

BOARD OF TRUSTEES REGULAR PUBLIC MEETING

DATE: MAY 20, 2025

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Reports
2. Approval of Warrants
3. Approval of March 25, 2025 Meeting Synopsis

REGULAR AGENDA

1. Promotion of New Captains
2. Introduction of District Trustees, Staff, and Volunteers
3. Installation of new Trustees
4. Election of Board Officers
5. Board Presentation and discussion of current and possible future District finances, issues, and concerns.
6. Review of Bylaws
7. Review of Board Policies
 - a. Discussion and Decision – Revised Governance Policy
8. Discussion – Salary Comparisons
9. Discussion and Decision – FY2026 Preliminary Budget Approval
10. Discussion – Possible Partnership with Fort Ellis Fire Service Area–*Standing Agenda Item*
11. Discussion – Replacement of Rae Fire Station – *Standing Agenda Item*
12. Volunteer Firefighters Association Report – *Standing Agenda Item*
13. Fire Chief's Report
14. Trustees' Activities
15. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

May 20, 2025



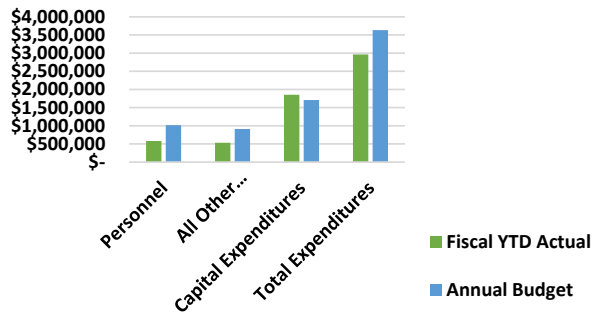
Dashboard for April 2025

At a glance...

	Current month*	Prior year		Calendar YTD
General Fund Cash Balance*	\$ 25,359	\$ 1,191,188	Number of Calls	195
Taxes Receivable*	\$ 905,930	\$ 737,601	Number of Volunteers	36
Accounts Payable	\$ (1,930)	\$ 37,917	Number of Training Sessions	91
			Number of Training Hours	2,548

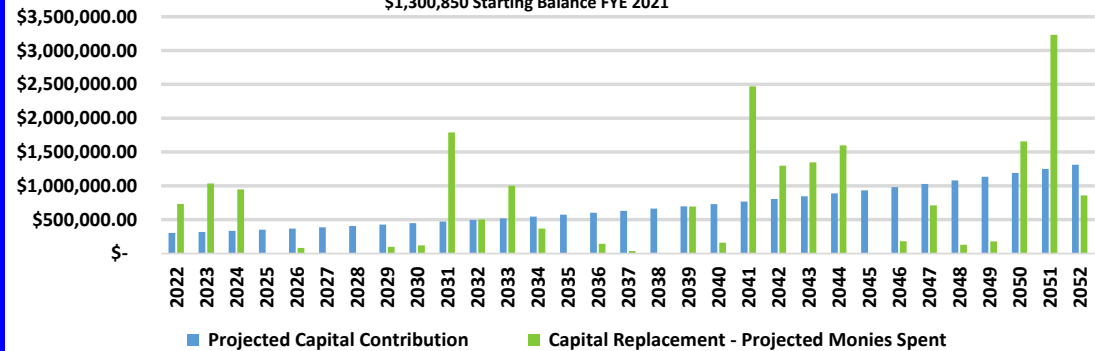
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

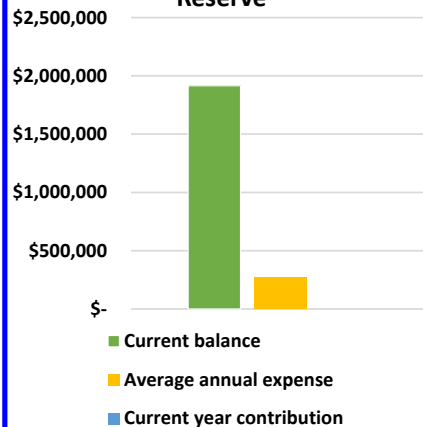


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



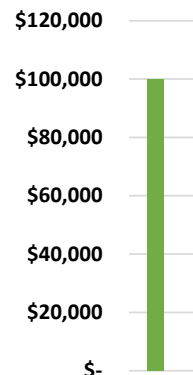
Apparatus and Equipment Reserve



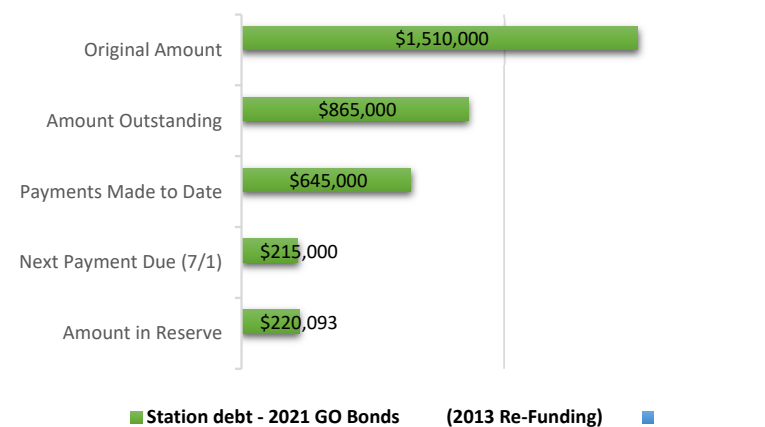
Capital Improvement Reserve



Operational Contingency Fund



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of April 30, 2025

	TOTAL	
	AS OF APR 30, 2025	AS OF APR 30, 2024 (PY)
ASSETS		
Current Assets		
Bank Accounts	\$2,610,333	\$3,770,807
Accounts Receivable	\$0	\$2,670
Other Current Assets	\$1,133,475	\$967,836
Total Current Assets	\$3,743,807	\$4,741,312
Fixed Assets		
180000 Capital Assets	3,435,661	3,860,634
Total Fixed Assets	\$3,435,661	\$3,860,634
TOTAL ASSETS	\$7,179,469	\$8,601,947
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ (1,930)	\$37,917
Credit Cards	\$0	\$3,484
Other Current Liabilities	\$273,262	\$50,551
Total Current Liabilities	\$271,332	\$91,952
Long-Term Liabilities	\$1,073,366	\$1,470,306
Total Liabilities	\$1,344,698	\$1,562,257
Equity		
241000 Unrestricted Fund Balance	1,265,785	1,172,012
241001 General fixed asset acct group	3,798,147	3,872,296
241002 General LT debt account group	(1,296,002)	(1,468,188)
241003 Nonspendable Fund Balance	24,369	24,369
241100 Reserved Fund Balance	2,584,974	2,579,559
241200 Assigned to vol firefighters	(2,998)	7,505
Net Revenue	(539,504)	852,137
Total Equity	\$5,834,771	\$7,039,689
TOTAL LIABILITIES AND EQUITY	\$7,179,469	\$8,601,947

Note

FS disclaimer: This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024_2025 - FY25 P&L

July 2024 - April 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Revenue			
310000 Taxes	2,215,704	2,227,009	99.00 %
315000 On-behalf payment from State		127,000	
316000 Entitlement Share	45,187	42,461	106.00 %
320000 Firefighter fundraising event	2,998	2,500	120.00 %
350000 Ambulance Transportation	32,913	40,000	82.00 %
360000 Miscellaneous Revenues	7,061	5,000	141.00 %
365000 Contributions and Donations	1,640	1,000	164.00 %
370000 Investment Earnings	109,225	80,000	137.00 %
380000 Proceeds From Sale of Equipment	7,000		
Total Revenue	\$2,421,728	\$2,524,970	96.00 %
GROSS PROFIT	\$2,421,728	\$2,524,970	96.00 %
Expenditures			
420000 Public Safety Expenses	55,507	60,000	93.00 %
420100 Personnel Services	579,362	1,015,600	57.00 %
420200 Supplies	30,690	32,000	96.00 %
420220 Meals/Incentives	61,485	61,000	101.00 %
420240 Fuel	33,404	50,000	67.00 %
420310 Election Costs		7,000	
420320 Professional Subscription/Dues	20,477	21,000	98.00 %
420330 Community Outreach/Education	9,031	10,000	90.00 %
420340 Utility Services	42,665	70,000	61.00 %
420350 Professional Services	49,267	63,000	78.00 %
420390 Firefighter Physicals	12,641	25,000	51.00 %
420400 Training/Travel - Trustees		2,000	
420420 Facilities	19,006	20,000	95.00 %
420500 Insurance	54,185	90,000	60.00 %
420930 Safety Equipment	61,366	80,000	77.00 %
420940 Apparatus	76,000	100,000	76.00 %
420960 Special Projects	81		
420970 Capital outlay	1,851,492	1,707,998	108.00 %
490100 Debt Service	5,469	220,093	2.00 %
669100 Other Charges	1,130	500	226.00 %
Total Expenditures	\$2,963,259	\$3,635,191	82.00 %
NET OPERATING REVENUE	\$ (541,531)	\$ (1,110,221)	49.00 %
Other Revenue			
331500 State Grants	2,027		
Total Other Revenue	\$2,027	\$0	0%
NET OTHER REVENUE	\$2,027	\$0	0%
NET REVENUE	\$ (539,504)	\$ (1,110,221)	49.00 %

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024_2025 - FY25 P&L

July 2024 - April 2025

Note

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Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Alexi Ness						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	176.09
04/16/2025	Bill Payment (Check)	7805809	Yes		100000 Cash/Investments:101000 General Fund	(176.09)
Alex Phillips						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	111.15
04/16/2025	Bill Payment (Check)	7805808	Yes		100000 Cash/Investments:101000 General Fund	(111.15)
Amazon Capital Services						
04/01/2025	Bill Payment (Check)	7805800	Yes		100000 Cash/Investments:101000 General Fund	(820.53)
04/01/2025	Bill	16D3-HDVK-96VP	Yes	Hubdoc - https://app.hubdoc.com/document/713907702 - INV16D3-HDVK-96VP	202100 Accounts Payable	59.64
04/03/2025	Bill	1DLG-QVY3-67LG	Yes	Hubdoc - https://app.hubdoc.com/document/713907701 - INV1DLG-QVY3-67LG	202100 Accounts Payable	20.89
04/16/2025	Bill Payment (Check)	7805841	Yes		100000 Cash/Investments:101000 General Fund	(80.53)
American Fire & Aviation						
04/14/2025	Bill	04125	Yes	Hubdoc - https://app.hubdoc.com/document/713907669 - INV04125	202100 Accounts Payable	3,960.00
04/16/2025	Bill Payment (Check)	7805831	Yes		100000 Cash/Investments:101000 General Fund	(3,960.00)
Anna French						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	304.91
04/16/2025	Bill Payment (Check)	7805810	Yes		100000 Cash/Investments:101000 General Fund	(304.91)
BALCO						
04/01/2025	Bill	179142	Yes	Hubdoc - https://app.hubdoc.com/document/713907715 - INV179142	202100 Accounts Payable	3,689.00
04/16/2025	Bill Payment (Check)	7805842	Yes		100000 Cash/Investments:101000 General Fund	(3,689.00)
Best Rate Diesel and Repair, Inc.						
04/01/2025	Bill Payment (Check)	7805792	Yes		100000 Cash/Investments:101000 General Fund	-2,149.62)
Best Rate Towing & Repair Inc.						
04/28/2025	Bill	25-92154	Yes	Hubdoc - https://app.hubdoc.com/document/719948088 - INV25-92154	202100 Accounts Payable	615.60
04/29/2025	Bill Payment (Check)	7805855	Yes		100000 Cash/Investments:101000 General Fund	(615.60)
Big Sky Fire Equipment						
04/01/2025	Bill Payment (Check)	7805804	Yes		100000 Cash/Investments:101000 General Fund	(1,748.87)
Big Sky Publishing						
04/01/2025	Bill Payment (Check)	7805788	Yes		100000 Cash/Investments:101000 General Fund	(22.00)
BlueCross BlueShield of Montana						
04/01/2025	Bill	X6A680/4.1.25	Yes	Hubdoc - https://app.hubdoc.com/document/*****3733 - INVX6A680/4.1.25	202100 Accounts Payable	4,491.14
04/16/2025	Bill Payment (Check)	7805843	Yes		100000 Cash/Investments:101000 General Fund	(4,491.14)
Brandon Pelton						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	434.18
04/16/2025	Bill Payment (Check)	7805811	Yes		100000 Cash/Investments:101000 General Fund	(434.18)
CenturyLink - PO Box 2956, Phoenix, AZ						
04/10/2025	Bill	333474739/04-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/719948094 - INV333474739/04-10-2025	202100 Accounts Payable	53.60
04/29/2025	Bill Payment (Check)	7805854	Yes		100000 Cash/Investments:101000 General Fund	(53.60)
CenturyLink - P.O Box 2961, Phoenix, AZ						
04/01/2025	Bill	333183121/04-01-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907738 - INV333183121/04-01-2025	202100 Accounts Payable	143.05
04/16/2025	Bill Payment (Check)	7805834	Yes		100000 Cash/Investments:101000 General Fund	(143.05)
Charter Communications						
04/07/2025	Bill	172844901040725	Yes	Hubdoc - https://app.hubdoc.com/document/714533921 - INV172844901040725 8313200110672244	202100 Accounts Payable	301.22
04/16/2025	Bill Payment (Check)	7805846	Yes		100000 Cash/Investments:101000 General Fund	(301.22)
Christopher Leeper						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	197.26
04/16/2025	Bill Payment (Check)	7805812	Yes		100000 Cash/Investments:101000 General Fund	(197.26)
Citi Card						
04/01/2025	Bill Payment (Check)	7805794	Yes	Hubdoc - https://app.hubdoc.com/document/719948165 - INV3990/04-16-2025	100000 Cash/Investments:101000 General Fund	(4,338.00)
04/16/2025	Bill	3990/04-16-2025	Yes		202100 Accounts Payable	4,736.50
04/30/2025	Bill Payment (Check)	7805859	Yes		100000 Cash/Investments:101000 General Fund	(4,736.50)
Cole Fahey						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	86.58
04/16/2025	Bill Payment (Check)	7805813	Yes		100000 Cash/Investments:101000 General Fund	(86.58)
Connect Telephone and Computer Group						
04/01/2025	Bill	134997	Yes	Hubdoc - https://app.hubdoc.com/document/706436322 - INV134997	202100 Accounts Payable	60.00
04/01/2025	Bill Payment	7805793	Yes		100000 Cash/Investments:101000 General	(60.00)

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
(Check)					Fund	
Costco Wholesale						
04/01/2025	Expense		Yes	COSTCO WHSE #0096 BOZEMAN MT	210585 Costco Citi Card - Malone 5334	310.87
04/01/2025	Expense		Yes	WWWCOSTCOCOM	210590 Costco Citi Card - Dahlhauser 4822	35.99
04/01/2025	Expense		Yes	WWWCOSTCOCOM	210590 Costco Citi Card - Dahlhauser 4822	92.45
04/09/2025	Expense		Yes	COSTCO WHSE #0096 BOZEMAN MT	210585 Costco Citi Card - Malone 5334	288.16
04/30/2025	Bill Payment (Check)	7805859	Yes	Voided		0.00
Delta Dental						
04/01/2025	Bill	17272-51213/04-01-25	Yes	Hubdoc - https://app.hubdoc.com/document/*****7317 - INV17272-51213/04-01-25	202100 Accounts Payable	188.70
04/01/2025	Bill Payment (Check)	7805801	Yes		100000 Cash/Investments:101000 General Fund	(188.70)
DirectTV						
04/13/2025	Bill	029404001X250413	Yes	Hubdoc - https://app.hubdoc.com/document/713907714 - INV029404001X250413	202100 Accounts Payable	193.99
04/16/2025	Bill Payment (Check)	7805844	Yes	029404001	100000 Cash/Investments:101000 General Fund	(193.99)

