

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: OCTOBER 8, 2024

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of August 20, 2024 Meeting Synopsis

REGULAR AGENDA

1. Discussion and Decision – Updated Final Budget Presentation
2. Discussion and Decision – Potential Hire of New FTE
3. Discussion and Decision on Sale of Used Engines
4. Discussion – Possible Partnership with the Fort Ellis Fire Service Area
5. Discussion – Replacement of Rae Fire Station – *Standing Agenda Item*
6. Fire Chief's Report
7. Trustees' Activities
8. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

October 8, 2024

Board Meeting



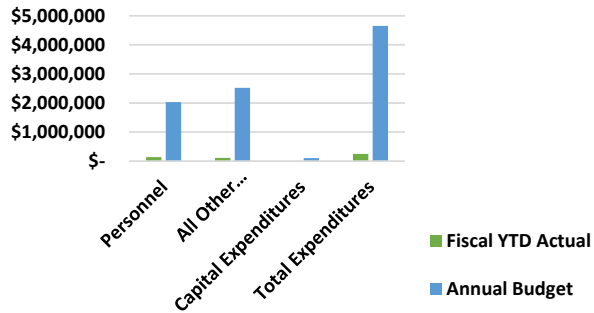
Dashboard for August 2024

At a glance...

	Current month*	Prior year		Calendar YTD
General Fund Cash Balance*	\$ 1,287,978	\$ 1,788,960	Number of Calls	478
Taxes Receivable*	\$ 27,660	\$ 21,708	Number of Volunteers	301
Accounts Payable	\$ 24,756	\$ 16,458	Number of Training Sessions	401
			Number of Training Hours	7,315

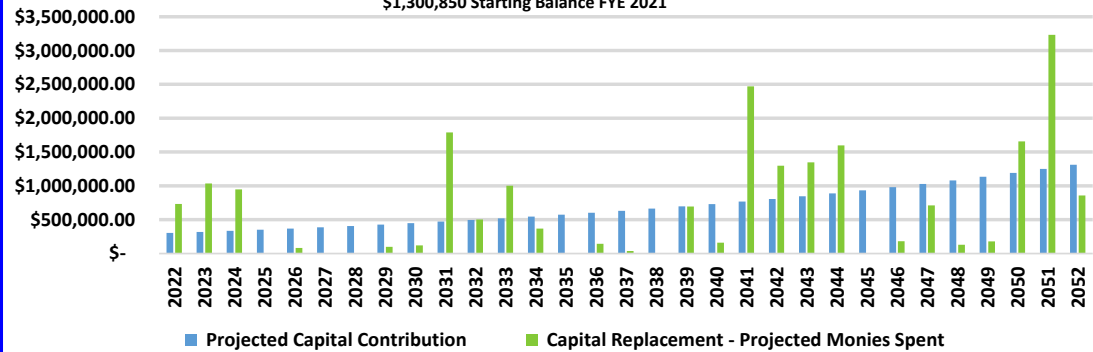
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

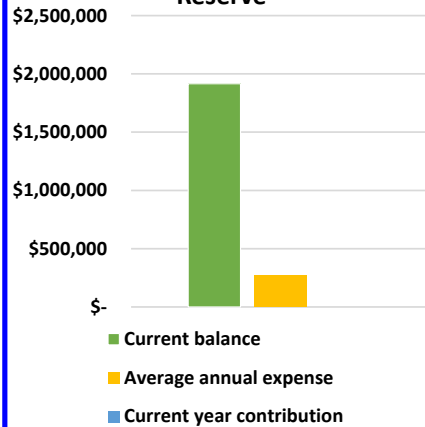


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



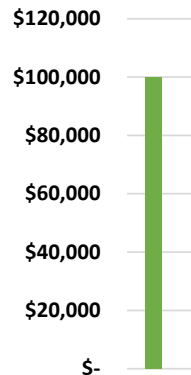
Apparatus and Equipment Reserve



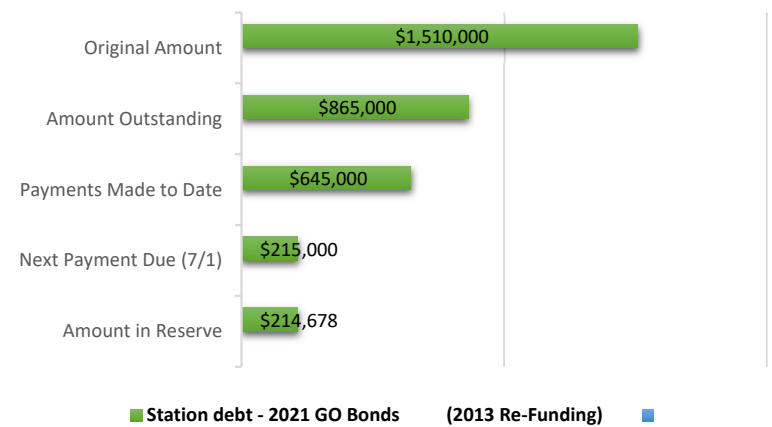
Capital Improvement Reserve



Operational Contingency Fund



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of August 31, 2024

	TOTAL	
	AS OF AUG 31, 2024	AS OF AUG 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
100000 Cash/Investments	0	60
101000 General Fund	1,287,978	1,788,960
104003 Debt service fund	220,093	217,600
4000 Reserved funds		
4001 Capital improvements	350,000	350,000
4002 Operational Contingency Fund	100,000	
4003 Capital replacement	0	0
4004 Apparatus replacement	1,914,881	693,074
4005 Building repair/replacement	0	344,900
Total 4003 Capital replacement	1,914,881	1,037,974
Total 4000 Reserved funds	2,364,881	1,387,974
Total 100000 Cash/Investments	3,872,952	3,394,594
Total Bank Accounts	\$3,872,952	\$3,394,594
Accounts Receivable	\$719	\$3,703
Other Current Assets		
114000 Taxes receivable - real estate	10,780	3,404
114005 Taxes receivable - personal	16,616	18,280
114010 Taxes receivable - protested	264	24
120000 Prepaid insurance	15,442	22,338
200200 Deferred Outflows of Resources	199,350	199,350
Total Other Current Assets	\$242,453	\$243,396
Total Current Assets	\$4,116,123	\$3,641,693
Fixed Assets		
180000 Capital Assets		
181000 Land	361,201	361,201
182000 Buildings & Improvements	4,120,110	4,120,110
186000 Machinery & Equipment	3,924,376	3,901,284
186100 Accumulated Depreciation	(4,708,722)	(4,144,917)
186500 Construction in Progress	834	0
Total 180000 Capital Assets	3,697,799	4,237,677
Total Fixed Assets	\$3,697,799	\$4,237,677
TOTAL ASSETS	\$7,813,922	\$7,879,371

