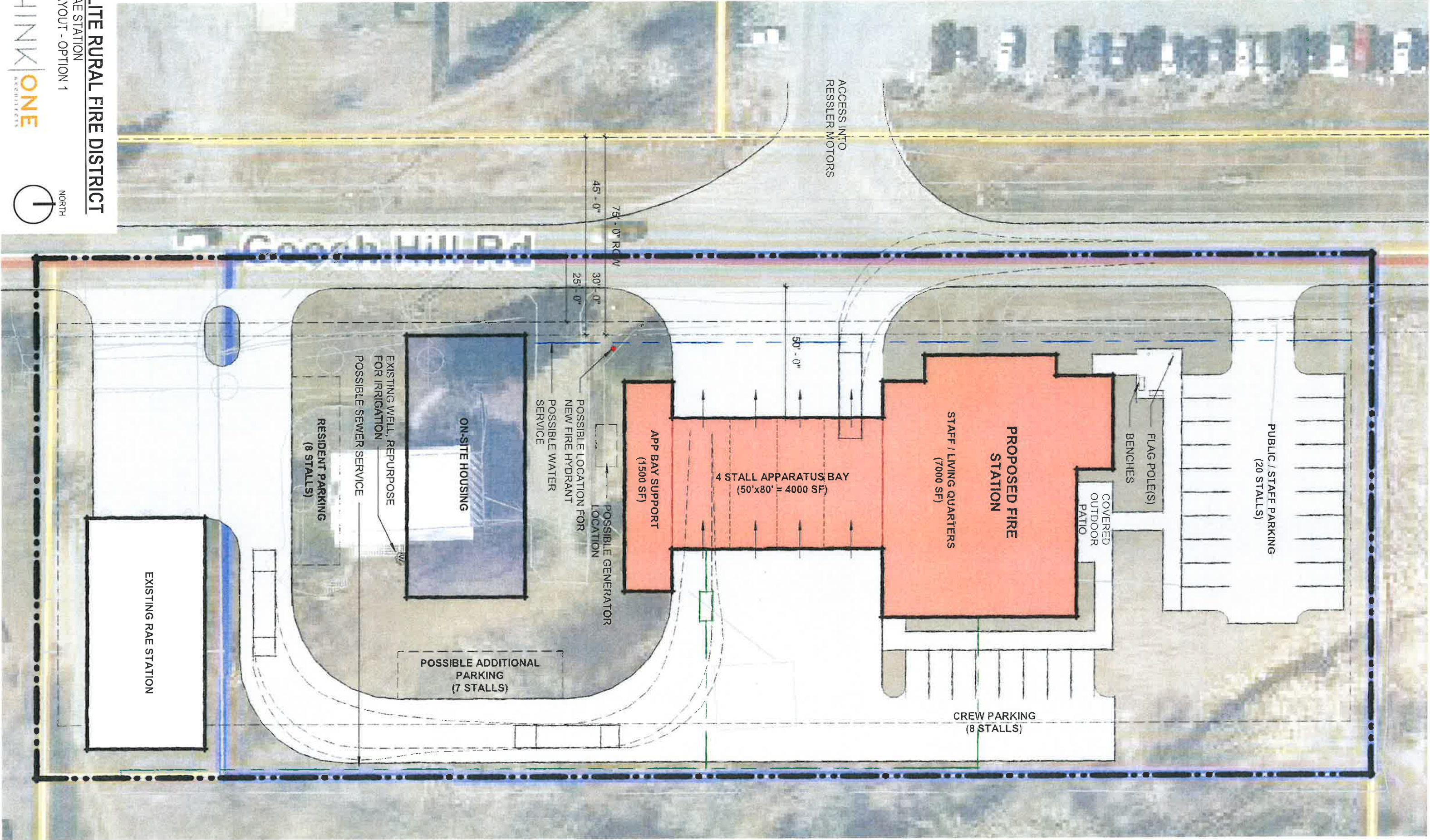


LEGEND

- FOUND SURVEY MONUMENT AS NOTED
- CALCULATED POINT NOTHING FOUND OR SET
- BOLLARD
- POWER POLE
- CLEANOUT
- DECIDUOUS TREE
- WELL
- TRANSFORMER
- COMMUNICATIONS PEDESTAL
- SERVICE METER/POWER DROP
- GAS METER
- PROPERTY BOUNDARY
- EASEMENT LINE
- ROAD RIGHT-OF-WAY
- BURIED POWER LINE
- BURIED GAS LINE
- BURIED TELEVISION LINE
- BURIED FIBER LINE
- OVERHEAD POWER LINE
- BARBWIRE FENCE
- WOOD FENCE
- CHAINLINK FENCE
- ASPHALT
- CONCRETE
- GRAVEL
- BUILDING/STRUCTURE
- PORCH/STAIRS