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

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Edward Yewer						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	206.85
04/16/2025	Bill Payment (Check)	7805814	Yes		100000 Cash/Investments:101000 General Fund	(206.85)
Firehouse Subs						
04/09/2025	Expense		Yes	FIREHOUSE SUBS 1146 EC BOZEMAN MT	210600 First Interstate Bank - Nickolay 4857	104.03
04/12/2025	Credit Card Credit		Yes		210600 First Interstate Bank - Nickolay 4857	(4.16)
Fisher's Technology						
04/07/2025	Bill	1481278	Yes	Hubdoc - https://app.hubdoc.com/document/713907680 - INV1481278	202100 Accounts Payable	54.28
04/16/2025	Bill Payment (Check)	7805835	Yes		100000 Cash/Investments:101000 General Fund	(54.28)
FURS						
04/10/2025	Check	ERIC	Yes		100000 Cash/Investments:101000 General Fund	(11,375.91)
Google						
04/01/2025	Expense		Yes		210570 Costco Citi Card - Nickolay 7029	247.81
Harbor Freight						
04/07/2025	Expense		Yes	HARBOR FREIGHT TOOLS 621 BOZEMAN MT	210580 Costco Citi Card - Prato 6073	109.99
Hughes Fire Equipment, Inc.						
04/08/2025	Bill	621679	Yes	Hubdoc - https://app.hubdoc.com/document/713907710 - INV621679	202100 Accounts Payable	84.02
04/16/2025	Bill Payment (Check)	7805847	Yes		100000 Cash/Investments:101000 General Fund	(84.02)
Industrial Comm & Elec of Bozeman						
04/08/2025	Bill	35120	Yes	Hubdoc - https://app.hubdoc.com/document/713907704 - INV35120	202100 Accounts Payable	68.00
04/16/2025	Bill Payment (Check)	7805836	Yes		100000 Cash/Investments:101000 General Fund	(68.00)
International Association of Fire Chiefs						
04/04/2025	Expense		Yes	WWW.IAFC.ORG MCLEAN VA - IAFC Membership	210600 First Interstate Bank - Nickolay 4857	242.50
Jake Krieger						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	137.59
04/16/2025	Bill Payment (Check)	7805815	Yes		100000 Cash/Investments:101000 General Fund	(137.59)
Jake TeSelle						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	747.16
04/16/2025	Bill Payment (Check)	7805816	Yes		100000 Cash/Investments:101000 General Fund	(747.16)
Jersey Mike's						
04/13/2025	Expense		Yes	JERSEY MIKES ONLINE UC https://prod.NJ	210585 Costco Citi Card - Malone 5334	190.41
Kade O'Brian						
04/02/2025	Bill	April 2025 Reimb.	Yes	Hubdoc - https://app.hubdoc.com/document/713907729 - INVApril 2025 Reimb.	202100 Accounts Payable	126.00
04/16/2025	Bill Payment (Check)	7805828	Yes		100000 Cash/Investments:101000 General Fund	(126.00)
Kenyon Noble						
04/12/2025	Expense		Yes	Hubdoc - https://app.hubdoc.com/document/719948092 - INV789918/04-28-2025	210580 Costco Citi Card - Prato 6073	13.98
04/28/2025	Bill	789918/04-28-2025	Yes		202100 Accounts Payable	488.31
04/29/2025	Bill Payment (Check)	7805849	Yes		100000 Cash/Investments:101000 General Fund	(488.31)
Liberty Burger						
04/01/2025	Expense		Yes	TST*LIBERTY BURGER - BOZ Bozeman MT	210580 Costco Citi Card - Prato 6073	15.34
L.N. Curtis and Sons						
04/01/2025	Bill Payment (Check)	7805787	Yes		100000 Cash/Investments:101000 General Fund	(1,121.05)
Luke Maxwell						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	157.95
04/16/2025	Bill Payment (Check)	7805817	Yes		100000 Cash/Investments:101000 General Fund	(157.95)
Mastercard						
04/01/2025	Bill Payment (Check)	7805797	Yes		100000 Cash/Investments:101000 General Fund	(4,996.83)
04/21/2025	Bill	4865/04-21-2025	Yes	Hubdoc - https://app.hubdoc.com/document/719948090 - INV4865/04-21-2025	202100 Accounts Payable	184.25
04/21/2025	Bill	4857/04-21-2025	Yes	Hubdoc - https://app.hubdoc.com/document/720556120 - INV4857/04-21-2025	202100 Accounts Payable	2,238.24
04/29/2025	Bill Payment (Check)	7805856	Yes		100000 Cash/Investments:101000 General Fund	(184.25)
04/30/2025	Bill Payment (Check)	7805858	Yes		100000 Cash/Investments:101000 General Fund	(2,238.24)
McMahon, Luke						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	123.44
04/16/2025	Bill Payment (Check)	7805818	Yes		100000 Cash/Investments:101000 General Fund	(123.44)
Montana Dept. of Revenue						
04/10/2025	Check	FIB e-Pay	Yes		100000 Cash/Investments:101000 General Fund	(2,031.00)
Montana Firemen's Association						
04/10/2025	Check	7805805	Yes		100000 Cash/Investments:101000 General Fund	(501.62)
Montana Occupational Health						
04/01/2025	Bill Payment (Check)	7805798	Yes		100000 Cash/Investments:101000 General Fund	(2,898.00)

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
04/03/2025	Bill	19867	Yes	Hubdoc - https://app.hubdoc.com/document/713907684 - INV19867	202100 Accounts Payable	216.00
04/03/2025	Bill	19883	Yes	Hubdoc - https://app.hubdoc.com/document/713907686 - INV19883	202100 Accounts Payable	496.00
04/03/2025	Bill	19801	Yes	Hubdoc - https://app.hubdoc.com/document/713907691 - INV19801	202100 Accounts Payable	216.00
04/03/2025	Bill	19864	Yes	Hubdoc - https://app.hubdoc.com/document/713907681 - INV19864	202100 Accounts Payable	216.00
04/03/2025	Bill	19874	Yes	Hubdoc - https://app.hubdoc.com/document/713907685 - INV19874	202100 Accounts Payable	672.00
04/03/2025	Bill	19875	Yes	Hubdoc - https://app.hubdoc.com/document/713907693 - INV19875	202100 Accounts Payable	672.00
04/07/2025	Bill	19897	Yes	Hubdoc - https://app.hubdoc.com/document/713907697 - INV19897	202100 Accounts Payable	216.00
04/07/2025	Bill	19903	Yes	Hubdoc - https://app.hubdoc.com/document/713907695 - INV19903	202100 Accounts Payable	646.00
04/07/2025	Bill	19902	Yes	Hubdoc - https://app.hubdoc.com/document/713907696 - INV19902	202100 Accounts Payable	547.00
04/07/2025	Bill	19896	Yes	Hubdoc - https://app.hubdoc.com/document/713907682 - INV19896	202100 Accounts Payable	216.00

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
04/08/2025	Bill	19923	Yes	Hubdoc - https://app.hubdoc.com/document/713907687 - INV19923	202100 Accounts Payable	672.00
04/08/2025	Bill	19909	Yes	Hubdoc - https://app.hubdoc.com/document/713907679 - INV19909	202100 Accounts Payable	216.00
04/08/2025	Bill	19920	Yes	Hubdoc - https://app.hubdoc.com/document/713907707 - INV19920	202100 Accounts Payable	216.00
04/08/2025	Bill	19924	Yes	Hubdoc - https://app.hubdoc.com/document/713907706 - INV19924	202100 Accounts Payable	672.00
04/08/2025	Bill	19913	Yes	Hubdoc - https://app.hubdoc.com/document/713907711 - INV19913	202100 Accounts Payable	672.00
04/16/2025	Bill Payment (Check)	7805845	Yes		100000 Cash/Investments:101000 General Fund	(6,561.00)
Montana State Fund						
04/01/2025	Bill	20290982	Yes	Hubdoc - https://app.hubdoc.com/document/713907709 - INV20290982	202100 Accounts Payable	3,741.66
04/16/2025	Bill Payment (Check)	7805838	Yes	03-134600-0	100000 Cash/Investments:101000 General Fund	(3,741.66)
Montana State University						
04/01/2025	Bill Payment (Check)	7805790	Yes		100000 Cash/Investments:101000 General Fund	(1,950.00)
04/21/2025	Bill	161-147	Yes	Hubdoc - https://app.hubdoc.com/document/719948081 - INV161-147	202100 Accounts Payable	95.00
04/29/2025	Bill Payment (Check)	7805853	Yes		100000 Cash/Investments:101000 General Fund	(95.00)
Murdochs						
04/03/2025	Expense		Yes	MURDOCH'S RANCH&HOME #30 BOZEMAN MT	210580 Costco Citi Card - Prato 6073	17.91
NAPA Auto Parts						
04/16/2025	Bill Payment (Check)	7805839	Yes	12342	100000 Cash/Investments:101000 General Fund	(60.64)
Nathaniel Leahy						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	153.86
04/16/2025	Bill Payment (Check)	7805819	Yes		100000 Cash/Investments:101000 General Fund	(153.86)
Nicholas Blommel						
04/01/2025	Bill Payment (Check)	7805791	Yes		100000 Cash/Investments:101000 General Fund	(995.00)
Nick Valera						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	456.30
04/16/2025	Bill Payment (Check)	7805820	Yes		100000 Cash/Investments:101000 General Fund	(456.30)
Noah Welch						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	105.30
04/16/2025	Bill Payment (Check)	7805821	Yes		100000 Cash/Investments:101000 General Fund	(105.30)
Northwestern Energy						
04/09/2025	Bill	3091809-8/04-09-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907723 - INV3091809-8/04-09-2025	202100 Accounts Payable	1,112.64
04/09/2025	Bill	1196979-7/04-09-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907731 - INV1196979-7/04-09-2025	202100 Accounts Payable	533.76
04/09/2025	Bill	3252724-4/04-09-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907719 - INV3252724-4/04-09-2025	202100 Accounts Payable	187.30
04/09/2025	Bill	0180737-9/04-09-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907730 - INV0180737-9/04-09-2025	202100 Accounts Payable	250.76
04/10/2025	Bill	0180089-5/04-10-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907727 - INV0180089-5/04-10-2025	202100 Accounts Payable	135.03
04/16/2025	Bill Payment (Check)	7805837	Yes		100000 Cash/Investments:101000 General Fund	(2,219.49)
Owenhouse-Ace Hardware						
04/01/2025	Bill Payment (Check)	7805803	Yes		100000 Cash/Investments:101000 General Fund	(398.48)
04/28/2025	Bill	191619/04-28-2025	Yes	Hubdoc - https://app.hubdoc.com/document/719948121 - INV191619/04-28-2025	202100 Accounts Payable	785.19
04/29/2025	Bill Payment (Check)	7805851	Yes		100000 Cash/Investments:101000 General Fund	(785.19)
Papa Johns						
04/01/2025	Expense		Yes	PAPA JOHN'S 2792 BOZEMAN MT	210605 First Interstate Bank - Dahlhauser 4865	184.25
04/15/2025	Expense		Yes	PAPA JOHN'S 2792 BOZEMAN MT	210600 First Interstate Bank - Nickolay 4857	214.25
Pens.com						
04/01/2025	Bill Payment (Check)	7805786	Yes		100000 Cash/Investments:101000 General Fund	(230.94)
People Facts						
04/01/2025	Bill Payment (Check)	7805789	Yes		100000 Cash/Investments:101000 General Fund	(16.67)
PERS						
04/10/2025	Check	ERIC	Yes		100000 Cash/Investments:101000 General Fund	(369.79)
Pinion						
04/16/2025	Bill Payment (Check)	7805807	Yes		100000 Cash/Investments:101000 General Fund	(2,750.00)
04/30/2025	Bill	PN095690	Yes	Hubdoc - https://app.hubdoc.com/document/725326984 - INVPN095690	202100 Accounts Payable	2,750.00
Pintler Billing Services						
04/01/2025	Expense	2060	Yes	Hubdoc - https://app.hubdoc.com/document/706436340 - INV2060	100000 Cash/Investments:101000 General Fund	(500.00)
Qdoba Mexican Eats						
04/06/2025	Expense		Yes	QDOBA 2817 OLO 406-522-4166 MT	210575 Costco Citi Card - Templeton 8353	197.05
04/08/2025	Expense		Yes	QDOBA 2817 BOZEMAN MT	210580 Costco Citi Card - Prato 6073	69.41
04/13/2025	Expense		Yes	QDOBA 2817 OLO 406-522-4166 MT	210575 Costco Citi Card - Templeton 8353	196.75
RAE Water						

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
04/01/2025	Bill Payment (Check)	7805799	Yes		100000 Cash/Investments:101000 General Fund	(140.49)
04/23/2025	Bill	GH5370-00/04.2025	Yes	Hubdoc - https://app.hubdoc.com/document/719948082 - INVGH5370-00/04.2025	202100 Accounts Payable	47.04
04/23/2025	Bill	FIRE-00/04.2025	Yes	Hubdoc - https://app.hubdoc.com/document/719948084 - INVFIRE-00/04.2025	202100 Accounts Payable	89.25
04/29/2025	Bill Payment (Check)	7805857	Yes		100000 Cash/Investments:101000 General Fund	(136.29)
Republic Services						
04/16/2025	Bill Payment (Check)	7805832	Yes		100000 Cash/Investments:101000 General Fund	(422.19)
Robbie Treadwell						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	53.36
04/16/2025	Bill Payment (Check)	7805822	Yes		100000 Cash/Investments:101000 General Fund	(53.36)
Rocky Mountain Supply						
04/16/2025	Bill Payment (Check)	7805833	Yes		100000 Cash/Investments:101000 General Fund	(2,424.92)

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Sensit Technologies LLC						
04/16/2025	Bill Payment (Check)	7805830	Yes		100000 Cash/Investments:101000 General Fund	(348.96)
Spectrum						
04/15/2025	Bill	8313200120380424/5.25	Yes	Hubdoc - https://app.hubdoc.com/document/714533925 - INV8313200120380424/5.25	202100 Accounts Payable	74.99
04/16/2025	Bill Payment (Check)	7805848	Yes		100000 Cash/Investments:101000 General Fund	(74.99)
Staples						
04/10/2025	Expense		Yes	STAPLES 00104695 BOZEMAN MT	210580 Costco Citi Card - Prato 6073	36.00
Steve Nash						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	73.01
04/16/2025	Bill Payment (Check)	7805823	Yes		100000 Cash/Investments:101000 General Fund	(73.01)
Super Vacuum Manufacturing						
04/06/2025	Expense		Yes	SUPER VAC 800-525-5224 CO	210580 Costco Citi Card - Prato 6073	72.50
The Public Safety Store						
04/02/2025	Expense		Yes	THE PUBLIC SAFETY STOR 800-646-1086 KY	210580 Costco Citi Card - Prato 6073	413.94
Think One Architects						
04/04/2025	Bill	2401-07	Yes	Hubdoc - https://app.hubdoc.com/document/713907690 - INV2401-07	202100 Accounts Payable	5,000.00
04/16/2025	Bill Payment (Check)	7805829	Yes		100000 Cash/Investments:101000 General Fund	- 5,000.00)
Town and Country Foods - 11th Ave.						
04/01/2025	Bill	5863770/04-01-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907741 - INV5863770/04-01-2025	202100 Accounts Payable	651.20
04/16/2025	Bill Payment (Check)	7805825	Yes		100000 Cash/Investments:101000 General Fund	(651.20)
Town & Country Foods - Field St						
04/01/2025	Bill	5863770/04-01-2025	Yes	Hubdoc - https://app.hubdoc.com/document/713907737 - INV5863770/04-01-2025	202100 Accounts Payable	212.57
04/16/2025	Bill Payment (Check)	7805824	Yes		100000 Cash/Investments:101000 General Fund	(212.57)
Town Pump						
04/01/2025	Expense		Yes		210100 Conoco	28.40
04/01/2025	Expense		Yes		210100 Conoco	38.62
04/01/2025	Expense		Yes		210100 Conoco	33.58
04/01/2025	Expense		Yes		210100 Conoco	9.73
04/01/2025	Expense		Yes		210100 Conoco	24.24
04/01/2025	Expense		Yes		210100 Conoco	17.79
04/01/2025	Expense		Yes		210100 Conoco	14.77
04/01/2025	Expense		Yes		210100 Conoco	14.81
04/01/2025	Expense		Yes		210100 Conoco	55.01
04/02/2025	Expense		Yes		210100 Conoco	30.04
04/03/2025	Expense		Yes		210100 Conoco	14.23
04/04/2025	Expense		Yes		210100 Conoco	38.49
04/04/2025	Expense		Yes		210100 Conoco	15.44
04/05/2025	Expense		Yes		210100 Conoco	9.91
04/05/2025	Expense		Yes		210100 Conoco	55.05
04/05/2025	Expense		Yes		210100 Conoco	37.40
04/06/2025	Expense		Yes		210100 Conoco	8.44
04/07/2025	Expense		Yes		210100 Conoco	120.02
04/07/2025	Expense		Yes		210100 Conoco	60.97
04/07/2025	Expense		Yes		210100 Conoco	28.00
04/08/2025	Expense		Yes		210100 Conoco	12.24
04/08/2025	Expense		Yes		210100 Conoco	30.00
04/08/2025	Expense		Yes		210100 Conoco	17.62
04/08/2025	Expense		Yes		210100 Conoco	25.00
04/09/2025	Expense		Yes		210100 Conoco	16.09
04/09/2025	Expense		Yes		210100 Conoco	45.81
04/13/2025	Expense		Yes		210100 Conoco	13.09
04/13/2025	Expense		Yes		210100 Conoco	27.39
04/15/2025	Expense		Yes		210100 Conoco	15.42
04/16/2025	Expense		Yes		210100 Conoco	62.11
04/16/2025	Expense		Yes		210100 Conoco	13.01
04/16/2025	Expense		Yes		210100 Conoco	31.50
04/17/2025	Expense		Yes		210100 Conoco	16.10
04/17/2025	Expense		Yes		210100 Conoco	9.35
04/17/2025	Expense		Yes		210100 Conoco	80.34
04/17/2025	Expense		Yes		210100 Conoco	16.92
04/18/2025	Expense		Yes		210100 Conoco	62.39
04/18/2025	Expense		Yes		210100 Conoco	14.92
04/19/2025	Expense		Yes		210100 Conoco	58.11
04/22/2025	Expense		Yes		210100 Conoco	14.72
Tyler Holmes						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	699.67
04/16/2025	Bill Payment (Check)	7805826	Yes		100000 Cash/Investments:101000 General Fund	(699.67)
UM Events and Scheduling						
04/10/2025	Expense		Yes	UM EVENTS AND SCHEDULING 406-2434945 MT	210585 Costco Citi Card - Malone 5334	100.00