Hyalite Rural Fire District

Statement of Financial Position

As of August 31, 2024

	TOTAL	
	AS OF AUG 31, 2024	AS OF AUG 31, 2023 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$24,756	\$16,458
Credit Cards	\$3,063	\$4,144
Other Current Liabilities		
205000 Deferred inflows - prop taxes	21,837	21,837
220000 Payroll Liabilities	60,321	51,853
Total Other Current Liabilities	\$82,158	\$73,690
Total Current Liabilities	\$109,977	\$94,292
Long-Term Liabilities		
200100 Net Pension Liability	310,263	310,263
200300 Deferred Inflows-Pension	10,060	10,060
206110 Accrued Vacation/Sick	87,789	51,102
223102 2021 GO Bonds (2013 Re-Funding)	865,000	1,080,000
260000 Bond Premium Liability	4,314	5,073
Total Long-Term Liabilities	\$1,277,425	\$1,456,498
Total Liabilities	\$1,387,402	\$1,550,790
Equity		
241000 Unrestricted Fund Balance	1,824,802	2,133,410
241001 General fixed asset acct group	3,697,799	4,237,677
241002 General LT debt account group	(1,490,308)	(1,454,381)
241003 Nonspendable Fund Balance	24,369	24,369
241100 Reserved Fund Balance		
241101 Restricted for Debt Service	220,093	220,845
241102 Reserved for Capital Reserve	0	0
241103 Capital improvements	350,000	350,000
241104 Capital replacement	0	0
241105 Apparatus replacement	1,914,881	693,074
241106 Building repair/replacement	0	344,900
Total 241104 Capital replacement	1,914,881	1,037,974
241107 Operational Contingency Fund	100,000	
Total 241102 Reserved for Capital Reserve	2,364,881	1,387,974
Total 241100 Reserved Fund Balance	2,584,974	1,608,819
241200 Assigned to vol firefighters	9,168	7,505
Net Revenue	(224,283)	(228,819)
Total Equity	\$6,426,520	\$6,328,581
TOTAL LIABILITIES AND EQUITY	\$7,813,922	\$7,879,371

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024-2025 - FY25 P&L

July - August, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Revenue			
310000 Taxes			
311000 General Property Taxes		0	
311010 Real Property Taxes	(2,436)	2,223,867	(0.00 %)
311020 Personal Property Taxes	(621)	24,445	(3.00 %)
312000 Penalties and interest	992	4,484	22.00 %
Total 311000 General Property Taxes	(2,065)	2,252,796	(0.00 %)
Total 310000 Taxes	(2,065)	2,252,796	(0.00 %)
315000 On-behalf payment from State		127,000	
316000 Entitlement Share		42,461	
320000 Firefighter fundraising event		0	
320005 Firefighter fundraising revenue		6,575	
320010 Firefighter fundraising expense		(4,075)	
Total 320000 Firefighter fundraising event		2,500	
350000 Ambulance Transportation	1,134	40,000	3.00 %
360000 Miscellaneous Revenues	121	0	
362000 Other Miscellaneous Revenue			
362010 Fire Plan Review Fees		2,000	
362014 Rae House	1,306	3,000	44.00 %
362015 Clarkston Fire Restitution	(2,064)		
Total 362000 Other Miscellaneous Revenue	(758)	5,000	(15.00 %)
Total 360000 Miscellaneous Revenues	(637)	5,000	(13.00 %)
365000 Contributions and Donations		0	
365010 Private Gifts and Bequests	120	1,000	12.00 %
Total 365000 Contributions and Donations	120	1,000	12.00 %
370000 Investment Earnings		0	
371010 Interest on General Fund	21,793	80,000	27.00 %
371011 Debt Service fund		215,000	
Total 370000 Investment Earnings	21,793	295,000	7.00 %
Total Revenue	\$20,344	\$2,765,757	1.00 %
GROSS PROFIT	\$20,344	\$2,765,757	1.00 %
Expenditures			
420000 Public Safety Expenses		0	
420380 Personnel Training Services			
420383 Training Facility		975	
420384 Training Classes	865	5,400	16.00 %
420385 Training Supplies	545	10,000	5.00 %
420386 Training Meals	239		
420389 Food	2,103	43,625	5.00 %
Total 420386 Training Meals	2,342	43,625	5.00 %
420387 Training Travel	470		

FS disclaimer: This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024-2025 - FY25 P&L

July - August, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 420380 Personnel Training Services	4,222	60,000	7.00 %
Total 420000 Public Safety Expenses	4,222	60,000	7.00 %
420100 Personnel Services		0	
420010 Payroll Employer Taxes	1,839	70,093	3.00 %
420020 Employer Paid FURS	13,038	534,305	2.00 %
420025 On-Behalf FURS/PERS Expense		127,000	
420030 Employer Paid PERS	381	18,517	2.00 %
420101 Health Insurance Benefits	6,199	264,984	2.00 %
420110 Salaries and Wages			
420114 Admin / Bookkeeping	4,203	45,640	9.00 %
420115 Temporary Lieutenant		21,901	
420116 Training Captain	22,387	153,685	15.00 %
420117 Asst Fire Chief	19,446	183,912	11.00 %
420118 Fire Chief	23,105	272,342	8.00 %
420119 Maintenance Captain	20,817	157,743	13.00 %
420120 R&R Captain	24,596	156,057	16.00 %
420122 Temporary Firefighter		24,320	
Total 420110 Salaries and Wages	114,553	1,015,600	11.00 %
Total 420100 Personnel Services	136,010	2,030,499	7.00 %
420200 Supplies		0	
420201 Office Supplies and Materials	720	6,170	12.00 %
420202 Facility Supplies	457	3,603	13.00 %
420203 Medical Supplies	884	6,963	13.00 %
420204 Shop Supplies	1,234	4,034	31.00 %
420205 Operation Supplies	89	702	13.00 %
420209 Clothing & Uniforms	1,337	10,528	13.00 %
Total 420200 Supplies	4,721	32,000	15.00 %
420220 Meals/Incentives		0	
420221 Catering services		1,582	
420222 Food	1,540	22,381	7.00 %
420223 Gas Reimbursement	2,228	11,939	19.00 %
420224 Resident Reimbursement	9,944	25,098	40.00 %
Total 420220 Meals/Incentives	13,712	61,000	22.00 %
420240 Fuel	8,464	50,000	17.00 %
420310 Election Costs		7,000	
420320 Professional Subscription/Dues		0	
420331 Dues & Licenses	500	955	52.00 %
420332 Fire Protection Education	190	4,120	5.00 %
420333 Formal & Legal Notices	104	198	53.00 %
420334 Memberships & Registration Fees		2,532	
420335 Subscriptions	12,087	13,195	92.00 %
Total 420320 Professional Subscription/Dues	12,881	21,000	61.00 %