X 1/4 Sec. T. R. X 1/4 Sec. T. R.										PROJECT SURVEYOR: MB		SHEET	
16 2 S 5 E										DRAWN BY: GLL		1 OF 1	
										REVIEWED BY: MB		THINK ONE ARCHITECTS	
										DATE: 12/20/23		PROJECT NO. 753 - 02	

714 Stoneridge Dr.
Suite 3
Bozeman, MT 59718
581.5599 Office
www.alpinesurveying.net



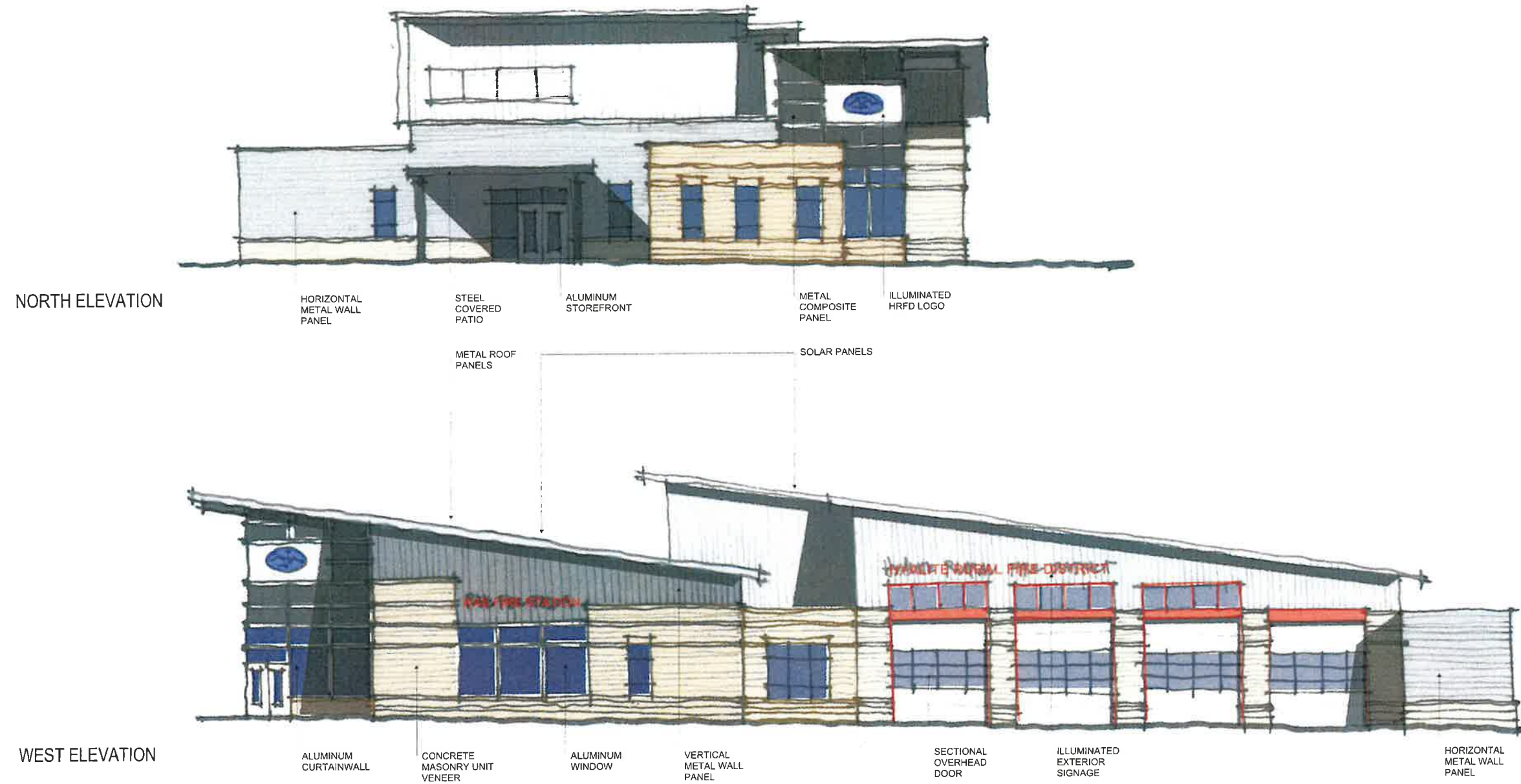


HYALITE RURAL FIRE DISTRICT

NEW RAE STATION
CONCEPT PLAN - OPTION C



FIRST FLOOR = 13,200 SF
MECH./MEZZ = 1,800 SF
TOTAL = 15,000 SF



HYALITE RURAL FIRE DISTRICT
NEW RAE STATION
CONCEPT EXTERIOR ELEVATIONS

THINK|ONE
ARCHITECTS





Hyalite Rural Fire District

Fire Chief's Report

January 2024

Prepared by: Fire Chief, Brian Nickolay

1. The Hyalite Fire District responded to a total of 76 incidents in November 2024.
2. The Hyalite Fire District responded to a total of 73 incidents in December 2024.
3. In total the Hyalite Fire District responded to 751 incidents in 2024.
 - Total incidents 2023 - 747
 - Total incidents 2022 - 672
 - Total incidents 2021 - 630
 - Total incidents 2020 - 583
 - Total incidents 2019 - 536
4. Our current roster is at 41 members (effective 1/15/2025).
 - 1 Career Fire Chief
 - 1 Career Assistant Fire Chief
 - 3 Career Captains
 - 3 Volunteer Captains
 - 1 Volunteer Reserve Captains
 - 8 Volunteer Lieutenants
 - 7 Volunteer Firefighters
 - 13 Volunteers Apprentice Firefighters
 - 2 Volunteer Driver/Operators
 - 2 Volunteer Reserve Firefighters
5. We are continuing to work on our overnight command coverage shortages. We are at 3 of our needed 7 volunteer captains. We have 4 of our new captains working on shadowing command shifts currently. We continue to implement overtime shifts for our 3 non exempt paid captains when needed. Myself and Assistant Chief Dahlhauser are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.
6. We currently have 8 resident firefighters living at the Sourdough Fire Station.
 - Current Sourdough Residents -

- Allie Kuntz, Sophie Smith, Nick Blommel, Kade O'Brian, Jack Vincent, Evan Jones, Ruby Weinburg, and Zach Fredach.
- Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am.

7. We currently have 4 resident firefighters living at the Cottonwood Fire Station.

- Current Cottonwood Residents –