Transaction List by Vendor

Hyalite Rural Fire District

April 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Unemployment Insurance Division						
04/10/2025	Check	7805806	Yes		100000 Cash/Investments:101000 General Fund	(261.82)
United States Treasury						
04/10/2025	Check	FIB e-Pay	Yes		100000 Cash/Investments:101000 General Fund	-7,200.02
Verizon						
04/01/2025	Bill Payment (Check)	7805796	Yes		100000 Cash/Investments:101000 General Fund	(686.69)
04/23/2025	Bill	6111794092	Yes	Hubdoc - https://app.hubdoc.com/document/719948153 - INV6111794092	202100 Accounts Payable	686.69
04/29/2025	Bill Payment (Check)	7805852	Yes		100000 Cash/Investments:101000 General Fund	(686.69)
VFIS						
04/01/2025	Bill Payment (Check)	7805802	Yes		100000 Cash/Investments:101000 General Fund	(3,446.00)
04/16/2025	Bill Payment (Check)	7805840	Yes		100000 Cash/Investments:101000 General Fund	(676.00)
Warrior Fire Equipment						
04/02/2025	Expense		Yes	WARRIOR FIRE EQUIPMENT WWW.WARRIOR-FMI	210580 Costco Citi Card - Prato 6073	211.00
Wex Bank						
04/01/2025	Bill Payment (Check)	7805795	Yes	0203-00-109722-9	100000 Cash/Investments:101000 General Fund	(1,153.04)
04/23/2025	Bill	104229232	Yes	Hubdoc - https://app.hubdoc.com/document/719948141 - INV104229232	202100 Accounts Payable	1,310.15
04/29/2025	Bill Payment (Check)	7805850	Yes	0203-00-109722-9	100000 Cash/Investments:101000 General Fund	(1,310.15)
Witmer, Owen						
04/01/2025	Bill	Jan - Mar 2025	Yes	Hubdoc - https://app.hubdoc.com/document/626104984 - INVJuly - September 2024	202100 Accounts Payable	122.85
04/16/2025	Bill Payment (Check)	7805827	Yes		100000 Cash/Investments:101000 General Fund	(122.85)

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
04/01/2025	Expenditure	2060	Pintler Billing Services	Hubdoc - https://app.hubdoc.com/document/706436340 - INV2060 Medical billing for March 2025		-500.00 500.00
04/01/2025	Bill Payment (Check)	7805786	Pens.com			-230.94 -230.94
04/01/2025	Bill Payment (Check)	7805787	L.N. Curtis and Sons			-1,121.05 -1,121.05
04/01/2025	Bill Payment (Check)	7805788	Big Sky Publishing			-22.00 -22.00
04/01/2025	Bill Payment (Check)	7805789	People Facts			-16.67 -16.67
04/01/2025	Bill Payment (Check)	7805790	Montana State University			-1,950.00 -1,950.00
04/01/2025	Bill Payment (Check)	7805791	Nicholas Blommel			-995.00 -995.00
04/01/2025	Bill Payment (Check)	7805792	Best Rate Diesel and Repair, Inc.			-2,149.62 -2,149.62
04/01/2025	Bill Payment (Check)	7805793	Connect Telephone and Computer Group			-60.00 -60.00
04/01/2025	Bill Payment (Check)	7805794	Citi Card			-4,338.00 -4,338.00
04/01/2025	Bill Payment (Check)	7805795	Wex Bank	0203-00-109722-9		-1,153.04

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-1,153.04
04/01/2025	Bill Payment (Check)	7805796	Verizon			-686.69
						-686.69
04/01/2025	Bill Payment (Check)	7805797	Mastercard			-4,996.83
						-4,996.83
04/01/2025	Bill Payment (Check)	7805798	Montana Occupational Health			-2,898.00
						-2,898.00
04/01/2025	Bill Payment (Check)	7805799	RAE Water			-140.49
						-140.49
04/01/2025	Bill Payment (Check)	7805800	Amazon Capital Services			-820.53
						-820.53
04/01/2025	Bill Payment (Check)	7805801	Delta Dental			-188.70
						-188.70
04/01/2025	Bill Payment (Check)	7805802	VFIS			-3,446.00
						-3,446.00
04/01/2025	Bill Payment (Check)	7805803	Owenhouse-Ace Hardware			-398.48
						-398.48
04/01/2025	Bill Payment (Check)	7805804	Big Sky Fire Equipment			-1,748.87
						-1,748.87
04/10/2025	Check	ERIC	FURS			-
						11,375.91
						-4,857.23
						-6,518.68
04/10/2025	Check	7805805	Montana Firemen's Association			-501.62

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Montana Firemen's Association		-501.62
04/10/2025	Check	ERIC	PERS			-369.79
						-172.15
						-197.64
04/10/2025	Check	FIB e-	Montana Dept. of Revenue			-2,031.00
		Pay				-2,031.00
04/10/2025	Check	FIB e-	United States Treasury			-7,200.02
		Pay				-5,718.00
						-741.01
						-741.01
04/10/2025	Check	7805806	Unemployment Insurance			-261.82
			Division			
				UI Account #206 2145		261.82
04/16/2025	Bill Payment (Check)	7805807	Pinion			-2,750.00
						-2,750.00
04/16/2025	Bill Payment (Check)	7805808	Alex Phillips			-111.15
						-111.15
04/16/2025	Bill Payment (Check)	7805809	Alexi Ness			-176.09
						-176.09
04/16/2025	Bill Payment (Check)	7805810	Anna French			-304.91
						-304.91
04/16/2025	Bill Payment (Check)	7805811	Brandon Pelton			-434.18
						-434.18
04/16/2025	Bill Payment (Check)	7805812	Christopher Leeper			-197.26
						-197.26
04/16/2025	Bill Payment	7805813	Cole Fahey			-86.58

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-86.58
04/16/2025	Bill Payment (Check)	7805814	Edward Yewer			-206.85
						-206.85
04/16/2025	Bill Payment (Check)	7805815	Jake Krieger			-137.59
						-137.59
04/16/2025	Bill Payment (Check)	7805816	Jake TeSelle			-747.16
						-747.16
04/16/2025	Bill Payment (Check)	7805817	Luke Maxwell			-157.95
						-157.95
04/16/2025	Bill Payment (Check)	7805818	McMahon, Luke			-123.44
						-123.44
04/16/2025	Bill Payment (Check)	7805819	Nathaniel Leahy			-153.86
						-153.86
04/16/2025	Bill Payment (Check)	7805820	Nick Valera			-456.30
						-456.30
04/16/2025	Bill Payment (Check)	7805821	Noah Welch			-105.30
						-105.30
04/16/2025	Bill Payment (Check)	7805822	Robbie Treadwell			-53.36
						-53.36
04/16/2025	Bill Payment (Check)	7805823	Steve Nash			-73.01
						-73.01
04/16/2025	Bill Payment (Check)	7805824	Town & Country Foods - Field St			-212.57

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-212.57
04/16/2025	Bill Payment (Check)	7805825	Town and Country Foods - 11th Ave.			-651.20
						-651.20
04/16/2025	Bill Payment (Check)	7805826	Tyler Holmes			-699.67
						-699.67
04/16/2025	Bill Payment (Check)	7805827	Witmer, Owen			-122.85
						-122.85
04/16/2025	Bill Payment (Check)	7805828	Kade O'Brian			-126.00
						-126.00
04/16/2025	Bill Payment (Check)	7805829	Think One Architects			-5,000.00
						-5,000.00
04/16/2025	Bill Payment (Check)	7805830	Sensit Technologies LLC			-348.96
						-348.96
04/16/2025	Bill Payment (Check)	7805831	American Fire & Aviation			-3,960.00
						-3,960.00
04/16/2025	Bill Payment (Check)	7805832	Republic Services			-422.19
						-422.19
04/16/2025	Bill Payment (Check)	7805833	Rocky Mountain Supply			-2,424.92
						-2,424.92
04/16/2025	Bill Payment (Check)	7805834	CenturyLink - P.O Box 2961, Phoenix, AZ			-143.05
						-143.05
04/16/2025	Bill Payment (Check)	7805835	Fisher's Technology			-54.28
						-54.28

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/16/2025	Bill Payment (Check)	7805836	Industrial Comm & Elec of Bozeman			-68.00
						-68.00
04/16/2025	Bill Payment (Check)	7805837	Northwestern Energy			-2,219.49
						-2,219.49
04/16/2025	Bill Payment (Check)	7805838	Montana State Fund	03-134600-0		-3,741.66
						-3,741.66
04/16/2025	Bill Payment (Check)	7805839	NAPA Auto Parts	12342		-60.64
						-60.64
04/16/2025	Bill Payment (Check)	7805840	VFIS			-676.00
						-676.00
04/16/2025	Bill Payment (Check)	7805841	Amazon Capital Services			-80.53
						-80.53
04/16/2025	Bill Payment (Check)	7805842	BALCO			-3,689.00
						-3,689.00
04/16/2025	Bill Payment (Check)	7805843	BlueCross BlueShield of Montana			-4,491.14
						-4,491.14
04/16/2025	Bill Payment (Check)	7805844	DirectTV	029404001		-193.99
						-193.99
04/16/2025	Bill Payment (Check)	7805845	Montana Occupational Health			-6,561.00
						-6,561.00
04/16/2025	Bill Payment (Check)	7805846	Charter Communications	8313200110672244		-301.22
						-301.22

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/16/2025	Bill Payment (Check)	7805847	Hughes Fire Equipment, Inc.			-84.02
						-84.02
04/16/2025	Bill Payment (Check)	7805848	Spectrum			-74.99
						-74.99
04/29/2025	Bill Payment (Check)	7805849	Kenyon Noble			-488.31
						-488.31
04/29/2025	Bill Payment (Check)	7805850	Wex Bank	0203-00-109722-9		-1,310.15
						-1,310.15
04/29/2025	Bill Payment (Check)	7805851	Owenhouse-Ace Hardware			-785.19
						-785.19
04/29/2025	Bill Payment (Check)	7805852	Verizon			-686.69
						-686.69
04/29/2025	Bill Payment (Check)	7805853	Montana State University			-95.00
						-95.00
04/29/2025	Bill Payment (Check)	7805854	CenturyLink - PO Box 2956, Phoenix, AZ			-53.60
						-53.60
04/29/2025	Bill Payment (Check)	7805855	Best Rate Towing & Repair Inc.			-615.60
						-615.60
04/29/2025	Bill Payment (Check)	7805856	Mastercard			-184.25
						-184.25
04/29/2025	Bill Payment (Check)	7805857	RAE Water			-136.29
						-136.29
04/30/2025	Bill Payment	7805858	Mastercard			-2,238.24

Hyalite Rural Fire District

Check Detail

April 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-2,238.24
04/30/2025	Bill Payment (Check)	7805859	Citi Card			-4,736.50
						-4,736.50

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: APRIL 22, 2025

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Justin Miller
Jason Jarrett
Pete Geddes
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Chris Dahlhauser, Assistant Fire Chief
Sheryl Wyman, Administrative Assistant
Colin Prato, Division Chief, Maintenance
Reid Templeton, Recruitment and Retention Captain

PUBLIC IN ATTENDANCE:

Allie Kuntz-President, Volunteer Firefighter Association

0:00:02	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chairman Miller called the meeting to order and asked for any public comment on non-agenda items. None given. HYALITE CONSENT AGENDA Chairman Miller asks if there are any requests to pull anything from the Consent Agenda for review. None given. Motion: Trustee Geddes moves to approve consent agenda as presented Trustee Jarrett seconded the motion. Vote: Jarrett-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval.
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	<i>[See March 25, 2025 Board Packet for Consent Agenda items Approved]</i>
	REGULAR AGENDA
0:00:30	Agenda Item 8 – Presentation of New Apparatus The Chief Requests the board move Agenda item 8 to the beginning. Chair Miller agrees. Trustee Beideman seconds the motion. The board and staff move out to the bays for the Push In Ceremony. A Push In ceremony dates back to hand drawn and horse pulled fire wagons when they would push them into the fire station after a call. The tradition has been continued to present day with a dedication of the new engine going into service. The volunteer firefighters hand pushes the engine into the bay to celebrate it going into service. Comments made by the Chief: Good evening, everyone. Board Members and dedicated members of the Hyalite Fire District. It's a privilege to stand before you today as we celebrate the arrival of these vital additions to our fleet. These new fire engines are more than just vehicles, it's a testament to our unwavering dedication to safeguarding the lives and property of our community. It represents countless hours of planning and hard work by both paid and volunteer members of our organization. It also represents the generous support of the community of the Hyalite Fire District. This push-in ceremony connects us to the rich history of the fire service. For generations, firefighters have manually moved their apparatus into the station, a physical act of commitment and teamwork. Today, as we symbolically push these modern engines into their bay, we carry forward that spirit of unity and dedication. These engines are equipped with many advanced pumping capabilities and enhanced safety features. These advancements will empower our firefighters to perform their duties with greater efficiency and safety, ultimately leading to better outcomes for those we serve. We extend our deepest gratitude to Hyalite Fire Board, members of the Hyalite Fire District and the Community. Your support is invaluable. To the men and women of the Hyalite Fire District, may these engines be a reliable partner in your courageous work. May they carry you safely to every call and bring you home to your loved ones. And to the members of the Hyalite community, know that these new engines stand ready to serve you. It is a symbol of our promise to be there when you need us most. Now, let us honor tradition and dedicate these engines to the service of our community.