FS disclaimer: This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024-2025 - FY25 P&L

July - August, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
420330 Community Outreach/Education		0	
420336 Public Relations	3,015	10,000	30.00 %
Total 420330 Community Outreach/Education	3,015	10,000	30.00 %
420340 Utility Services		0	
420341 Gas & Electric	2,377	34,416	7.00 %
420342 Phones	1,911	15,233	13.00 %
420343 Website Fees	713	695	103.00 %
420344 Phone Pager Subscriptions		914	
420345 TV/Internet Services	997	7,849	13.00 %
420346 Water/Sewer	277	5,086	5.00 %
420347 Trash	827	5,807	14.00 %
Total 420340 Utility Services	7,102	70,000	10.00 %
420350 Professional Services		0	
420351 Accounting & Auditing	5,000	56,878	9.00 %
420353 Legal Services		105	
420354 Other Professional Services	150		
420355 Transport Billing Services	1,000	6,017	17.00 %
Total 420350 Professional Services	6,150	63,000	10.00 %
420390 Firefighter Physicals	200	25,000	1.00 %
420400 Training/Travel - Trustees		2,000	
420420 Facilities		0	
420422 Lawn/Snow Removal	140	194	72.00 %
420423 Building & Site	4,996	19,806	25.00 %
Total 420420 Facilities	5,136	20,000	26.00 %
420500 Insurance		0	
420510 Liability Insurance	7,721	63,414	12.00 %
420511 Worker's Comp Insurance	3,925	26,586	15.00 %
Total 420500 Insurance	11,646	90,000	13.00 %
420930 Safety Equipment	3,739		
420931 Safety Equipment	3,555	76,902	5.00 %
420932 Safety Equipment Maintenance	20	3,098	1.00 %
Total 420930 Safety Equipment	7,314	80,000	9.00 %
420940 Apparatus		5,067	
420941.0 Engines			
420941.1 E-6-1	2,750	4,184	66.00 %
420941.2 E-6-2		4,795	
420941.3 E-6-3	9,410	2,947	319.00 %
420941.4 E-6		10,815	
Total 420941.0 Engines	12,160	22,741	53.00 %
420942.0 Water Tenders			
420942.1 WT 6-1	9,550	2,838	337.00 %
420942.2 WT-6-2		1,235	

FS disclaimer: This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis

Hyalite Rural Fire District

Budget vs. Actuals: FY 2024-2025 - FY25 P&L

July - August, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
420942.3 WT-6		1,366	
Total 420942.0 Water Tenders	9,550	5,439	176.00 %
420943.0 Command Vehicles		20,913	
420943.1 C-6-1 (NEW)	334	1,081	31.00 %
420943.2 C-6-2 (NEW)		493	
420943.3 C-6-3 (OLD C-6-2)		1,827	
420943.4 C-6-4 (OLD C-6-1)	14	1,124	1.00 %
420943.5 C-6		794	
420943.6 C-6-5	136	8,106	2.00 %
420943.7 C-6-6	136	7,487	2.00 %
Total 420943.0 Command Vehicles	621	41,825	1.00 %
420944.0 Support/Utility Apparatus			
420944.2 U-6		322	
420944.3 S-6		1,925	
420944.4 Plow truck		42	
Total 420944.0 Support/Utility Apparatus		2,289	
420945.0 Brush			
420945.1 B-6	125	3,792	3.00 %
420945.2 B-6-1	250	16,484	2.00 %
Total 420945.0 Brush	375	20,276	2.00 %
420946 Ambulance			
420946.2 AMB 6-1		1,212	
420946.3 AMB 6-2	1,271	2,062	62.00 %
Total 420946 Ambulance	1,271	3,274	39.00 %
Total 420940 Apparatus	23,976	100,911	24.00 %
420960 Special Projects	81		
420970 Capital outlay			
420971 Capital outlay - operations		1,552,452	
420972 Capital outlay - reserve funds		155,546	
Total 420970 Capital outlay		1,707,998	
490100 Debt Service			
490105 2021 Bond Issuance Cost		220,093	
Total 490100 Debt Service		220,093	
669100 Other Charges		500	
Total Expenditures	\$244,627	\$4,651,001	5.00 %
NET OPERATING REVENUE	\$ (224,283)	\$ (1,885,244)	12.00 %
NET REVENUE	\$ (224,283)	\$ (1,885,244)	12.00 %

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Amazon Capital Services						
08/27/2024	Bill	1XPK-QQ7D-LKPH	Yes	Hubdoc - https://app.hubdoc.com/document/605244307 - INV1XPK-QQ7D-LKPH	202100 Accounts Payable	51.88
Best Rate Diesel and Repair, Inc.						
08/07/2024	Bill	22300	Yes	Hubdoc - https://app.hubdoc.com/document/598908968 - INV22300	202100 Accounts Payable	1,270.62
08/20/2024	Bill Payment (Check)	7805386	Yes		101000 Cash/Investments:General Fund	-1,270.62
Big Sky Fire Equipment						
08/01/2024	Bill	00003314/8.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/592032164 - INV00003314/8.1.24	202100 Accounts Payable	4,664.12
08/05/2024	Bill Payment (Check)	7805357	Yes		101000 Cash/Investments:General Fund	-4,664.12
08/29/2024	Bill	0504520	Yes	Hubdoc - https://app.hubdoc.com/document/605244298 - INV0504520	202100 Accounts Payable	35.00
Big Sky Publishing						
08/05/2024	Bill Payment (Check)	7805355	Yes		101000 Cash/Investments:General Fund	-82.00
08/19/2024	Bill	27299/ 8.19.24	Yes	Hubdoc - https://app.hubdoc.com/document/605244316 - INV27299/ 8.19.24	202100 Accounts Payable	22.00
Billion Auto Group						
08/02/2024	Expenditure		Yes	C-6-1	210580 Costco Citi Card - Prato 6073	133.73
BlueCross BlueShield of Montana						
08/12/2024	Bill	X6A680/9.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/598908971 - INVX6A680/9.1.24	202100 Accounts Payable	3,672.76
08/20/2024	Bill Payment (Check)	7805382	Yes		101000 Cash/Investments:General Fund	-3,672.76
Bozeman Health						
08/06/2024	Bill	24-048	Yes	Hubdoc - https://app.hubdoc.com/document/598908952 - INV24-048	202100 Accounts Payable	10.00
08/20/2024	Bill Payment (Check)	7805387	Yes		101000 Cash/Investments:General Fund	-10.00
08/27/2024	Bill	24-055	Yes	Hubdoc - https://app.hubdoc.com/document/605244302 -	202100 Accounts Payable	5.00