 - Brennan Lyle, Tyler Newell, Zakkar Tusken, and Sam Chiu
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.

8. We currently have 3 residents at the Rae house.

- Current Rae Residents -
 - John Pemberton, Kate Brownell, and Tyler Palmer.

9. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday - Friday 7am – 7pm. With our current level of staffing we are able to cover 8 of our 10 day shifts with at least 2 volunteers.

10. We hired 7 temporary employees over the Christmas and New Years holidays again this year. 3 were hired as paid lieutenants and 4 were hired as paid firefighters. Paid crews were on 48 hour shifts starting Monday December 16th and ending Friday January 3rd. Crews worked out of the Sourdough Fire Station.

11. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

12. Captain Templeton is actively recruiting for our spring firefighter academy. We were able to take advantage of banners from the Montana State Fire Chiefs Association. Captain Templeton has been placing the banners at different businesses around our area. We have nearly 40 applications for the spring academy at this time. The spring academy will start in mid March.

13. On January 6th we assisted the Central Valley Fire District with a commercial structure fire.

14. On November 30th we assisted the Central Valley Fire District with a residential structure fire.

15. We are moving forward with our purchase of rescue task force equipment. This will be reimbursed through the award of the Homeland Security Grant.

16. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County.

17. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.
18. I am still on the Montana State Fire Chiefs Wildland Fire Committee.
19. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.
20. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council.
21. I am still a Gallatin County Deputy Fire Warden as well as a Gallatin County Deputy Emergency Managements Officer.
22. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income continues to come in from Pintler Billing for our transports
23. We had no firefighter injuries in the months of November and December.
24. All apparatus are in service.
25. Captain Prato has our new command 6-4 in service.