0:01:02	Agenda Item 1 – Possible RFP for Accounting Services Chief Nickolay goes over the history with our current accounting services, Pinion Accounting Services. We recently received an increase for services to \$2,750 per month. For the money we are paying we don't feel we are getting the best service we could. We noticed a change in service after AZ was purchased by Pinion. The Chief has done research with other fire districts similar to our size and the average cost for accounting services is around \$1500 per month. The feeling is because we are a smaller account we are moved between a number of people. Moving to a one-person shop would one, save a lot of money and eliminate some of the issues we have encountered. The Chief requests we re-issue the RFP. Chair Miller asks for board discussion. Trustee Geddes recommends re-issuing the RFP. Chair Miller asks for a motion. Motion: Trustee Geddes moves to re-issue the RFP. Chair Miller asks for any public comment on the motion. None given. Trustee Jarrett seconded the motion. Vote: Jarrett-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval.
0:04:45	Agenda Item 2 – Possible Partnership with Fort Ellis Fire Service Area – Standing Agenda Item Chief Nickolay goes over the Interlocal Agreement. Our legal counsel Susan Swimley has had a chance to look over the agreement and made comments. Chief Nickolay goes over the comments. Trustee Geddes states he looked over the document and feels it is straight forward. The changes Susan suggested were good. Chair Miller asks about the compensation from Fort Ellis. When we met with the trustee from Fort Ellis, he thought payment would start January 1st. The Interlocal states October 1st. Chief Nickolay says they have monies in their savings to be able to start paying before the RID begins. Discussion is held among the trustees. Chief Nickolay will be meeting with the volunteers at Fort Ellis. Chair Miller suggests a question-and-answer session. Questions are asked about an additional FTE position. Chief Nickolay would like to add another position that won't be shared and separate from the interlocal agreement. Discussion is held about the make-up of Fort Ellis and their volunteers. If the volunteers at Fort Ellis depart the agreement would not be able to continue. There would still be in place a mutual aid agreement. Chief Nickolay will go back to Susan about language of maintaining a roster of volunteers at Fort Ellis. She would also like to see the adopting of Brian as Fire Chief by resolution.

	Trustee Jarrett asks about the support needed as chief Brian would need. He suggests possibly a strategic plan for operations given their culture and expectations. Trustee Geddes suggests it may be premature but if a joint board meeting was held and give their public an opportunity to weigh in. Chair Miller asks questions about the separation between Hyalite and Fort Ellis. Chief Nickolay proposes an emergency response zone will be made for the ambulance. He goes over the command scenario. For now, he would keep separate the response to Fort Ellis calls and Hyalite calls will be handled by the separate stations. Trustee Geddes suggests three steps in the process. First, fine tune the interlocal agreement; second Brian needs to meet with the volunteers at the station; and third piece of the process would be how do the residents feel about this plan. Discussion is held among the trustees. Brian will work to meet with Fort Ellis volunteers before the May board meeting. <i>[See Draft Interlocal Agreement-Attachment A]</i>
0:25:13	Agenda Item 3 – Replacement of Rae Fire Station – <i>Standing Agenda Item</i> Chief Nickolay goes over the packet provided by ThinkOne. They created a site plan, floor plan, and projected costs. This plan comes in a bit over 15,000 sq ft. Sourdough is at 10,000 sq. ft. Trustee Geddes asks about the current bond. The current bond will expire July of 2028. Public outreach could start January, 2028 with the election to be held May of 2028. Given the failure of several bonds presented to the public recently, Trustee Beideman suggests using a company to market for the bond. Discussion is held and the trustees concur using an outside source to market the bond is a good idea. Trustee Jarrett asks about the process and should we look at possibly doing the residence piece first and having the architects provide us with plans for the outside residential options. The architects are suggesting a modular home model. Discussion is held between the trustees and possible options for housing. <i>[See Project Costs-HRFD Rae Station-Attachment B; Modular Home Plan-Attachment C; Rae Fire Station Drawings-Attachment D]</i>
0:44:35	Agenda Item 4 – Volunteer Firefighters Association Report – <i>Standing Agenda Item</i> Volunteer Firefighter President Allie Kuntz gave a presentation to the Board of Trustees. They are beginning working on the Wildland BBQ. They have made a little over \$1,500 in sales from their sweatshirts and t-shirts. The volunteers are excited for the new trucks. Chief Nickolay makes comments about the association taking over the community events and what a huge benefit it is for the district.

0:46:17	Agenda Item 5 – Fire Chief’s Report Chief Nickolay discusses the Chief’s report. We had 42 calls in March. 151 calls for the year. We have 44 members. Resident program is looking good. We are down to one resident at Cottonwood. We have individuals in the academy interested in the resident program. Training has been ongoing. The spring firefighter academy has started. We have 7 great new recruit firefighters. Captain Templeton and Division Chief Malone are working our new recruits through our academy. Our fire department has been assisting with a fire education program at Anderson School. The program is designed to educate 8th graders on the fire service. The program is being led by a parent at Anderson School. The EMS meetings are ongoing. The county will be looking at putting a district together. Captain Prato is organizing the repair of the water service line at the Rae Fire Station. The water line leak has been located underground in between the curb stop and the building. We are responsible for this section of waterline. The water line is believed to be the original for the building. We have elected to replace the entire section of line due to its age. The cost would be an additional \$1,000 versus trying to patch the leak. Water Tender 6 is still out of service with a failed fire water pump. Hughes Fire Equipment has taken it to perform the repair. Efforts are being made to make the pump easier to access in the future. The new Engine 6-2 and Engine 6-3 are now in service. Our used 2014 Pierce engine is expected to be delivered next week. <i>[See Attachment E – Fire Chief’s Report]</i>
0:55:48	Trustees’ Activities Trustee Jarrett met with the Chief at Fort Ellis and walked through their station.
0:56:22	Announcements Next Board Meeting – Annual Meeting - Tuesday, May 20, 2025
0:56:57	Adjournment
	EXECUTIVE SESSION – This portion of the meeting may be closed pursuant to § 2-3-203(3), MCA. Discussion – 2024 Fire Chief Performance Evaluation

INTERLOCAL AGREEMENT

FIRE CHIEF SERVICES FORT ELLIS FIRE SERVICE AREA AND HYALITE RURAL FIRE DISTRICT

This Interlocal Agreement (Agreement) is made pursuant to Title 7, Chapter 11, Part 1, Montana Code Annotated on the 1st day of October 2025 (“Effective Date”) between FORT ELLIS FIRE SERVICE AREA, Gallatin County, Montana (“Fort Ellis”) and HYALITE RURAL FIRE DISTRICT, Gallatin County, Montana (“Hyalite”) (collectively the “Parties”).

ARTICLE I PURPOSE

The purpose of this Agreement is to enumerate the specific authorities, duties and funding for the joint and cooperative undertaking where Hyalite provides the services of a Fire Chief (as defined in Sec.7-33-2001, Montana Code Annotated) for Fort Ellis.

ARTICLE II DURATION and TERMINATION

The term of this Agreement will commence on the Effective Date and shall terminate on June 30, 2029. Either party may give 90 days written notice that it will no longer participate in the joint and cooperative undertaking at which time this Agreement shall terminate. Either party may give written notice that a material provision of this Agreement has been breached. Material provisions are payment by Fort Ellis and performance as fire chief pursuant to Section 7-33-2001, MCA by Hyalite.

ARTICLE III CREATION OF LEGAL ENTITIES

This Agreement does not create any new legal entity. All of the obligations and duties of Fort Ellis and Hyalite are not affected by this Agreement.

ARTICLE IV SCOPE, ADMINISTRATION, GOVERNANCE and DUTIES

Hyalite designates its Fire Chief as the individual to act as the Fire Chief for Fort Ellis. The Hyalite designated Fire Chief shall perform the duties and has the obligations set forth in Sec.7-33-2001, MCA for Fort Ellis. Hyalite’s scope of work is to provide all services necessary for its Fire Chief to perform the duties and obligations necessary in Section 7-33-2001, MCA for Fort Ellis.

The Hyalite Fire Chief will use all appropriate resources of Hyalite to perform under this Agreement including equipment, supplies and personnel such as the Hyalite training chief, maintenance chief, recruit and retention captain, and administrative assistant. Hyalite

acknowledges that the Fire Chief duties include the duty to maintain the proper training of Fort Ellis personnel including supplies and travel. Hyalite will provide ambulance service as part of its scope of work under this Agreement.

The Fire Chief is subject the direction of the Fort Ellis Sec. 7-33-2001(3), MCA for the performance of the duties and obligations for only the Fort Ellis Fire Service Area and its operations.

The Boards of Trustees of Fort Ellis and Hyalite shall each designate one individual, along with the Fire Chief, to meet no less than once every three months during the term of this Agreement for the purpose of obtaining status reports and to communicate on the issues affecting the joint and cooperative undertaking.

ARTICLE V FINANCING, PERSONNEL COSTS, COSTS AND BUDGET PROPERTY OWNERSHIP and DISPOSITION

Fort Ellis shall pay Hyalite no more than \$225,000 on an annual basis to fulfil the scope of this Agreement. Payments shall be made every month in the amount of \$18,750, with the first payment due to Hyalite on October 1, 2025. If this Agreement is terminated payment shall be made up to the effective day of termination on a pro-rata basis.

No later than the last day of February 2026 and every year thereafter, either party to this Agreement may request adjustment to the payment terms for the upcoming fiscal year beginning on July 1.

Any property purchased during this Agreement to provide service to Fort Ellis shall be made in the name of Fort Ellis and shall not be transferred to Hyalite. Each party shall be responsible for retirement contributions for its own employees only.

ARTICLE VI OTHER NECESSARY AND PROPER MATTERS

1. DISPUTE RESOLUTION

Should a dispute arise as to the meaning of any provision of this Agreement or the Parties' respective rights and obligations under this Agreement that cannot be resolved, the dispute shall be submitted to mediation. A request to mediate shall be submitted in writing by the party desiring mediation and shall specify the dispute for mediation. Within ten (10) working days after receipt of a request for mediation, the party receiving the request shall submit a written response stating its position on the dispute.

If no agreement or resolution is reached within ten (10) working days after receipt of the response by the requesting party, the requesting Party shall provide a list of three (3) names of mediators to the other party, who shall strike one name from the list. The party requesting mediation shall then strike a name.

Each party shall be equally responsible for the costs of the mediation.

If the Parties are unable to resolve the dispute through mediation, then such dispute shall be resolved in a court of competent jurisdiction in compliance with the applicable law.

2. INDEMNIFICATION

Fort Ellis and Hyalite agree that this Agreement creates a joint and cooperative undertaking where Hyalite is performing its scope of work for the benefit of Fort Ellis in exchange for payment. Fort Ellis will hold harmless, defend and indemnify Hyalite its agents and employees from any claim or cause of action resulting from Hyalite's performance of the scope of work of work under this Agreement unless the acts of Hyalite its agents and employees while performing the scope of work under this Agreement are negligent, intentional or willful. Hyalite will hold harmless, defend and indemnify Fort Ellis its agents and employees from any claim or cause of action for acts of Hyalite while it is providing firefighting and emergency response to its own rural fire district.

ARTICLE VII GENERAL PROVISIONS

1. ASSIGNMENT and AUTHORITY

No party shall assign, transfer, or convey any right or obligation set forth in this Agreement without the prior written consent of the other party. The undersigned represent that they have authority to enter this Agreement.

2. COMPLETE AGREEMENT

This Agreement constitutes the sole and entire agreement between the Parties with regard to the subject matter hereof. No other terms or conditions shall be binding upon either party unless accepted in writing. This Agreement supersedes any previous oral or written agreements between the Parties with regard to the subject matter hereof.

3. APPLICABLE LAW, VENUE and ATTORNEYS FEES

This Agreement shall be governed by the laws of the State of Montana and any action to enforce any right or obligation shall be brought in the Eighteenth District Court, Gallatin County, Montana. The prevailing party in any action to enforce this Agreement shall be entitled to attorney's fees including those of in-house counsel.

4. SURVIVAL

The obligations of Article V and Article VI, Section 2 shall survive termination of the Agreement.

5. COMPLIANCE WITH LAW

The Parties shall comply with all applicable federal, state, and local law in performing under this Agreement.

6. AMENDMENT

No modification or amendment of this Agreement shall be valid or effective unless evidenced by an agreement in writing signed by authorized representatives of both Parties.

7. WAIVER

No waiver of any default shall constitute a waiver of any other default nor shall such waiver constitute a continuing waiver. No waiver of any term or condition of this Agreement shall constitute a waiver of any other term or condition, whether or not similar, nor shall such waiver constitute a continuing waiver.

8. SEVERABILITY

The provisions of this Agreement shall be deemed independent and severable, and the invalidity, partial invalidity, or unenforceability of any one provision or portion thereof shall not affect the validity or enforceability of any other provision of this Agreement.

9. NOTICES

Required notices, except legal notices, shall be given in writing and sent by mail or email to:

To Fort Ellis: Chairman, 3041 Bozeman Trail Road, Bozeman, MT 59715

To Hyalite: [Officer and address]

10. RECORDING

Fort Ellis will be responsible for filing an executed copy of this Agreement with the Gallatin County Clerk and Recorder and the Secretary of State pursuant to 7-11-107, MCA, and will provide a copy of the recorded document to Hyalite. Cost of filing will be paid by Fort Ellis.

11. INTERLOCAL AGREEMENT

This Agreement is an interlocal agreement under Section 7-11-104, M.C.A. To that end, this Agreement shall remain in effect at least through the date stated in Article II above, unless earlier terminated under the provisions hereof or by the agreement of the Parties. As an agreement amongst recognized government entities and political subdivisions no partnership or joint venture is intended nor exists nor shall be deemed to exist between the Parties.

12. SUPERSESSION AND RATIFICATION

This Agreement shall supersede and replace any previous agreements amongst the Parties related to the purpose and subject matter of this Agreement prior to the Effective Date.

This Agreement entered on the Effective Date by:

FORT ELLIS FIRE SERVICE AREA

HYALITE RURAL FIRE DISTRICT

Chair

Chair

Project Cost Model - HFRD Rae StationConcept Design
4/15/2025

Project Building Area:	15,115	gsf			
Site area:	100,387	sf			
	2.3	acres			Total Site Area
ITEM	COST				NOTES
	Concept Design				
	total	unit	%	bond \$	
	\$	\$/sf	of const.	total	
				yes	no
Land Acquisition	\$0	\$ -	0.0%	0.0%	x
Professional Services	\$972,500			7.4%	
Architecture & Engineering Services	\$900,000			6.8%	x
Architectural Services (Concept Design)	\$30,000				x
Geotech Services	\$15,000				x
Geotech Services (Construction)	\$5,000				x
Topo Survey & Utility Locate Services	\$0				x
Traffic Study	\$7,500				x
Energy Modeling	\$0				x
Building Commissioning	\$0				x
Special Inspections (IBC)	\$90,000				x
CMAR Preconstruction Services	\$25,000				x
Prof. Services / Soft Cost contingency	\$20,000				x
Site Infrastructure/Utilities	\$65,000			0.5%	
Utility Relocations	\$50,000				x
Water & Sewer Services	\$0				x
Irrigation Well Installation	\$0				x
Electrical Service (Fees, Meter, Install)	\$15,000				x
Natural Gas Service	\$15,000				x
Communications Service	\$20,000				x
Cable Television Service	\$0				x
Satellite Television Service	\$0				x
Fiber Optic Service	\$15,000				x
FFE, Other Equipment	\$355,000			2.7%	
Fixtures & Furniture by Owner	\$305,000				x
General Office Furniture	\$100,000				
Appliances	\$50,000				
AV Equip & Computers	\$20,000				
Security Equipment	\$10,000				
Specialized FD Equipment	\$125,000				
Fire Station Alerting	\$80,000				
Head end equipment by I.T. Dept.	\$50,000				x
Main Data Room Equipment	\$50,000				
Construction	\$10,209,068	\$ 675.43		77.6%	x
Building	\$6,800,000				
Site	\$1,500,000				
General Conditions	\$720,000				
Construction Subtotal	\$9,020,000				
Construction Contingency (5%)	\$451,000				
Gross Receipts Tax (1%)	\$90,200				
GC/CM General Liability (.9%)	\$81,992				
GC/CM Builders Risk Policy (.1%)	\$9,192				
GC/CM Fee (5%)	\$460,069				
Contractor Bond (1%)	\$96,615				
Total Project Estimate	\$10,209,068				
Contingencies/Impact Fees/Other	\$1,562,521			11.9%	
Proposed Escal. Cont. @ 12 months (6%/yr.)	\$616,444			6.0%	x
Design Contingency (3%)	\$326,715			3.0%	x
Owner Contingency (5%)	\$560,861			5.0%	x
Legal Costs for Bond Election	\$50,000				x
Builder's Risk Insurance	\$0				x
Gallatin County Planning Review Fees	\$1,500				x
State of MT Building Plan Review Fee	\$5,000				x
State of Montana Building Permit Fee	\$5,000				x
Sewer, Water Meter, Inspections	\$2,000				x
Site Impact Fees	\$0				x
1% for Art	\$0				x
Total: Project Costs	\$13,164,088				\$ 870.93