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
INV24-055						
Bozeman Health - Patient Payment						
08/05/2024	Bill Payment (Check)	7805352	Yes		101000 Cash/Investments:General Fund	-150.00
Brennan Lyle						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908962 - INV08-13-2024	202100 Accounts Payable	537.20
08/20/2024	Bill Payment (Check)	7805362	Yes		101000 Cash/Investments:General Fund	-537.20
Brian Nickolay.						
08/05/2024	Bill	07-2024/EMS Trip	Yes	Hubdoc - https://app.hubdoc.com/document/592032168 - INV07-2024/EMS Trip	202100 Accounts Payable	64.20
08/05/2024	Bill Payment (Check)	7805341	Yes		101000 Cash/Investments:General Fund	-64.20
Century Link						
08/01/2024	Bill	333183121/8.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****2171 - INV*****3121/8.1.24	202100 Accounts Payable	135.49
08/05/2024	Bill Payment (Check)	7805351	Yes		101000 Cash/Investments:General Fund	-135.49
08/10/2024	Bill	333474739/08-10-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908986 - INV333474739/08-10-2024	202100 Accounts Payable	53.39
08/20/2024	Bill Payment (Check)	7805385	Yes		101000 Cash/Investments:General Fund	-53.39
Charter Communications						
08/07/2024	Bill	172844901080724	Yes	Hubdoc - https://app.hubdoc.com/document/598908973 - INV172844901080724	202100 Accounts Payable	273.22
08/20/2024	Bill Payment (Check)	7805388	Yes	8313200110672244	101000 Cash/Investments:General Fund	-273.22
Citi Card						
08/16/2024	Bill	3990/08-16-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598909054 - INV3990/08-16-2024	202100 Accounts Payable	7,688.31
08/20/2024	Bill Payment (Check)	7805390	Yes		101000 Cash/Investments:General Fund	-7,688.31

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Connect Telephone and Computer Group						
08/01/2024	Bill	130643	Yes	Hubdoc - https://app.hubdoc.com/document/592032143 - INV130643	202100 Accounts Payable	60.00
08/05/2024	Bill Payment (Check)	7805345	Yes		101000 Cash/Investments:General Fund	-60.00
Conoco						
08/03/2024	Expenditure		Yes	C-6-4	210575 Costco Citi Card - Templeton 8353	55.17
08/15/2024	Expenditure		Yes	E-6-1	210580 Costco Citi Card - Prato 6073	14.99
Costco Wholesale						
08/11/2024	Expenditure		Yes		210590 Costco Citi Card - Dahlhauser 4822	319.93
Custom Logo						
08/06/2024	Bill	23321	Yes	Hubdoc - https://app.hubdoc.com/document/598908967 - INV23321	202100 Accounts Payable	1,315.15
08/20/2024	Bill Payment (Check)	7805378	Yes		101000 Cash/Investments:General Fund	-1,315.15
Delta Dental						
08/01/2024	Bill	17272-51213/8-1-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767622 - INV17272-51213/8-1-2024	202100 Accounts Payable	188.70
08/05/2024	Bill Payment (Check)	7805353	Yes		101000 Cash/Investments:General Fund	-188.70
DirectTV						
08/13/2024	Bill	029404001X240813	Yes	Hubdoc - https://app.hubdoc.com/document/598908969 - INV029404001X240813	202100 Accounts Payable	187.98
08/20/2024	Bill Payment (Check)	7805383	Yes	029404001	101000 Cash/Investments:General Fund	-187.98
Door Tech						
08/05/2024	Bill	24828	Yes	Hubdoc - https://app.hubdoc.com/document/592032147 - INV24828	202100 Accounts Payable	260.50
08/05/2024	Bill Payment (Check)	7805342	Yes		101000 Cash/Investments:General Fund	-610.50
Evan Jones						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908949 -	202100 Accounts Payable	363.40

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/20/2024	Bill Payment (Check)	7805363	Yes	INV08-13-2024	101000 Cash/Investments:General Fund	-363.40
08/06/2024	Bill	1365826	Yes	Hubdoc - https://app.hubdoc.com/document/598908960 - INV1365826	202100 Accounts Payable	79.88
08/20/2024	Bill Payment (Check)	7805379	Yes		101000 Cash/Investments:General Fund	-79.88
08/12/2024	Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	352.48
08/09/2024	Check	ERIC	Yes		101000 Cash/Investments:General Fund	- 11,377.15
08/13/2024	Bill	118	Yes	Hubdoc - https://app.hubdoc.com/document/598908954 - INV118	202100 Accounts Payable	219.36
08/20/2024	Bill Payment (Check)	7805364	Yes		101000 Cash/Investments:General Fund	-219.36
08/05/2024	Bill Payment (Check)	7805356	Yes	56625	101000 Cash/Investments:General Fund	-72.04
08/01/2024	Expenditure		Yes	Google Workspace Invoice Number: 5032870708	210570 Costco Citi Card - Nickolay 7029	237.60
08/22/2024	Bill	0934604-IN	Yes	Hubdoc - https://app.hubdoc.com/document/605244317 - INV0934604-IN	202100 Accounts Payable	88.20
08/07/2024	Expenditure		Yes	EMS Supplies for A6-1	210585 Costco Citi Card - Malone 5334	18.90
08/07/2024	Bill	34721	Yes	Hubdoc - https://app.hubdoc.com/document/598908964 - INV34721	202100 Accounts Payable	700.00

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/20/2024	Bill Payment (Check)	7805380	Yes		101000 Cash/Investments:General Fund	-700.00
Jack Vincent						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908946 - INV08-13-2024	202100 Accounts Payable	584.60
08/20/2024	Bill Payment (Check)	7805365	Yes		101000 Cash/Investments:General Fund	-584.60
Kade O'Brian						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908950 - INV08-13-2024	202100 Accounts Payable	173.80
08/20/2024	Bill Payment (Check)	7805366	Yes		101000 Cash/Investments:General Fund	-173.80
Kate Brownell						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908966 - INV08-13-2024	202100 Accounts Payable	379.20
08/20/2024	Bill Payment (Check)	7805367	Yes		101000 Cash/Investments:General Fund	-379.20
Kenyon Noble						
08/05/2024	Bill Payment (Check)	7805343	Yes		101000 Cash/Investments:General Fund	-16.76
08/10/2024	Expenditure		Yes		210585 Costco Citi Card - Malone 5334	89.88
LAZ Parking						
08/14/2024	Expenditure		Yes	Parking at airport for new E-6-Z & E-6-3 print approval	210570 Costco Citi Card - Nickolay 7029	40.00
Mcafee						
08/13/2024	Expenditure		Yes		210590 Costco Citi Card - Dahlhauser 4822	149.99
Montana Dept. of Revenue						
08/09/2024	Check	FIB epay	Yes		101000 Cash/Investments:General Fund	-2,428.00
Montana Firemen's Association						
08/09/2024	Check	7805359	Yes		101000 Cash/Investments:General Fund	-561.34