Consent Agenda End

Regular Agenda Item 6

Fire Chief's Report



Hyalite Rural Fire District

Fire Chief's Report

February 2025

Prepared by: Fire Chief, Brian Nickolay

1. The Hyalite Fire District responded to a total of 57 incidents in January 2025. Our year total for incidents to date is 57.

- Total January 2024 - 67
- Total January 2023 - 59
- Total January 2022 - 60
- Total January 2021 - 58
- Total January 2020 - 37

2. Our current roster is at 40 members (effective 2/12/2025).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 3 Volunteer Captains
- 1 Volunteer Reserve Captains
- 7 Volunteer Lieutenants
- 7 Volunteer Firefighters
- 13 Volunteers Apprentice Firefighters
- 2 Volunteer Driver/Operators
- 2 Volunteer Reserve Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 3 of our needed 7 volunteer captains. We have 4 of our new captains working on shadowing command shifts currently. We do know we will be losing 1 of current captains in April and 1 of our shadowing captains in April as well. We continue to implement overtime shifts for our 3 non exempt paid captains when needed. Myself and Assistant Chief Dahlhauser are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 8 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Allie Kuntz, Sophie Smith, Nick Blommel, Kade O'Brian, Jack Vincent, Evan Jones, Ruby Weinburg, and Zach Fredach.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm –

Monday 7am.

5. We currently have 3 resident firefighters living at the Cottonwood Fire Station.

- Current Cottonwood Residents –
 - Brennan Lyle, Zakkar Tusken, and Sam Chiu
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.

6. We currently have 3 residents at the Rae house.

- Current Rae Residents -
 - John Pemberton, Kate Brownell, and Tyler Palmer.

7. We do know by the beginning of the summer we will be down to 10 of our 16 resident positions filled. Our spring recruitment for our academy will focus heavily on recruiting resident positions.

8. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday - Friday 7am – 7pm. With our current level of staffing we are able to cover 6 of our 10 day shifts with at least 2 volunteers.

9. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month. Our regular training through the month of January focused on live fire evolution of exterior and interior fire attack.

10. We hosted a fire leadership 1 class at the Sourdough Fire Station in January. 9 of our members took part in the 4 day class. The class was instructed by the Montana Fire Services Training School.

11. Captain Templeton is actively recruiting for our spring firefighter academy. The spring academy will start in mid March.

12. On January 6th we assisted the Central Valley Fire District with a commercial structure fire.

13. On January 25th we assisted the Gallatin Gateway Fire District with a residential structure fire.

14. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County. Current discussions are focusing on the possibility of several fire agencies including the Hyalite Fire District, the City of Bozeman Fire Department, the Central Valley Fire District, and the Three Forks Area Ambulance taking on the ambulance transport duties for the Gallatin Valley. The Big Sky Fire District and the Hebgen Basin Fire District would continue to provide ambulance transport services to the areas of West Yellowstone and Big Sky. There are several factors to consider with this plan. The possibility of an EMS levy is being discussed to support

the funding of ambulance services. A steering committee is in continued discussions on these topics. I am one of the committee members.

15. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.

16. I am still on the Montana State Fire Chiefs Wildland Fire Committee.

17. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.

18. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council.

19. I am still a Gallatin County Deputy Fire Warden.

20. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income continues to come in from Pintler Billing for our transports

21. We had no firefighter injuries in the month of January.

22. Currently Water Tender 6 is out of service. On Feb 5th at a regular training night WT-6 experienced a fire water pump failure as a result of a pump operator error. Captain Prato is working on a plan for the fire water pump rebuild. We will need to bring in an outside repair agency to assist in the repair. The design and layout of the pump compartment on WT-6 doesn't allow Captain Prato to safely remove the pump on his own.

23. Engine 6-2 was out of service from January 11th - January 29th with a front bumper turret issue. We are still awaiting a new motherboard for the turret but the engine is back in service.

24. Our two new Pierce engines are now in production. We expect the two engines to be ready for final inspection and pickup in March 2025.

25. Our used 2014 Pierce engine on order from Brindlee Mountain Fire Apparatus is being worked on per our request shop items. We expect the engine to be ready for final inspection and delivery in March 2025.