SPACE NEEDS SUMMARY 03.31.2025				
HYALITE RURAL FIRE DISTRICT - RAE FIRE STATION				
APPARATUS				
	WIDTH(FT)	LENGTH(FT)	AREA(SF)	
BAY 1 Apparatus: TBD	22	50	1100	
BAY 2 Apparatus: TBD	18	50	900	
BAY3 Apparatus: TBD	18	50	900	
BAY 4 Apparatus: TBD	22	50	1100	
Subtotal	80	50	4000	
PROGRAM VALIDATION				NOTES
	NUMBER OF ROOMS	ROOM SF	NET SF	
1.000 PUBLIC AREA				
1.001 Entry Vestibule	1	60	60	
1.002 Lobby/Waiting	1	150	150	
1.003 Multi-Purpose Room	1	750	750	49 Occupants / Kitchenette / EOC
1.004 Table and Chair Storage	1	100	100	
1.005 Public Restrooms	2	90	180	Mens/Womens
1.006 First Aid Room	0	120	0	Not needed
Subtotal			1240	
2.000 ADMIN. OFFICE AREA				
2.001 Reception	1	120	120	
2.002 Battalion Chief's Office	1	200	200	
2.003 Admin. Offices	2	120	240	
2.004 Print Room	1	80	80	
2.005 File Storage	1	80	80	
2.006 Conference Room	0	300	0	will utilize Training Room
2.007 Restroom	1	60	60	Single use
2.008 Breakroom	0	120	0	will use Kitchen
Subtotal			780	
3.000 FIRE FIGHTER OFFICE AREA				
3.001 Firefighter Work area	1	250	250	
3.003 Captain's Office	1	140	140	Close to FF work area
Subtotal			390	
4.000 CREW LIVING AREA				
4.001 Kitchen/Dining	1	400	400	
4.002 Dayroom	1	400	400	Should Accommodate 10 FF for watching game
4.003 Laundry	1	100	100	
4.004 Custodial	1	100	100	Supply storage and mop sink area
4.005 Fitness Room	1	450	450	
4.006 Resident Sleeping Rooms	6	150	900	
4.007 Toilet and Shower Room - FF	3	100	300	
Subtotal			2,650	
5.000 APPARATUS ROOM / BAY SUPPORT AREA				
5.001 Apparatus Bay	1	4,000	4000	4 Bays, 50'x80'
5.002 Wash Bay	0	1,000	-	
5.003 Air lock	2	80	160	
5.004 Wash Alcove	1	40	40	
5.005 Bay Toilet / shower Room	1	80	80	
5.006 EMS/ALS Storage	1	120	120	
5.007 Decontamination/Cleaning	1	250	250	Really Like how COB Station #1 Decon Flow works
5.008 Tool Room/Shop	1	150	150	
5.009 Bunker Gear Storage/Drying	1	350	350	Should provide for 18-20 gear lockers (plan on 30 inch wide units)
5.010 Operational Storage	1	200	200	
5.011 SCBA	1	130	130	
5.012 Cascade Bottle Fill	1	120	120	
5.013 Boot Wash/Hand Wash	1	35	35	
5.014 Hose Storage	1	75	75	
Subtotal			5,710	
6.000 SYSTEMS				
6.001 IT/Server	1	120	120	
6.002 Electrical Room	1	120	120	
6.003 Mechanical Room	1	600	600	
6.004 Fire Sprinkler Riser	1	150	150	
6.005 Stairs	1	150	150	To be determined, mezzanine access
Subtotal			1140	
NET SQUARE FEET			11,910	
FIRE STATION GROSSING FACTOR			1.3	
GROSS SQUARE FEET			15,483	
PARKING / SITE AMENITIES				
Visitor Parking				verify with Local Codes
Accessible Parking				verify with Local Codes
Crew Parking				
Solid Waste / Recycling enclosure				
Exterior Generator				To be determined
Outdoor Patio (Covered?)				
Outdoor Storage				

SEE 2018 IRC

R302.7	PROVIDE UNDERSTAIR PROTECTION AS REQUIRED
R302.11	PROVIDE FIREBLOCKING AS REQUIRED
R303.7	PROVIDE SWITCHING AND ILLUMINATION AS REQUIRED
R305	PROVIDE SUFFICIENT CEILING HEIGHTS
R311.7	MEET STAIRWAY REQUIREMENTS
R312	MEET GUARD REQUIREMENTS

NOTE: VERIFY ALL WINDOW/DOOR ROUGH OPENING AND HEADER HEIGHT AND THE SAME FOR TRIM PACKAGE. VERIFY STANDARD HEIGHTS WITH CONTRACTOR BEFORE FRAMING.

DOOR/WINDOW TAG EXAMPLE

DOOR TAG	WINDOW TAG
26 = 2'-6"	40/56 SH = 4'-0" x 5'-6" SINGLE HUNG

SQ/FT.

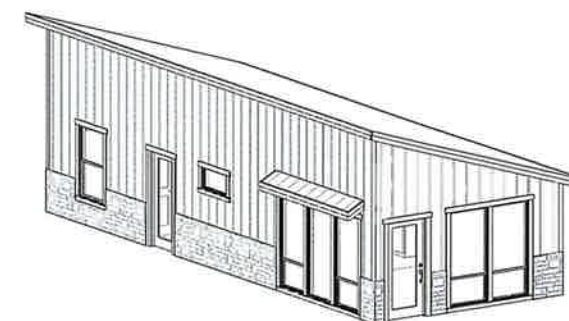
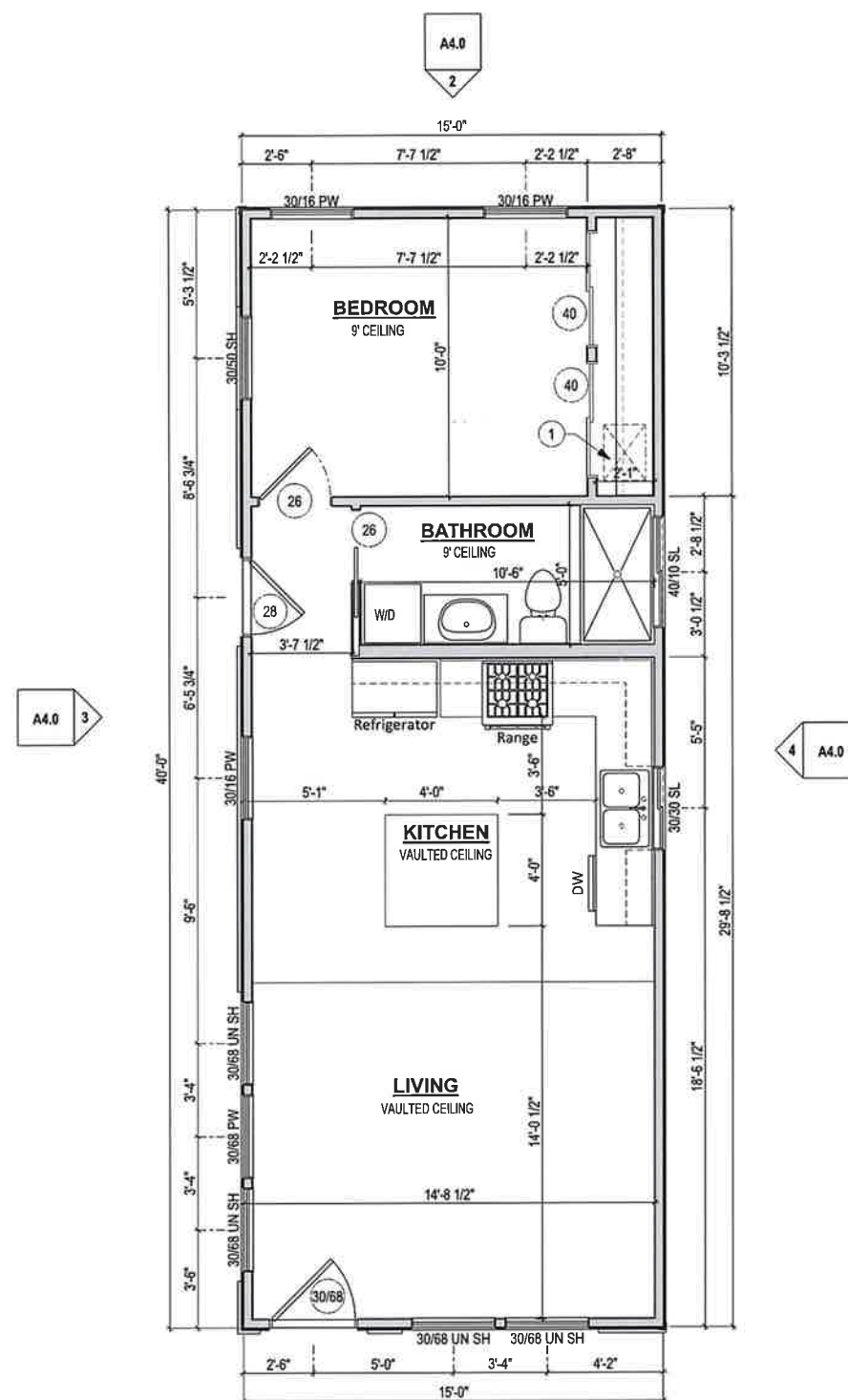
LIVING	600 SF
--------	--------

FLOOR PLAN NOTES

1. ALL STRUCTURAL LUMBER SIDED FOR #2 OR BETTER DOUG FIR LARCH.
2. 2x EXTERIOR STUD FRAMING @ 16" O.C. W/ SINGLE BOTTOM PLATE AND DOUBLE TOP PLATE.
3. 4x8 HEADERS IN ALL BEARING WALL OPENING UNLESS OTHERWISE NOTED.
4. N/A
5. ALL METAL CONNECTIONS TO BE SIMPSON CO. OR BETTER
6. 5/8" TYPE 'X' GYP BOARD @ ALL GARAGE COMMON WALLS AND CEILINGS APPLIED TO GARAGE SIDE AND ALL WALLS, BEAMS, POSTS AND OTHER STRUCTURAL MEMBERS SUPPORTING FIRE PROTECTED HORIZONTAL STRUCTURAL MEMBERS.
7. DOORS BETWEEN GARAGE AND DWELLING ARE TO BE SELF CLOSING AND TIGHT FITTING SOLID WOOD DOOR 1 3/8" THICK OR A DOOR W/ A FIRE PROTECTION RATING OF NOT LESS THAN 20 MINUTES.
8. 1/2" GYPSUM BOARD TO BE INSTALLED ON INSIDE WALLS OF HOUSE.
9. ALL WINDOWS TO HAVE BREATHER TUBES INSTALLED.
10. ROOF SYSTEM TO BE PRE-ENGINEERED MANUFACTURED ROOF TRUSSES UNLESS OTHERWISE NOTED.
11. ALL CONSTRUCTION PRACTICES USED IN THE CONSTRUCTION OF THIS DWELLING SHALL BE DONE IN ACCORDANCE W/ THE 2018 WHERE APPLICABLE.
12. VENT RANGE HOOD, FANS, AND DRYER TO OUTSIDE AIR. CONTRACTOR TO VERIFY ALL CONDITIONS AND DIMENSIONS PRIOR TO COMMENCING WORK.
13. ALL RESCUE WINDOWS FROM SLEEPING AREAS MUST MEET THE FOLLING REQUIREMENTS:
 1. SHALL HAVE A NET CLEAR OPENING OF 5.1 SQ. FT.
 2. MINIMUM HEIGHT OF 24".
 3. MINIMUM WIDTH OF 20".
 4. FINISHED SILL HEIGHT OF NOT MORE THAN 44".
14. EXTERIOR DIMENSIONS ARE TO FACE OF STUD WALL. INTERIOR DIMENSIONS ARE TO FACE OF STUD WALL.
15. ALL FURNACE SWITCHES, PILOTS, AND BURNERS TO BE MINIMUM 18" ABOVE FINISHED FLOOR.

SHEET NOTES

- ① CRAWL SPACE ACCESS. COORDINATE WITH JOIST LAYOUT.



2 3D VIEW

1 FLOOR PLAN
1/4" = 1'-0"

THE PINE

D

1st FLOOR PLAN



REVISIONS

[illegible]

SHEET TITLE

1st FLOOR PLAN

RHD PROJECT NUMBER:		RHD-1307	
DRAWN BY:		RMC	DATE: 3/11/202
CHECKED BY:		MM	DATE: 3/11/202
DRAWING NUMBER:			REV

A3.0

REV:
A

RAE FIRE STATION

HYALITE RURAL FIRE DISTRICT
5370 GOOCH HILL ROAD



AERIAL PERSPECTIVE

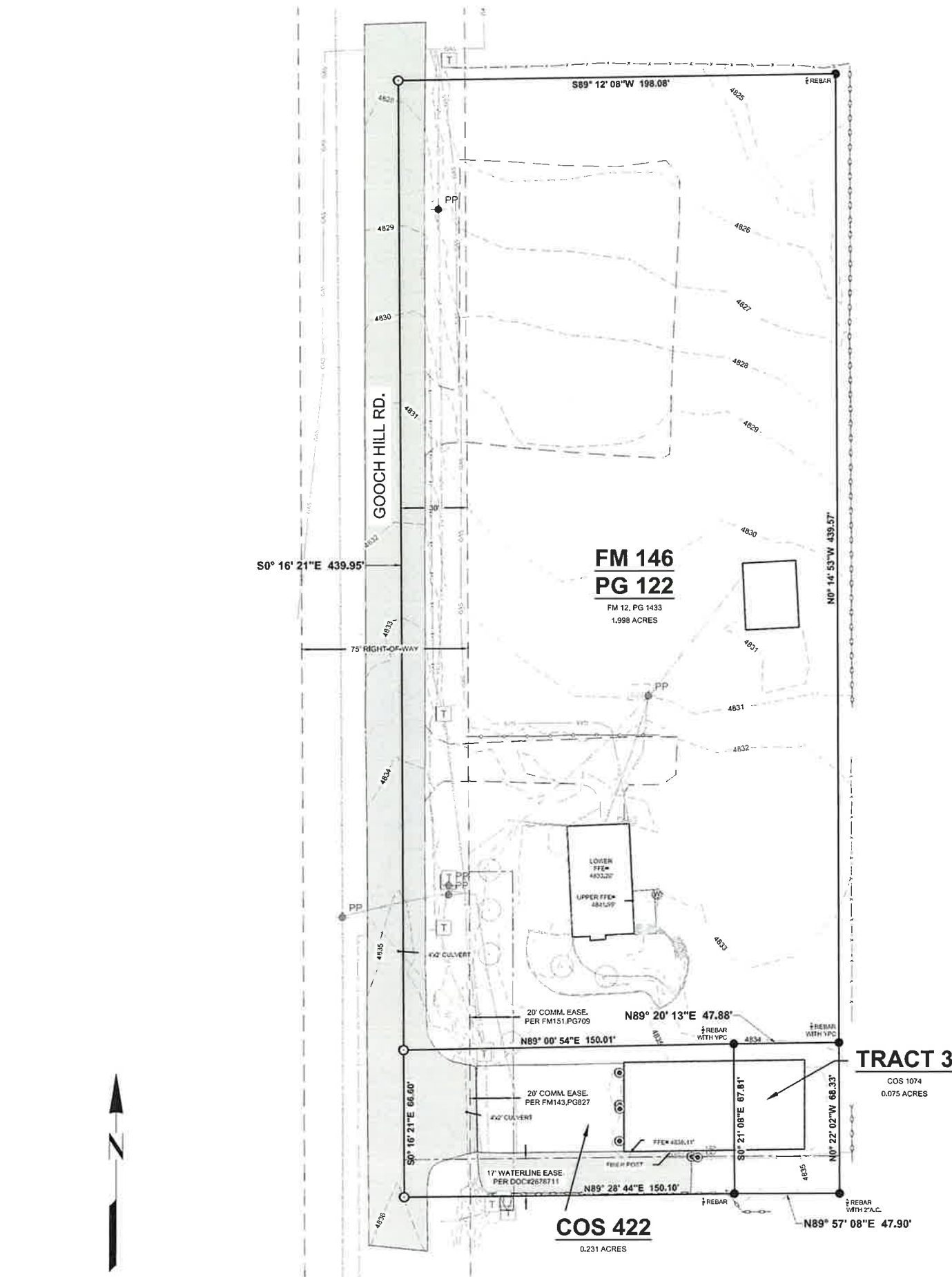


AERIAL PERSPECTIVE

SCHEDULE OF DRAWINGS:

ARCHITECTURAL	
NO.	DRAWING SHEET
A0.0	COVER SHEET
SD0.0	TOPOGRAPHIC SURVEY
SD1.0	SITE PLAN
A1.0	FIRST LEVEL PLAN
A1.2	SECOND LEVEL PLAN
A2.0	EXTERIOR ELEVATIONS
A2.1	EXTERIOR ELEVATIONS
A2.2	EXTERIOR PERSPECTIVES
A2.3	ARCHITECTURAL RENDERINGS - PHOTOREALISTIC
A2.4	ARCHITECTURAL RENDERINGS - ARTISTIC

RAE FIRE STATION
DAE EIDE STATION
CON
CO
SH



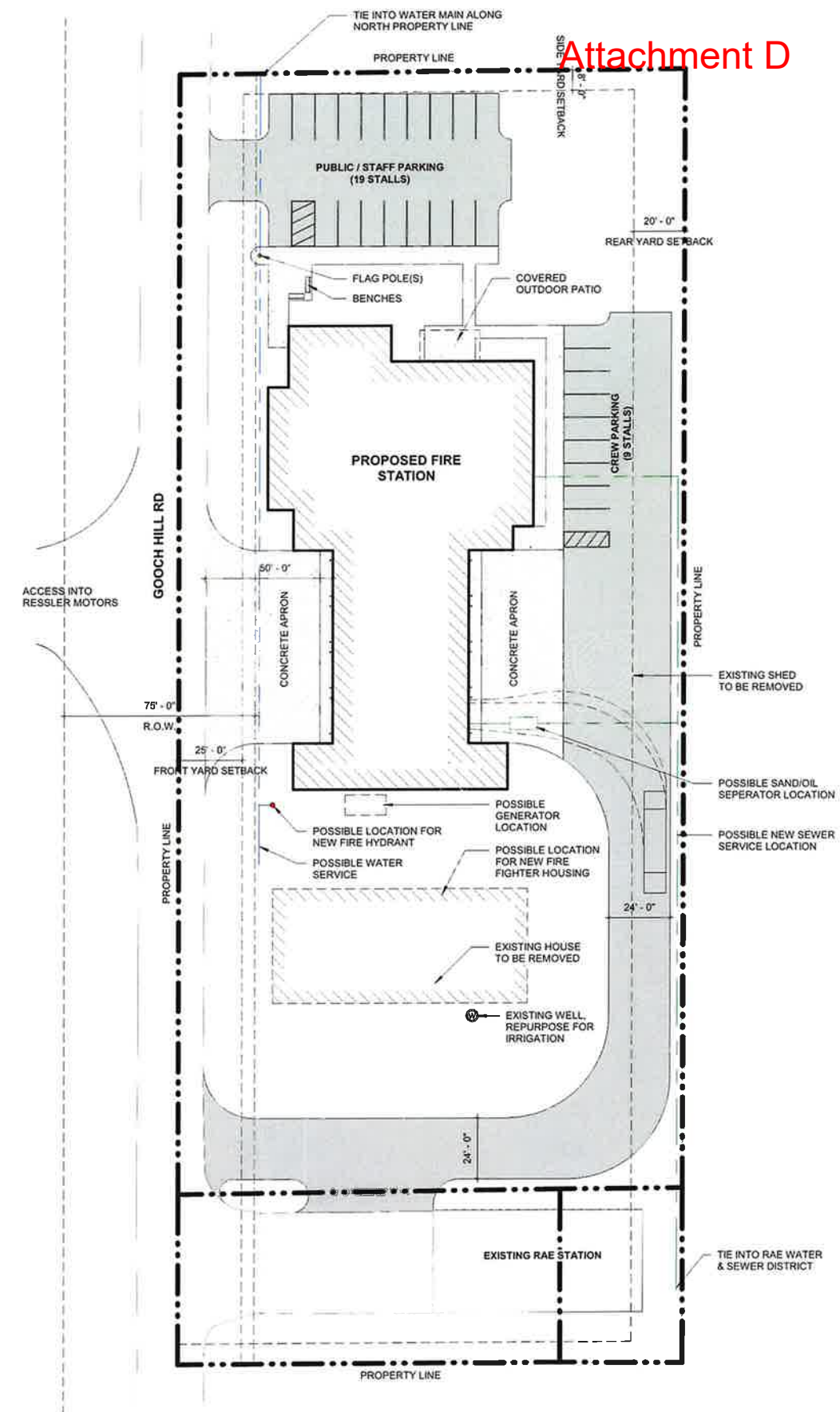
- LEGEND**
- FOUND SURVEY MONUMENT AS NOTED
 - CALCULATED POINT NOTHING FOUND OR SET
 - ⊙ BOLLARD
 - PP POWER POLE
 - ⊗ CLEANOUT
 - ⊙ DECIDUOUS TREE
 - ⊙ WELL
 - ⊙ TRANSFORMER
 - ⊙ COMMUNICATIONS PEDESTAL
 - ⊙ SERVICE METER/POWER DROP
 - ⊙ GAS METER
 - PROPERTY BOUNDARY
 - - - EASEMENT LINE
 - - - ROAD RIGHT-OF-WAY
 - - - BURIED POWER LINE
 - - - BURIED GAS LINE
 - - - BURIED TELEVISION LINE
 - - - BURIED FIBER LINE
 - - - OVERHEAD POWER LINE
 - - - BARBWIRE FENCE
 - - - WOOD FENCE
 - - - CHAINLINK FENCE
 - ASPHALT
 - CONCRETE
 - GRAVEL
 - BUILDING/STRUCTURE
 - PORCH/STAIRS



ELEVATION DATUM:
NAVD 88

April 22, 2025 Regular Meeting Synopsis Page 15 of 26

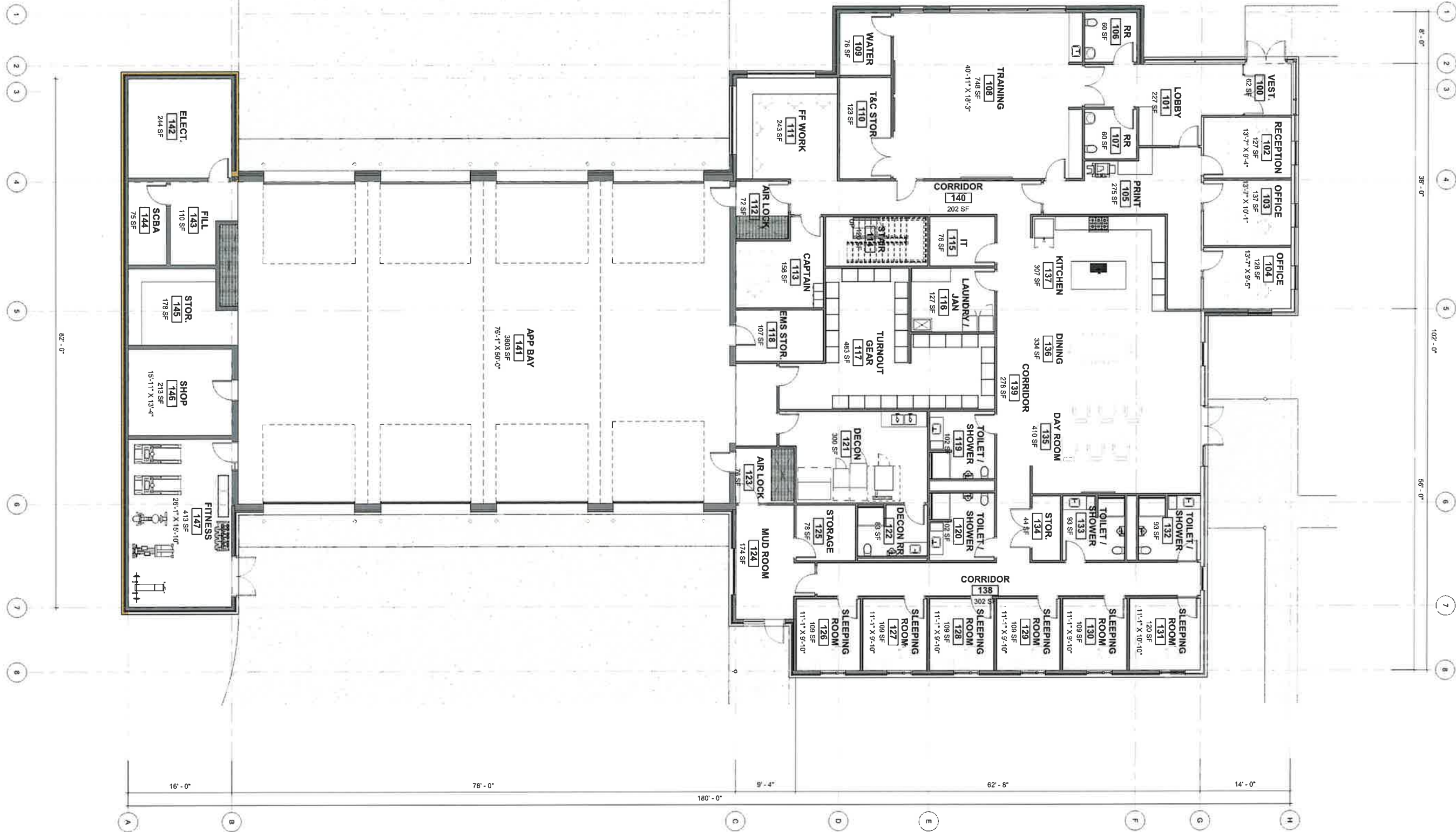
X 1/4	Sec.	T.	R.	X 1/4	Sec.	T.	R.		PROJECT SURVEYOR: MB	SHEET
16	2 S	5 E							DRAWN BY: GLL	1 OF 1
									REVIEWED BY: MB	THINK ONE ARCHITECTS
									DATE: 12/20/23	PROJECT NO. 753 - 02



1 SITE PLAN
SD1.0 1" = 30'-0"



FIRST FLOOR PLAN



1/8" = 1'-0" A1.1
SECOND FLOOR



PRELIMINARY

ISSUE

HYALITE RURAL FIRE DISTRICT
RURAL FIRE STATION

CON

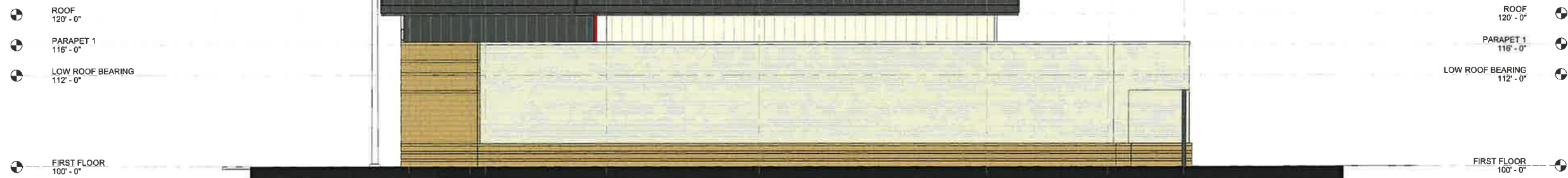
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1 NORTH ELEVATION
A2.0 1/8" = 1'-0"



2 EAST ELEVATION
A2.0 1/8" = 1'-0"



1 SOUTH ELEVATION
A2.1 1/8" = 1'-0"



2 WEST ELEVATION
A2.1 1/8" = 1'-0"



1 NW AERIAL PERSPECTIVE
A2.2



"PAC-CLAD" FLUSH SOFFIT PANELS: TAN TIMBER



"PAC-CLAD" PAC 4000 RV: CARDINAL RED



"PAC-CLAD" PRECISION SERIES HWP MWP, SNAP-CLAD MWP, FLUSH SOFFIT PANELS: GRANITE



"PAC-CLAD" SNAP-CLAD MWP, PAC 4000 RV (CW PANELS) AND TITE-LOC MRP: GRAPHITE



"KANTA PRODUCTS" GROUND FACE: BUFF

EXTERIOR MATERIAL PALETTE
1/8" = 1'-0"



2 NW ENTRY PERSPECTIVE
A2.2



3 SW PERSPECTIVE
A2.2



AERIAL PERSPECTIVE - PHOTOREALISTIC



AERIAL PERSPECTIVE - PHOTOREALISTIC



SOUTHEAST PERSPECTIVE - PHOTOREALISTIC



NORTHEAST PERSPECTIVE - PHOTOREALISTIC



AERIAL PERSPECTIVE - ARTISTIC



AERIAL PERSPECTIVE - ARTISITIC



SOUTHEAST PERSPECTIVE - ARTISTIC



NORTHEAST PERSPECTIVE - ARTISTIC



Hyalite Rural Fire District

Fire Chief's Report

April 2025

Prepared by: Fire Chief, Brian Nickolay

1. The Hyalite Fire District responded to a total of 42 incidents in March 2025. Our year total for incidents to date is 151.

- Total March 2024 - 68
- Total March 2023 - 71
- Total March 2022 - 40
- Total March 2021 - 52
- Total March 2020 - 40

2. Our current roster is at 44 members (effective 4/15/2025).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 2 Volunteer Captains
- 1 Volunteer Reserve Captains
- 6 Volunteer Lieutenants
- 7 Volunteer Firefighters
- 12 Volunteers Apprentice Firefighters
- 1 Volunteer Driver/Operators
- 2 Volunteer Reserve Firefighters
- 8 Volunteer Recruit Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 2 of our needed 7 volunteer captains. We have 3 of our new captains working on shadowing command shifts currently. Myself, Assistant Chief Dahlhauser, Division Chief Malone and Division Chief Prato are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 8 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Allie Kuntz, Sophie Smith, Nick Blommel, Kade O'Brian, Jack Vincent, Evan Jones, Ruby Weinburg, and Zach Fredach.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am.

5. We currently have 1 resident firefighter living at the Cottonwood Fire Station.

- Current Cottonwood Residents –
 - Zakkar Tusken
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
Non-resident firefighters have stepped up to help fill the Cottonwood overnight shifts.

6. We currently have 2 residents at the Rae house.

- Current Rae Residents -
 - Kate Brownell, and Tyler Palmer.

7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday - Friday 7am – 7pm. With our current level of staffing we are able to cover 6 of our 10 day shifts with at least 2 volunteers.

8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month. Our regular training through the month of March focused on firefighter MAYDAYS and firefighter rescue.

9. The spring firefighter academy started in mid March. We have 8 great new recruit firefighters. Captain Templeton and Division Chief Malone are working our new recruits through our academy.

10. Our fire department has been assisting with a fire education program at Anderson School. The program is designed to educate 8th graders on the fire service. The program is being led by a parent at Anderson School.

11. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County. There have been no new developments in the last 30 days. A steering committee is in continued discussions on these topics. I am one of the committee members.

12. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.

13. I am still on the Montana State Fire Chiefs Wildland Fire Committee.

14. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.

15. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council. Assistant Chief Dahlhauser is now also chairing the SOP committee of the fire council.

16. I am still a Gallatin County Deputy Fire Warden.

17. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income continues to come in from Pintler Billing for our transports

18. We had no firefighter injuries in the month of March.

19. Captain Prato is organizing the repair of the water service line at the Rae Fire Station. The water line leak has been located underground in between the curb stop and the building. We are responsible for this section of waterline. The water line is believed to be the original for the building. We have elected to replace the entire section of line due to its age. This repair is estimated to cost around \$10,000.