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Montana State University						
08/13/2024	Bill	161-139	Yes	Hubdoc - https://app.hubdoc.com/document/598908955 - INV161-139	202100 Accounts Payable	190.00
08/20/2024	Bill Payment (Check)	7805368	Yes		101000 Cash/Investments:General Fund	-190.00
NAPA Auto Parts						
08/05/2024	Bill Payment (Check)	7805344	Yes	12342	101000 Cash/Investments:General Fund	-67.23
Nicholas Blommel						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908958 - INV08-13-2024	202100 Accounts Payable	237.00
08/20/2024	Bill Payment (Check)	7805369	Yes		101000 Cash/Investments:General Fund	-237.00
Northwestern Energy						
08/09/2024	Bill	0180737-9/08-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908975 - INV0180737-9/08-09-2024	202100 Accounts Payable	147.02
08/09/2024	Bill	3091809-8/08-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908977 - INV3091809-8/08-09-2024	202100 Accounts Payable	322.89
08/09/2024	Bill	3252724-4/08-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908976 - INV3252724-4/08-09-2024	202100 Accounts Payable	145.26
08/09/2024	Bill	1196979-7/08-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908983 - INV1196979-7/08-09-2024	202100 Accounts Payable	517.10
08/12/2024	Bill	0180089-5/08-12-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908981 - INV0180089-5/08-12-2024	202100 Accounts Payable	52.04
08/20/2024	Bill Payment (Check)	7805381	Yes		101000 Cash/Investments:General Fund	-1,184.31
Owenhouse-Ace Hardware						
08/05/2024	Bill Payment (Check)	7805354	Yes		101000 Cash/Investments:General Fund	-236.20
08/27/2024	Bill	191619/ 8.27.24	Yes	Hubdoc - https://app.hubdoc.com/document/605244335 - INV191619/ 8.27.24	202100 Accounts Payable	597.97
People Facts						
08/01/2024	Bill	2024070669	Yes	Hubdoc - https://app.hubdoc.com/document/592032139 -	202100 Accounts Payable	16.67

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
INV2024070669						
08/05/2024	Bill Payment (Check)	7805339	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
08/09/2024	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-331.84
Pinion						
08/05/2024	Bill Payment (Check)	7805338	Yes		101000 Cash/Investments:General Fund	-2,500.00
Pintler Billing Services						
08/01/2024	Expenditure	1670	Yes	Hubdoc - https://app.hubdoc.com/document/592032134 - INV1670	101000 Cash/Investments:General Fund	-500.00
RAE Water						
08/05/2024	Bill Payment (Check)	7805349	Yes		101000 Cash/Investments:General Fund	-136.29
08/21/2024	Bill	FIRE-00/08.21.24	Yes	Hubdoc - https://app.hubdoc.com/document/605244305 - INV FIRE-00/08.21.24	202100 Accounts Payable	47.04
08/21/2024	Bill	FIRE-00/08.21.24.2	Yes	Hubdoc - https://app.hubdoc.com/document/605244301 - INV FIRE-00/08.21.24.2	202100 Accounts Payable	93.45
Red Rock Brewing						
08/14/2024	Expenditure		Yes	Lunch Prato	210570 Costco Citi Card - Nickolay 7029	40.80
Republic Services						
08/05/2024	Bill Payment (Check)	7805350	Yes		101000 Cash/Investments:General Fund	-456.19
Riley Wilson						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908953 - INV08-13-2024	202100 Accounts Payable	94.80
08/20/2024	Bill Payment (Check)	7805370	Yes		101000 Cash/Investments:General Fund	-94.80
Robert Bole						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908947 - INV08-13-2024	202100 Accounts Payable	568.80

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/20/2024	Bill Payment (Check)	7805371	Yes		101000 Cash/Investments:General Fund	-568.80
Rocky Mountain Rural Trauma						
08/15/2024	Expenditure		Yes		210585 Costco Citi Card - Malone 5334	125.00
Rocky Mountain Supply						
08/01/2024	Bill	6482	Yes	Hubdoc - https://app.hubdoc.com/document/598908957 - INV6482	202100 Accounts Payable	3,679.65
08/20/2024	Bill Payment (Check)	7805377	Yes		101000 Cash/Investments:General Fund	-3,679.65
Rosas Pizza						
08/07/2024	Expenditure		Yes	Training	210585 Costco Citi Card - Malone 5334	316.00
08/14/2024	Expenditure		Yes		210585 Costco Citi Card - Malone 5334	296.00
Rosauers						
08/07/2024	Expenditure		Yes	Rally Staffing	210585 Costco Citi Card - Malone 5334	145.64
Sam Chiu						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908956 - INV08-13-2024	202100 Accounts Payable	774.20
08/20/2024	Bill Payment (Check)	7805372	Yes		101000 Cash/Investments:General Fund	-774.20
08/24/2024	Bill	08-24-2024	Yes	Hubdoc - https://app.hubdoc.com/document/605244310 - INV08-24-2024	202100 Accounts Payable	37.39
Sidewinders						
08/03/2024	Expenditure		Yes	Sweet Pea lunch	210575 Costco Citi Card - Templeton 8353	91.80
Sophie Smith						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908944 - INV08-13-2024	202100 Accounts Payable	331.80
08/20/2024	Bill Payment (Check)	7805373	Yes		101000 Cash/Investments:General Fund	-331.80
Spectrum						
08/15/2024	Bill	8313200110475309/8.15	Yes	Hubdoc - https://app.hubdoc.com/document/598908984 -	202100 Accounts Payable	56.99

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/20/2024	Bill Payment (Check)	7805384	Yes	INV8313200110475309/8.15	101000 Cash/Investments:General Fund	-56.99
Steve Kerbel						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908951 - INV08-13-2024	202100 Accounts Payable	158.00
08/20/2024	Bill Payment (Check)	7805374	Yes		101000 Cash/Investments:General Fund	-158.00
Summit Fire & Security						
08/21/2024	Bill	2486912	Yes	Hubdoc - https://app.hubdoc.com/document/605244319 - INV2486912	202100 Accounts Payable	1,015.00
08/21/2024	Bill	2486915	Yes	Hubdoc - https://app.hubdoc.com/document/605244315 - INV2486915	202100 Accounts Payable	196.00
08/21/2024	Bill	2486929	Yes	Hubdoc - https://app.hubdoc.com/document/605244313 - INV2486929	202100 Accounts Payable	365.00
08/21/2024	Bill	2486897	Yes	Hubdoc - https://app.hubdoc.com/document/605244308 - INV2486897	202100 Accounts Payable	84.00
08/21/2024	Bill	2486899	Yes	Hubdoc - https://app.hubdoc.com/document/605244306 - INV2486899	202100 Accounts Payable	365.00
08/21/2024	Bill	2486908	Yes	Hubdoc - https://app.hubdoc.com/document/605244304 - INV2486908	202100 Accounts Payable	70.00
08/21/2024	Bill	2486916	Yes	Hubdoc - https://app.hubdoc.com/document/605244300 - INV2486916	202100 Accounts Payable	300.00
Town & Country Foods - Field St						
08/01/2024	Bill	5863770/8.1.2024	Yes	Hubdoc - https://app.hubdoc.com/document/592032162 - INV5863770/8.1.2024	202100 Accounts Payable	78.38
08/05/2024	Bill Payment (Check)	7805340	Yes		101000 Cash/Investments:General Fund	-78.38
Town and Country Foods - 11th						
08/01/2024	Bill	5863770/8.1.2024	Yes	Hubdoc - https://app.hubdoc.com/document/598909023 - INV5863770/8.1.2024	202100 Accounts Payable	598.68
08/20/2024	Bill Payment (Check)	7805360	Yes		101000 Cash/Investments:General Fund	-598.68

Town Pump

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/02/2024	Expenditure		Yes	C6-3	210100 Conoco	34.57
08/02/2024	Expenditure		Yes	C6-3	210100 Conoco	67.97
08/02/2024	Expenditure		Yes	A-6-1	210100 Conoco	16.47
08/03/2024	Expenditure		Yes	E6-1	210100 Conoco	25.19
08/04/2024	Expenditure		Yes	C6-2	210100 Conoco	45.77
08/04/2024	Expenditure		Yes	A-6-1	210100 Conoco	15.99
08/04/2024	Expenditure		Yes	C6-6	210100 Conoco	43.25
08/08/2024	Expenditure		Yes	A-6-1	210100 Conoco	20.08
08/09/2024	Expenditure		Yes	E-6	210100 Conoco	19.38
08/09/2024	Expenditure		Yes	C6-6	210100 Conoco	52.66
08/10/2024	Expenditure		Yes	E-6	210100 Conoco	25.58
08/10/2024	Expenditure		Yes	E6-1	210100 Conoco	29.44
08/10/2024	Expenditure		Yes	A-6-1	210100 Conoco	20.57
08/11/2024	Expenditure		Yes	B-6-1	210100 Conoco	19.07
08/12/2024	Expenditure		Yes	A-6-1	210100 Conoco	14.64
08/12/2024	Expenditure		Yes	C-6-5	210100 Conoco	30.66
08/13/2024	Expenditure		Yes	B-6-1	210100 Conoco	27.78
08/13/2024	Expenditure		Yes	C6-6	210100 Conoco	33.67
08/15/2024	Expenditure		Yes	E-6	210100 Conoco	34.44
08/16/2024	Expenditure		Yes	WT6	210100 Conoco	15.36
08/20/2024	Expenditure		Yes	E-6	210100 Conoco	53.46
08/20/2024	Expenditure		Yes	WT6	210100 Conoco	31.59
08/20/2024	Expenditure		Yes	WT6-1	210100 Conoco	43.44
08/20/2024	Expenditure		Yes	C6-6	210100 Conoco	52.83
08/21/2024	Expenditure		Yes	C6-3	210100 Conoco	49.48
08/21/2024	Expenditure		Yes	C-6-1	210100 Conoco	85.00
08/22/2024	Expenditure		Yes	WT6	210100 Conoco	26.02

TW Enterprises, Inc.

08/07/2024	Bill	72539	Yes	Hubdoc - https://app.hubdoc.com/document/598908959 - INV72539	202100 Accounts Payable	788.29
08/20/2024	Bill Payment (Check)	7805361	Yes		101000 Cash/Investments:General Fund	-788.29

Tyler Palmer

08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908942 - INV08-13-2024	202100 Accounts Payable	158.00
08/20/2024	Bill Payment (Check)	7805375	Yes		101000 Cash/Investments:General Fund	-158.00

United States Treasury

08/09/2024	Check	FIBepay	Yes		101000 Cash/Investments:General Fund	-8,983.16
------------	-------	---------	-----	--	---	-----------

USPS

08/08/2024	Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	8.18
------------	-------------	--	-----	--	--------------------------------------	------

Hyalite Rural Fire District

Transaction List by Vendor

August 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Valley Glass & Windows						
08/02/2024	Bill	104678	Yes	Hubdoc - https://app.hubdoc.com/document/592032152 - INV104678	202100 Accounts Payable	354.00
08/05/2024	Bill Payment (Check)	7805358	Yes		101000 Cash/Investments:General Fund	-354.00
Verizon						
08/05/2024	Bill Payment (Check)	7805347	Yes		101000 Cash/Investments:General Fund	-686.53
08/23/2024	Bill	9972224695	Yes	Hubdoc - https://app.hubdoc.com/document/605244343 - INV9972224695	202100 Accounts Payable	686.53
Waterous Company						
08/05/2024	Bill Payment (Check)	7805348	Yes	53869000	101000 Cash/Investments:General Fund	-3,727.44
08/08/2024	Bill	P2U0331 001	Yes	Hubdoc - https://app.hubdoc.com/document/598908963 - INV P2U0331 001	202100 Accounts Payable	3,159.48
08/20/2024	Bill Payment (Check)	7805389	Yes	53869000	101000 Cash/Investments:General Fund	-3,159.48
08/26/2024	Bill	P2U0867 001	Yes	Hubdoc - https://app.hubdoc.com/document/605244311 - INV P2U0867 001	202100 Accounts Payable	590.74
Wex Bank						
08/05/2024	Bill Payment (Check)	7805346	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-1,195.26
08/23/2024	Bill	99179777	Yes	Hubdoc - https://app.hubdoc.com/document/605244346 - INV99179777	202100 Accounts Payable	1,301.78
Zakkar Tusken						
08/13/2024	Bill	08-13-2024	Yes	Hubdoc - https://app.hubdoc.com/document/598908965 - INV08-13-2024	202100 Accounts Payable	442.40
08/20/2024	Bill Payment (Check)	7805376	Yes		101000 Cash/Investments:General Fund	-442.40