20. Currently Water Tender 6 is still out of service with a failed fire water pump. Captain Prato is working on a plan for the fire water pump rebuild. Captain Prato will be working with Hughes Fire Equipment to perform the repair. Efforts are being made to make the pump easier to access in the future.

21. The new Engine 6-2 and Engine 6-3 are now in service. Hughes Fire Equipment has completed the post delivery inspection of both trucks. Our old Engine 6-2 and Engine 6-3 are now out of service.

22. Our used 2014 Pierce engine on order from Brindlee Mountain Fire Apparatus is nearing completion. We expect the engine to be delivered by the end of the month.

Regular Agenda Item

7a

Review of Board Policies

Revised Governance Policy



Hyalite Rural Fire District

Governance Policy

DOCUMENT INFORMATION

Document Type:	Governance
Document Number:	2016-951

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	July, 2016	• Original, document number unknown.
2.0		No approval	• Document number assigned. • Standard formatting applied.
3.0	Board of Trustees	July, 2019	• Policy subcommittee revisions.
4.0	Board of Trustees		• Objectives Added

MISSION STATEMENT

The Board of Trustees of the Hyalite Rural Fire District (HRFD) exists to exercise financial oversight, provide policy leadership, and create a culture of trust and accountability among district taxpayers and the staff and volunteers who provide emergency services.

GOALS

- Continue to engage the public, leading to better understanding of and support for the HRFD.
- Align community expectations with the HRFD budget.
- Continue to plan for and support the district's capital replacement funds.
- Remain well informed of growth patterns in the district.
- Maintain positive and productive relationships with other emergency service providers/agencies within our community.

OBJECTIVES:

- Provide standard and adequate fire and emergency services
- Attract and grow high quality talent

- Create a healthy, motivated, educated work force
- Deliver a volunteer response/career staff support model of service
- Be well positioned to operate in light of changing dynamics

BOARD PROCESS

The HRFD Board approaches its task with a style that emphasizes outward vision rather than internal preoccupation, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, clear distinction of Board and staff roles, collective rather than individual decisions, and proactivity rather than reactivity. More specifically, the Board will:

- Operate in all ways mindful of its public trusteeship obligation to the residents of the HRFD.
- Represents the district tax payers. The Fire Chief is the CEO responsible for the department's operations. The Board balances the needs of the department with the expectations and desires of district residents.
- The Board collaborates with the Fire Chief to establish Broad strategy and objectives then establishes policy as necessary to be implemented by the Fire Chief. The Board monitors and evaluates the Fire Chiefs implantation of strategy and objectives and works to remove barriers to success.
- Delegate all Board authority to staff through the Fire Chief. Accountability of the staff is the responsibility of the Fire Chief.
- The Board shall not undermine the authority of the Fire Chief through private conversations with staff and/or members.
- Speak with one voice in personnel dealings with the Fire Chief. No individual Board member has authority over the Fire Chief.
- Make an annual evaluation of the Fire Chief during the month of January. The evaluation of the Fire Chief is based solely on performance in making progress towards accomplishing departmental goals as established by the Fire Chief.

AUTHORITY FOR POWERS AND DUTIES OF TRUSTEES

7-33-2105. Powers and duties of trustees. (1) The trustees:

- (a) shall prepare and adopt suitable bylaws;
- (b) have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property and emergency medical services and equipment, for the protection of the district;

- (c) may appoint and form fire companies that have the same duties, exemptions, and privileges as other fire companies for retirement purposes only;
 - (d) shall prepare annual budgets and request special levies for the budgets. The budget laws relating to county budgets must, as far as applicable, apply to fire districts.
 - (e) may enter into contracts as provided in [7-33-2107](#); and
 - (f) may pledge income to secure financing of the district as provided in [7-33-2109](#).
- (2) All money received by the trustees must be deposited in the county treasurer's office and credited to the fire district.

Regular Agenda Item 9

FY 2026

**PRELIMINARY BUDGET
APPROVAL**

**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

**FISCAL YEAR
2025-2026**

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 24-25 CURRENT BUDGET	FY 24-25 ESTIMATED YEAR END	FY 25-26 REQUEST	COMMENTS
INTEREST	80,000	109,225	80,000	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	1,000	1,640	1,000	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST		3,075		
MISCELLANEOUS REVENUE	45,000	45,000	45,000	Ambulance Revenue
LOAN/BOND REVENUE				
OTHER INCOME	169,461	169,461	172,187	St Entitlement & Furs
COUNTY CONTRIBUTION				
SUBTOTAL	295,461	328,401	298,187	

PER UNIT FEE AT \$___/UNIT				
REAL PROPERTY TAXES	2,006,916	2,141,436	2,146,203	
PERSONAL PROPERTY TAXES		70,332		
MILL LEVY	220,093	220,093	219,233	
SUBTOTAL	2,227,009	2,431,861	2,365,436	

TOTAL REVENUES 2,522,470 2,760,262 2,663,623

FOR FISCAL YEAR 2025-2026, WE REQUEST: (select only one)

- ☐ NUMBER OF MILLS _____
- ☐ DOLLAR AMOUNT _____
- ☒ MAXIMUM MILLS

GALLATIN COUNTY

FISCAL YEAR

SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

2025-2026

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

ANNUAL EXPENDITURE REQUESTS

DESCRIPTION	FY 24-25 CURRENT BUDGET	FY 24-25 ESTIMATED YEAR END	FY 25-26 REQUEST	COMMENTS
SALARIES/WAGES	1,015,600		1,134,276	
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	1,015,600	0	1,134,276	

OFFICE/OPERATING SUPPLIES	147,000		174,500	
OIL/GAS	50,000		50,000	
UTILITIES	70,000		70,000	
REPAIR & MAINTENANCE	100,000		125,000	
TRAVEL	2,000		2,000	
TRAINING	121,000		167,000	
PROFESSIONAL SERVICES	201,500		204,500	
CONTRACT/DONATIONS	0			
DEBT PAYMENT - PRINCIPAL	215,000		215,000	
DEBT PAYMENT - INTEREST	5,093		4,233	
SUBTOTAL	911,593	0	1,012,233	

USE OF FIRE IMPACT FEES	0			
SUBTOTAL	0	0	0	

CAPITAL OUTLAY (THIS YEAR)	1,707,998		132,000	FROM OUTLAY FORM
CAPITAL RESERVE (FUTURE)	1,080,978		1,090,978	FROM RESERVE FORM
SUBTOTAL	2,788,976	0	1222978	

TOTAL EXPENDITURES	4,716,169	0	3,369,487
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BOARD APPROVAL

WE HEREBY SUBMIT OUR FISCAL YEAR 2026 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

CHAIRMAN _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL OUTLAY FORM**

**FISCAL YEAR
2025-2026**

DEFINITION OF CAPITAL OUTLAY: EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

DISTRICT/LIBRARY NAME		Hyalite Rural Fire District	
FUND NUMBER		7220	
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Replace New Shingles Sourdough Bay-920	No	Rolled Over From FY2025	25,000
Training Burn Building-920	No	Rolled Over From FY2025	7,000
SCBA Compressor-Cottonwood Station-940	Yes	Current Compressor is 15 years old	100,000
TOTAL FY 2026 CAPITAL REQUESTS			132,000

SIGNATURE	DATE
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**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL RESERVE FORM**

**FISCAL YEAR
2025-2026**

DEFINITION OF CAPITAL RESERVE (OBJECT CODE 905): YOUR "SAVINGS ACCOUNT". CAPITAL RESERVE IS ESTABLISHED FOR THE REPLACEMENT AND ACQUISITION OF PROPERTY OR EQUIPMENT COSTING IN EXCESS OF \$5,000 WITH A LIFE EXPECTANCY OF TWO (2) YEARS OR MORE. DOLLARS BUDGETED IN CODE 905 MAY NOT BE SPENT IN THIS FISCAL YEAR. RESERVES ARE FOR ITEMS TO BE PURCHASED IN FUTURE YEARS.

DISTRICT/LIBRARY NAME		Hyalite Rural Fire District		
FUND NUMBER		7220		
BOX 1 - FY 2025 CAPITAL RESERVE BUDGET		1,080,978		
BOX 2 - CAPITAL RESERVES TO BE USED IN FY 2026		132,000		
REQUESTED ITEM/ PROJECT DESCRIPTION	ESTIMATED TOTAL COST	ESTIMATED PURCHASE DATE	AMOUNT RESERVED TO DATE	FY 2026 REQUESTED INCREASE
A. Capital Apparatus Fund				142,000
B.				
C.				
D.				
E.				
BOX 3 - TOTAL FY 2026 REQUESTED INCREASE (SUM A-E)				142,000
BOX 4 - TOTAL CAPITAL RESERVE BUDGET FOR FY 2026 (BOX 1 - BOX 2 + BOX 3)				1,090,978

JUSTIFICATION:

SIGNATURE	DATE
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**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY - CONTACT
INFORMATION FORM FISCAL YEAR 2025-2026**

NAME OF ORGANIZATION	Hyalite Rural Fire District
MAILING ADDRESS	4541 S. 3rd Rd. Bozeman, MT 59715

BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.

PRIMARY CONTACT PERSON	Walt Zidack
TITLE	Treasurer, Board of Trustees
PHONE NUMBER	(406) 539-4358
E-MAIL ADDRESS	wzidack@hyalitefire.org; admin@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SECONDARY CONTACT PERSON	Brian Nickolay
TITLE	Fire Chief
PHONE NUMBER	(406) 586-3770
E-MAIL ADDRESS	bnickolay@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.

NAME OF PRIMARY SIGNATORY	Justin Miller
TITLE	Chairman, Board of Trustees
NAME OF SECONDARY SIGNATORY	Walt Zidack
TITLE	Treasurer, Board of Trustees

PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST

Gallatin County Finance Dept
311 W Main St Rm304A
Bozeman, MT 59715
finance@gallatin.mt.gov

BUDGET WORKSHEET FOR FY2026 (preliminary)							
	FY 2025 Budget	Actual Jul '24 -	\$ Over Budget	Est of FY 2026	FY 2025 budget	FY 2025 %	Comments
Ordinary Income/Expense							
Income							
310000 - Taxes	\$2,252,796.00	\$2,214,418.00	(\$38,378.00)	\$2,365,436.00	\$112,640.00	98.30%	Operations and bond. Estimate a conservative 5% increase in tax revenue
315000 - On-behalf payment from State	\$127,000.00	\$0.00	(\$127,000.00)	\$127,000.00	\$0.00	0.00%	FURS from State. Budget neutral offset reflected in "Personnel Services"
316000 - Entitlement Share	\$42,460.91	\$45,187.00	\$2,726.09	\$45,187.00	\$2,726.09	106.42%	
350000 - Ambulance Transportation	\$40,000.00	\$30,036.00	(\$9,964.00)	\$40,000.00	\$0.00	75.09%	
360000 - Miscellaneous Revenues	\$4,000.00	\$6,911.00	\$2,911.00	\$5,000.00	\$1,000.00	172.78%	Review fees, insurance claim, Rae House, other misc income
365000 - Contributions and Donations	\$1,000.00	\$1,440.00	\$440.00	\$1,000.00	\$0.00	144.00%	
370000 - Investment Earnings	\$80,000.00	\$99,928.00	\$19,928.00	\$80,000.00	\$0.00	124.91%	Interest earned in County Funds. Large capital carry forward funds earning interest
380000 - Proceeds from Equip. Sale	\$0.00	\$7,000.00	\$7,000.00	\$0.00	\$0.00	#DIV/0!	
Total Income	\$2,547,256.91	\$2,404,920.00	(\$142,336.91)	\$2,663,623.00	\$116,366.09	94.41%	
Expense							
420000 - Public Safety Expenses	\$60,000.00	\$52,618.00	(\$7,382.00)	\$61,000.00	\$1,000.00	87.70%	Inflation adjustment for Training and Conferences
420100 - Personnel Services	\$888,600.00	\$517,411.00	(\$371,189.00)	\$1,007,276.00	\$118,676.00	58.23%	New FTE Training Captain and 10% raise after interlocal goes into affect
420100A - Personnel Services (on-behalf)	\$127,000.00	\$0.00	(\$127,000.00)	\$127,000.00	\$0.00	0.00%	budget neutral accounting includes "FURS On-behalf from State"
420200 - Supplies	\$32,000.00	\$26,821.00	(\$5,179.00)	\$32,000.00	\$0.00	83.82%	
420220 - Meals/Incentives	\$61,000.00	\$56,054.00	(\$4,946.00)	\$106,000.00	\$45,000.00	91.89%	New resident FF stipend program
420240 - Fuel	\$50,000.00	\$28,639.00	(\$21,361.00)	\$50,000.00	\$0.00	57.28%	
420310 - Election Costs	\$7,000.00	\$0.00	(\$7,000.00)	\$7,000.00	\$0.00	0.00%	** no election costs in 2025. Trustees approved by acclamation
420320 - Professional Subscription/Dues	\$21,000.00	\$19,767.00	(\$1,233.00)	\$21,000.00	\$0.00	94.13%	
420330 - Community Outreach/Education	\$10,000.00	\$9,031.00	(\$969.00)	\$15,000.00	\$5,000.00	90.31%	Adding additional supplies for fire education classes
420340 - Utility Services	\$70,000.00	\$38,374.00	(\$31,626.00)	\$70,000.00	\$0.00	54.82%	
420350 - Professional Services	\$63,000.00	\$43,267.00	(\$19,733.00)	\$66,000.00	\$3,000.00	68.68%	Increase in accounting services
420390 - Firefighter Physicals	\$25,000.00	\$6,080.00	(\$18,920.00)	\$27,500.00	\$2,500.00	24.32%	Increase for number of FFs
420400 - Training/Travel - Trustees	\$2,000.00	\$0.00	(\$2,000.00)	\$2,000.00	\$0.00	0.00%	
420420 - Facilities	\$20,000.00	\$19,006.00	(\$994.00)	\$25,000.00	\$5,000.00	95.03%	Increase in maintenance costs
420424 - Operational Contingency	\$100,000.00	\$0.00	(\$100,000.00)	\$100,000.00	\$0.00	0.00%	Rolling line item to cover unpredicted, non-capital, expenses
420500 - Insurance	\$90,000.00	\$46,873.00	(\$43,127.00)	\$90,000.00	\$0.00	52.08%	
420930 - Safety Equipment	\$80,000.00	\$56,562.00	(\$23,438.00)	\$100,000.00	\$20,000.00	70.70%	Additional FF PPE
420940 - Apparatus	\$100,000.00	\$74,503.00	(\$25,497.00)	\$100,000.00	\$0.00	74.50%	
420946 - Ambulance	\$20,000.00	\$0.00	(\$20,000.00)	\$20,000.00	\$0.00	0.00%	Expense item added in FY24 (Medical Supplies, fuel, ESO EPCR, Pintlier, apparatus)
66910 - Other Charges	\$500.00	\$81.00	(\$419.00)	\$500.00	\$0.00	16.20%	
Total Expense (operations)	\$1,827,100.00	\$995,087.00	(\$832,013.00)	\$2,027,276.00	\$200,176.00	54.46%	
420970 - Total Capital outlay	\$1,707,998.00	\$1,845,027.00		\$132,000.00			Carry over from FY25 is \$32,000.
Total Expense (oper. and capital outlay)	\$3,535,098.00	\$2,840,114.00		\$2,159,276.00			
Total Expense (oper.+cap.+bond)	\$3,755,191.00	\$2,845,583.00		\$2,378,509.00			
Net of Operation and Bond Exp.				\$417,114.00	Total income less operating and bond expenses		
Restricted Income							
110200 - General Obligation Bond	\$220,093.00	\$5,469.00	(\$214,624.00)	\$219,233.00	(\$860.00)	2.48%	Construction bond for Sourdough Station. Refinanced in 2021
320000 - Firefighter fundraising event (net)	\$2,500.00	\$2,997.80	\$497.80	\$0.00	(\$2,500.00)	119.91%	Firefighter fundraising to be handled by association
Grants							
Transfer to Cap. Res. (building)	\$0.00	\$192,685.40	\$192,685.40	\$0.00	\$0.00		Board resolution to create Operational Contingency and transfer to Apparatus
Transfer to Cap. Res. (apparatus)	\$1,200,000.00	\$176,258.28	(\$1,023,741.72)	\$0.00	(\$1,200,000.00)		Transfer \$1,000,000 from cash balance and \$244,900 from Building Reserve capital
Transfer to Cap. Res. (improvement)	\$600,000.00	\$36,577.38	(\$563,422.62)	\$0.00	(\$600,000.00)		No transfers proposed for FY25
Total							
Restricted Expenses							
490100 - Debt Services (principal)	\$215,000.00	\$0.00	(\$215,000.00)	\$215,000.00	\$0.00	0.00%	Refinanced Sourdough Station Bond in 2021. Paid off old bonds.
490100 - Debt Services (interest)	\$5,845.00	\$5,468.75		\$4,233.00			
Capital Reserve (building)	\$0.00	\$0.00	\$0.00		\$0.00		
Capital Reserve (apparatus)	\$1,823,500.00	\$160,719.71	(\$1,662,780.29)		(\$1,823,500.00)		
Capital Reserve (improvement)	\$0.00	\$0.00	\$0.00	\$132,000.00	\$132,000.00		Carry Over From FY2025 (Shingles on Sourdough Storage; Training Burn Building)
Other Revenue							
331510 State Grants							
331000 Federal Grants		\$47,000.00	Dept of Homeland Security Grant				
331990 CARES ACT - Saleries & Benefits		\$0.00					
381100 2021 GO Bond Proceeds		\$0.00					
Total Other Revenue		\$47,000.00					

Data fields for Gallatin County Budget Form (uses data from Internal Budget sheet)

ANNUAL EXPENDITURE REQUESTS

Description	FY 26 Requests	Comments	
Salaries/Wages	\$1,134,276.00	Accts 420100, 420100A	
Employer contribution			
Subtotal	\$1,134,276.00		
Office/operating supplies	\$174,500.00	Accts 420200, 420330, 420390, 420930	
Oil/Gas	\$50,000.00	Accts 420240	
Utilities	\$70,000.00	Accts 420340	
Repair & Maintenance	\$125,000.00	Accts 420420, 420940	
Travel	\$2,000.00	Accts 420400	
Training	\$167,000.00	Accts 420000, 420220	
Professional Services	\$204,500.00	Accts 420310, 420320, 420350, 420500, 66910, 420946	
Contract Donations	\$0.00		
Debt Payment - Principal	\$215,000.00		
Debt Payment - interest	\$4,233.00		
Subtotal	\$1,012,233.00		
Capital Outlay (This Year)	\$132,000.00		
		Enter Capital Reserve (future) from previous FY (Box 4)	\$1,080,978.00
		ENTER amount from previous FY capital form	
		Capital Outlay (future) calculations	
		Max taxes to be levied	\$2,146,203.00
		Bond/debt levy	\$219,233.00
		Non-tax (interest, donations, misc., entitlement, FURS On-Behalf	\$298,187.00
		Cash (County) Note - cash on HRFD balance sheet differs slightly	\$1,710,443.00
		Subtotal	\$4,374,066.00
County Capital Reserve Form			
Current FY BOX 1	\$1,080,978.00	Do not include bond amount	
Current FY BOX 2	\$132,000.00	Bond P & I	
Current FY BOX 3	\$141,666.62	All other income sources	
Current FY BOX 4	\$1,090,644.62	ENTER from most recent balance sheet (04/30/25)	
		Calculated proposed budget to meet 29.8% max. cash reserve	\$3,369,850.54
		Less Salaries	-\$1,134,276.00
		Less Operations Exp.	-\$1,012,233.00
		Less Capital Expense (Current Fiscal Budget Year)	-\$132,000.00
		Calculated Capital Reserve (Future fiscal budget year)	\$1,091,341.54
		Optional Addition to Capital Reserve (Future)	-\$696.92
		Total Calculated Capital Reserve (Future)	\$1,090,644.62
		Rounding adjustment to match Sheryl's data 05/16/24	
		Calculated Cash Reserve	\$1,004,215.46
		Hash Check - Cash Reserve Percentage without optional addition	29.80%
Capital Outlay (Future)	\$1,090,644.62	Hash Check - Cash Reserve Percentage with optional addition	29.83%
Subtotal	\$1,222,644.62		
Total Expenditures	\$3,369,153.62		

ANNUAL REVENUE ESTIMATES

Description	FY26 Requests	Comments	
Interest	\$80,000.00		
Fire Insurance Comp.			
2% Motor Vehicle Tax			
Contributions/Donations	\$1,000.00		
Fire Impact Fees			
Contracts			
Taxes - Penalty/Interest			
Miscellaneous Revenue	\$45,000.00	Misc. Rev. + sale of used equipment + ambulance	
Loan/Bond Revenue			
Other Income	\$172,187.00	State Entitlement + FURS On-behalf payment	
County Contribution			
Subtotal	\$298,187.00		
Per Unit Fee at \$ ____/Unit			
Real Property Taxes	\$2,146,203.00		
Personal Property Taxes			
Mill Levy	\$219,233.00	Interest and Principal	
Subtotal	\$2,365,436.00		
Total Revenues	\$2,663,623.00		

FY 2026 Preliminary Budget Notes:

420000	Public Safety Expenses								
420384	Training Classes		\$10,200.00						
420385	Training Supplies		\$10,000.00						
420386	Training Meals		\$18,000.00						
420387	Training Travel		\$22,800.00						
	Total		\$61,000.00	Request	Increase \$1,000.00	FEFSA contributes \$11,610.00 after 10/1/25			
420100	Personnel Services								
420114	Administrative Assistant		\$48,750.00	FEFSA represents \$17,000.00 after 10/1/25					
420116	Division Chief of Training		\$139,648.75						
420117	Assistant Fire Chief		\$155,856.25						
420118	Fire Chief		\$180,425.00						
420119	Division Chief of Maintenance		\$139,798.75						
420120	Recruitment and Retention Captain		\$126,398.50						
	Non-exempt employee overtime		\$25,000.00						
	Temporary Holiday Firefighters		\$65,000.00						
	Training Captain (NEW POSITION)		\$126,398.50						
	Total		\$1,007,275.75	Request	Budget reduction of \$7,874.25	FEFSA contributes \$229,014.00 after 10/1/25			
420200	Supplies		\$32,000.00	Request	No change				
420220	Meals/Incentives								
420222	Meals		\$15,000.00						
420223	Gas Reimbursement		\$15,000.00						
420224	Resident Incentive		\$76,000.00						
	Total		\$106,000.00	Request	Increase \$45,000.00	*\$40,000 for resident and \$5,000 for gas*			
420240	Fuel		\$50,000.00	Request	No change				
420310	Election Cost		\$7,000.00	Request	No change				
420320	Professional Subscriptions and Dues		\$21,000.00	Request	No change				
420330	Community Outreach/Education		\$15,000.00	Request	Increase \$5000.00				
420340	Utility Services		\$70,000.00	Request	No change				
420350	Professional Services		\$66,000.00	Request	Increase \$3000.00	*Increase in fees for bookkeeping of \$250.00 per month.			

420390	Firefighter Physicals	\$27,500.00	Request	Increase \$2,500.00	*Increasing number of firefighters per year by four.*
420400	Trustee Travel	\$2,000.00	Request	No change	
420420	Facilities	\$25,000.00	Request	Increase \$5,000.00	
420424	Operational Contingency	\$100,000.00	Request	No Change	
420500	Insurance	\$90,000.00	Request	No change	
420930	Safety Equipment	\$100,000.00	Request	Increase \$20,000.00	*Increase number of firefighters per year by four.*
420940	Apparatus	\$100,000.00	Request	No Change	
420946	Ambulance	\$20,000.00	Request	No Change	
66910	Other Charges	\$500.00	Request	No Change	
	Total Operating	\$1,900,275.75		Total Requested increases \$93,175.75	
420970	Capital Replacement	\$100,000.00	Replacement of SCBA air cascade system at the Cottonwood Fire Station		

Public Safety Expenses	Current		Furture Joint Operations	
	Hyalite	Fort Ellis	Hyalite	Fort Ellis
1. Training Classes	\$ 14,000.00		\$ 7,446.00	\$ 2,754.00
2. Training Supplies	\$ 10,000.00	\$ 7,500.00	\$ 7,300.00	\$ 10,200.00
3. Training Meals	\$ 18,000.00		\$ 18,000.00	
4. Training Travel	\$ 18,000.00		\$ 16,644.00	\$ 6,156.00
Total	\$ 60,000.00	\$ 7,500.00	\$ 49,390.00	\$ 19,110.00
Personnel				
1. Fire Chief	\$ 168,350.00		\$ 134,648.50	\$ 49,801.50
2. Assistant Fire Chief	\$ 145,675.00		\$ 116,252.50	\$ 42,997.50
3. Division Chief - Training	\$ 130,345.00		\$ 104,207.50	\$ 38,542.50
4. Division Chief - Maintenance	\$ 130,345.00		\$ 142,950.00	
5. Recruit & Retention Captain	\$ 117,958.00		\$ 129,200.00	
6. Training Captain			\$ 129,200.00	
7. Administative Assistant	\$ 36,000.00	\$ 25,000.00	\$ 47,158.00	\$ 17,442.00
8. Non-exempt Overtime	\$ 160,000.00		\$ 25,000.00	
9. Temp Holiday Staffing	\$ 65,000.00		\$ 65,000.00	\$ -
Total	\$ 953,673.00	\$ 25,000.00	\$ 893,616.50	\$ 148,783.50
Supplies				
1. Office Supplies and Materials	\$ 5,000.00	\$ 200.00	\$ 5,000.00	\$ 200.00
2. Facility Supplies	\$ 5,000.00	\$ 5,500.00	\$ 5,000.00	\$ 5,500.00
3. Shop Supplies	\$ 5,000.00		\$ 5,000.00	
4. Operational Supplies	\$ 10,000.00	\$ 30,350.00	\$ 10,000.00	\$ 30,350.00
5. Clothing and Uniform	\$ 7,000.00		\$ 7,000.00	
Total	\$ 32,000.00	\$ 36,050.00	\$ 32,000.00	\$ 36,050.00
Meals/Incentives				
1. Resident Incentive	\$ 35,000.00		\$ 35,000.00	
2. Member Reimbursement (fuel)	\$ 12,000.00		\$ 12,000.00	
3. Meals	\$ 14,000.00	\$ 2,000.00	\$ 14,000.00	\$ 2,000.00
Total	\$ 61,000.00	\$ 2,000.00	\$ 61,000.00	\$ 2,000.00
Fuel	\$ 50,000.00	\$ 10,500.00	\$ 50,000.00	\$ 10,500.00
Election Cost	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -
Professional Subscriptions/Dues				
1. Dues & Licences	\$ 500.00	\$ 1,785.00	\$ 500.00	\$ 1,785.00
2. Fire Protection Education	\$ 5,000.00		\$ 5,000.00	
3. Formal & Legal Notices	\$ 500.00		\$ 500.00	
4. Membership Registration	\$ 5,000.00		\$ 5,000.00	
5. Subscriptions	\$ 10,000.00	\$ 1,600.00	\$ 10,000.00	\$ 1,600.00
Total	\$ 21,000.00	\$ 3,385.00	\$ 21,000.00	\$ 3,385.00
Community Outreach/Education	\$ 10,000.00	\$ 11,360.00	\$ 10,000.00	\$ 11,360.00
Utility Services				
1. Gas & Electric	\$ 41,000.00	\$ 15,000.00	\$ 41,000.00	\$ 15,000.00

FEFSA contribute 27% of paid positions training classes

FEFSA contribute 27% to Cottonwood Training Facility \$2,700.00

FEFSA contribute 27% to paid postions training travel

FY 2026 Salary w/benefits and a 10% increase

Fire Chief	\$ 184,450.00
Assistant Fire Chief	\$ 159,250.00
Division Chief - Training	\$ 142,750.00
Division Chief - Maintenance	\$ 142,950.00
Recruitment & Retention Captain	\$ 129,200.00
Training Captain	\$ 129,200.00
Administrative Assistant	\$ 64,600.00
Non-Exempt overtime budget	\$ 25,000.00
Paid Holiday Firefighters	\$ 65,000.00

This is figured with a 10% increase in salaries for staff for FY2026. As well as promoting the Training Captain and Maintenance Captain to Exempt Status Division Chiefs. FEFSA contribute 27% of paid position cost. I feel the 10% raise would be justified given the taking on of Fort Ellis. Ultimatly up to the boards to decide.

Regular Agenda Item 13

Fire Chief's Report



Hyalite Rural Fire District

Fire Chief's Report

May 2025

Prepared by: Fire Chief, Brian Nickolay

1. The Hyalite Fire District responded to a total of 62 incidents in April 2025. Our year total for incidents to date is 213.

- Total April 2024 - 65
- Total April 2023 - 53
- Total April 2022 - 53
- Total April 2021 - 59
- Total April 2020 - 41

2. Our current roster is at 43 members (effective 5/15/2025).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 2 Volunteer Captains
- 1 Volunteer Reserve Captains
- 6 Volunteer Lieutenants
- 7 Volunteer Firefighters
- 12 Volunteers Apprentice Firefighters
- 1 Volunteer Driver/Operators
- 2 Volunteer Reserve Firefighters
- 7 Volunteer Recruit Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 3 of our needed 7 volunteer captains. We have 2 of our new captains working on shadowing command shifts currently. We hope to start 2 new captains in training over the summer. Myself, Assistant Chief Dahlhauser, Division Chief Malone and Division Chief Prato are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 7 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Allie Kuntz, Sophie Smith, Nick Blommel, Kade O'Brian, Evan Jones, Ruby Weinburg, and Zach Fredach.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm –

Monday 7am.

5. We currently have 2 resident firefighters living at the Cottonwood Fire Station.

- Current Cottonwood Residents –
 - Zakkar Tusken and Jack Vincent
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
Non-resident firefighters have stepped up to help fill the Cottonwood overnight shifts.

6. We currently have 3 residents at the Rae house.

- Current Rae Residents -
 - Kate Brownell, Tyler Palmer and Ted Yewer.

7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday - Friday 7am – 7pm. With our current level of staffing we are able to cover 4 of our 10 day shifts with at least 2 volunteers.

8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month. Our regular training through the month of April focused on firefighter MAYDAYs and firefighter rescue.

9. The spring firefighter academy is moving along. We have 7 recruit firefighters. Captain Templeton and Division Chief Malone are working our new recruits through our academy.

10. I had a very productive meeting with the Triple Tree HOA on May 6th. Most of the discussion was about wildfire preparedness. I gave a brief overview of the upcoming Rae Fire Station project. The plan was well received and the HOA offered their support of the project. The HOA asked several questions regarding the state of the fire district including finances, call volume and membership. Overall they were very pleased with the fire district.

11. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County. There have been no new developments in the last 30 days. A steering committee is in continued discussions on these topics. I am one of the committee members.

12. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.

13. I am still on the Montana State Fire Chiefs Wildland Fire Committee.

14. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.

15. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council. Assistant Chief Dahlhauser is now also chairing the SOP committee of the fire council.

16. I am still a Gallatin County Deputy Fire Warden.

17. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income continues to come in from Pintler Billing for our transports

18. We had no firefighter injuries in the month of April.

19. The work on the water line to the Rae Fire Station has been completed. The repair unfortunately is going to be more expensive than planned. Once the contractor started digging they ran into utility locate issues. The contractor ended up needing to utilize a vac truck to complete the excavation and repair. The total repair will probably come in around \$15,000 - \$17,000.

20. Currently Water Tender 6 is still out of service with a failed fire water pump. The first half of the repair has been completed. Hughes Fire Equipment is repairing the water pump and altering the frame crossmember so the pump can be easier to install.

21. Engine 6-2 was out of service from April 28th - May 6th. The truck experienced a rear axle alignment issue. The repairs were fully covered by warranty and completed by Best Rate Diesel Repair.

22. Our used 2014 Pierce engine (Engine 6-4) has been delivered. Division Chief Prato is working hard to get it ready for service. Everything looks great on the truck.