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
08/01/2024	Expenditure	1670	Pintler Billing Services	Hubdoc - https://app.hubdoc.com/document/592032134 - INV1670 Medical billing for July 2024	R	-500.00 500.00
08/05/2024	Bill Payment (Check)	7805338	Pinion			-2,500.00 -2,500.00
08/05/2024	Bill Payment (Check)	7805339	People Facts			-16.67 -16.67
08/05/2024	Bill Payment (Check)	7805340	Town & Country Foods - Field St			-78.38 -78.38
08/05/2024	Bill Payment (Check)	7805341	Brian Nickolay.			-64.20 -64.20
08/05/2024	Bill Payment (Check)	7805342	Door Tech			-610.50 -610.50
08/05/2024	Bill Payment (Check)	7805343	Kenyon Noble			-16.76 -16.76
08/05/2024	Bill Payment (Check)	7805344	NAPA Auto Parts	12342		-67.23 -67.23
08/05/2024	Bill Payment (Check)	7805345	Connect Telephone and Computer Group			-60.00 -60.00
08/05/2024	Bill Payment (Check)	7805346	Wex Bank	0203-00-109722-9		-1,195.26 -1,195.26
08/05/2024	Bill Payment (Check)	7805347	Verizon			-686.53

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-686.53
08/05/2024	Bill Payment (Check)	7805348	Waterous Company	53869000		-3,727.44
						-3,727.44
08/05/2024	Bill Payment (Check)	7805349	RAE Water			-136.29
						-136.29
08/05/2024	Bill Payment (Check)	7805350	Republic Services			-456.19
						-456.19
08/05/2024	Bill Payment (Check)	7805351	Century Link			-135.49
						-135.49
08/05/2024	Bill Payment (Check)	7805352	Bozeman Health - Patient Payment			-150.00
						-150.00
08/05/2024	Bill Payment (Check)	7805353	Delta Dental			-188.70
						-188.70
08/05/2024	Bill Payment (Check)	7805354	Owenhouse-Ace Hardware			-236.20
						-236.20
08/05/2024	Bill Payment (Check)	7805355	Big Sky Publishing			-82.00
						-82.00
08/05/2024	Bill Payment (Check)	7805356	General Distributing Co.	56625		-72.04
						-72.04
08/05/2024	Bill Payment (Check)	7805357	Big Sky Fire Equipment			-4,664.12
						-4,664.12
08/05/2024	Bill Payment (Check)	7805358	Valley Glass & Windows			-354.00
						-354.00

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/09/2024	Check	FIBepay	United States Treasury			-8,983.16
						-7,320.00
						-831.58
						-831.58
08/09/2024	Check	ERIC	FURS			-
						11,377.15
						-4,857.77
						-6,519.38
08/09/2024	Check	FIB	Montana Dept. of Revenue			-2,428.00
		epay				-2,428.00
08/09/2024	Check	7805359	Montana Firemen's Association			-561.34
				Montana Firemen's Association		-561.34
08/09/2024	Check	ERIC	PERS			-331.84
						-154.48
						-177.36
08/20/2024	Bill Payment (Check)	7805360	Town and Country Foods - 11th			-598.68
						-598.68
08/20/2024	Bill Payment (Check)	7805361	TW Enterprises, Inc.			-788.29
						-788.29
08/20/2024	Bill Payment (Check)	7805362	Brennan Lyle			-537.20
						-537.20
08/20/2024	Bill Payment (Check)	7805363	Evan Jones			-363.40
						-363.40
08/20/2024	Bill Payment (Check)	7805364	Gallatin County 911 Dispatch			-219.36
						-219.36
08/20/2024	Bill Payment (Check)	7805365	Jack Vincent			-584.60

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-584.60
08/20/2024	Bill Payment (Check)	7805366	Kade O'Brian			-173.80
						-173.80
08/20/2024	Bill Payment (Check)	7805367	Kate Brownell			-379.20
						-379.20
08/20/2024	Bill Payment (Check)	7805368	Montana State University			-190.00
						-190.00
08/20/2024	Bill Payment (Check)	7805369	Nicholas Blommel			-237.00
						-237.00
08/20/2024	Bill Payment (Check)	7805370	Riley Wilson			-94.80
						-94.80
08/20/2024	Bill Payment (Check)	7805371	Robert Bole			-568.80
						-568.80
08/20/2024	Bill Payment (Check)	7805372	Sam Chiu			-774.20
						-774.20
08/20/2024	Bill Payment (Check)	7805373	Sophie Smith			-331.80
						-331.80
08/20/2024	Bill Payment (Check)	7805374	Steve Kerbel			-158.00
						-158.00
08/20/2024	Bill Payment (Check)	7805375	Tyler Palmer			-158.00
						-158.00
08/20/2024	Bill Payment (Check)	7805376	Zakkar Tusken			-442.40
						-442.40

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/20/2024	Bill Payment (Check)	7805377	Rocky Mountain Supply			-3,679.65
						-3,679.65
08/20/2024	Bill Payment (Check)	7805378	Custom Logo			-1,315.15
						-1,315.15
08/20/2024	Bill Payment (Check)	7805379	Fisher's Technology			-79.88
						-79.88
08/20/2024	Bill Payment (Check)	7805380	Industrial Comm & Elec of Bozeman			-700.00
						-700.00
08/20/2024	Bill Payment (Check)	7805381	Northwestern Energy			-1,184.31
						-1,184.31
08/20/2024	Bill Payment (Check)	7805382	BlueCross BlueShield of Montana			-3,672.76
						-3,672.76
08/20/2024	Bill Payment (Check)	7805383	DirectTV	029404001		-187.98
						-187.98
08/20/2024	Bill Payment (Check)	7805384	Spectrum			-56.99
						-56.99
08/20/2024	Bill Payment (Check)	7805385	Century Link			-53.39
						-53.39
08/20/2024	Bill Payment (Check)	7805386	Best Rate Diesel and Repair, Inc.			-1,270.62
						-1,270.62
08/20/2024	Bill Payment (Check)	7805387	Bozeman Health			-10.00
						-10.00

Hyalite Rural Fire District

Check Detail

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/20/2024	Bill Payment (Check)	7805388	Charter Communications	8313200110672244		-273.22
						-273.22
08/20/2024	Bill Payment (Check)	7805389	Waterous Company	53869000		-3,159.48
						-3,159.48
08/20/2024	Bill Payment (Check)	7805390	Citi Card			-7,688.31
						-7,688.31

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: AUGUST 20, 2024

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Justin Miller
Pete Geddes
Jason Jarrett
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

None

0:00:01	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chairman Miller called the meeting to order and asked for any public comment on non-agenda items. None given. HYALITE CONSENT AGENDA Chairman Miller asks if there are any requests to pull anything from the Consent Agenda for review. None given. Motion: Trustee Jarrett moves to approve consent agenda as presented Trustee Geddes seconded the motion. Vote: Jarrett-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval. <i>[See July 16, 2024 Board Packet for Consent Agenda items Approved]</i>
----------------	---

	REGULAR AGENDA
0:00:29	Agenda Item 1 – Discussion and Decision - RFP for Website Services Chief Nickolay states the RFP closed at the end of July and closed August 9th and we received seven proposals. Chief Nickolay goes over each proposal and their submitted bid. A committee will be formed to review each of the proposals and provide the board with a recommendation. The Chief reminds the board we budgeted \$20,000 for project costs. We will need to keep that in mind when reviewing the proposals. Discussion is held between the board and the Chief.
0:09:53	Agenda Item 2 – Discussion and Decision – Final Budget for Fiscal Year 2025 and Resolution Chief Nickolay goes over the numbers that came back from the County. We needed to add an additional \$130,000 to ask for max mills. We will assign \$130,000 to our capital apparatus fund. The operating budget is the same from the preliminary budget. We received a letter from the Montana Department of Revenue. They are informing us they were unable to get new construction onto the tax rolls for the new year. They plan on adding newly taxable items in our jurisdiction to the record for 2025. Discussion is held between the board and Chief. This should not affect our budget as presented. We do not budget for a large increase in revenue although there has been a large amount of building in the district. It may affect the amount we can put into our capital accounts at the end of the year. Motion: Trustee Geddes moves to approve the proposed final budget. Trustee Jarrett seconded the motion. Vote: Jarrett-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval. <i>[See Attachment A – Resolution and Fiscal Year 2025 Budget Documents]</i>
0:24:20	Agenda Item 3 – Replacement of Rae Fire Station – <i>Standing Agenda Item</i> Chief Nickolay had a meeting with ThinkOne in July. We gave them our needs assessment, our current fire stations and where we envision our future station going. At some point the board will have to have a discussion on where we would want to cap the project. The Sourdough station was budgeted at 3 million and built for 2.9 million. The costs will depend on what we can get a bond for. Questions are asked by the board. At this point we will wait to hear back from ThinkOne with more information.

0:26:54	Agenda Item 4 – Fire Chief’s Report Chief Nickolay discusses the Fire Chief’s report. We had 59 calls in July. At the end of July, we had a yearly total of 418. The current roster has 43 members. We recently lost two Captains, one to the City of Livingston and one to Bellingham, Washington. We should be able to promote in the coming months. Trustee Beideman asks about the costs to train a captain. Discussion is held regarding the possibility of hiring another FTE or two. Chief Nickolay we could still cover command with three volunteer captains along with the two FTE. This issue will be put on next month’s agenda.
0:49:05	Fall academy will begin at the beginning of September. Catapalooza is this weekend and we will be participating. Chief Nickolay is still working closely with the County and an EMS program. They visited Kootenai County in July. Still at the researching point. The department worked with the County incident team during Trump’s visit. Discussion is held regarding the ambulance transport program. The administrative assistant states we generated over \$54,000 in revenue with a net return of approximately \$30,000. Engine 6-3 is in the process of being repaired with its water pump issue. Captain Prato has saved the station a great deal of money in repairs. Currently the costs are at \$7,000. The truck is over 20 years old. Chief Nickolay and Captain Prato went to Appleton, Wisconsin for the print approval of the new engines. Estimated to go into production in January or February with completion date at the end of March. <i>[See Attachment B – Fire Chief’s Report]</i>
0:57:46	Trustees’ Activities Discussions are still ongoing with Fort Ellis. Trustees and the Chief makes comments.
1:00:17	Announcements - Pancake Breakfast – Saturday, September 28, 2024 – The Chief would like to have “Coffee with the Chief” at 8:00 and 10:00 in the conference room to provide the public an opportunity to visit with the Chief. - Next Board Meeting – Tuesday, September 17, 2024
1:02:40	Adjournment

**Board of Trustees for the Hyalite Rural Fire District
Resolution No. 2024-03**

**Resolution of the Board of Trustees to the Gallatin County Board of
Commissioners Providing the Estimated Annual Fiscal Year 2025 Budget for
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by _____, seconded by
_____. The Resolution was adopted by a vote of _____.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 16, 2024, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2025 was to be considered, and

WHEREAS, on August 20, 2024 a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2025 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2025 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2025 as in Fiscal Year 2024, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2025 revenue should be over and above all cash carryovers from Fiscal Year 2024; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2025; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus', equipment and structures owned by the District are in need of repair or replacement; and

WHEREAS, the Board of Trustees has determined the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2025.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2025 budget has been established and is hereby presented as described in Exhibit “A”.
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$220,093 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 20th day of August, 2024.

Justin Miller, Chairman

Eugene M. (Pete) Geddes, Vice-Chairman

Ken Beideman, Secretary

Jason Jarrett, Trustee

Walt Zidack, Treasurer

Exhibit A

Hyalite Rural Fire District

FY2025 Budget

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

Attachment A
FISCAL YEAR
2024-2025

DISTRICT NAME: Hyalite Rural Fire Department

FUND NUMBER: 7220

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 23-24 CURRENT BUDGET	FY 23-24 ESTIMATED YEAR END	FY 24-25 REQUEST	COMMENTS
INTEREST	30,000	116,785	80,000	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500	1,867	1,000	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST	0	2,478		
MISCELLANEOUS REVENUE	4,000	45,000	45,000	Ambulance Revenue
LOAN/BOND REVENUE				
OTHER INCOME	165,838	169,461	169,461	St Entitlement & FURS
COUNTY CONTRIBUTION				
SUBTOTAL	200,338	335,591	295,461	

PER UNIT FEE AT \$____/UNIT				
REAL PROPERTY TAXES	1,907,555	1,924,675	2,006,916	Est 5% Tax Increase
PERSONAL PROPERTY TAXES				
MILL LEVY	220,845	220,845	220,093	Bond Prin & Int
SUBTOTAL	2,128,400	2,145,520	2,227,009	
TOTAL REVENUES	2,328,738	2,481,111	2,522,470	

FOR FISCAL YEAR 2024-2025, WE REQUEST: (select only one)

- ☐ **NUMBER OF MILLS** _____
- ☐ **DOLLAR AMOUNT** _____
- ☒ **MAXIMUM MILLS**

GALLATIN COUNTY

FISCAL YEAR

SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

2024-2025

DISTRICT NAME: Hyalite Rural Fire Department

FUND NUMBER: 7220

ANNUAL EXPENDITURE REQUESTS

DESCRIPTION	FY 23-24 CURRENT BUDGET	FY 23-24 ESTIMATED YEAR END	FY 24-25 REQUEST	COMMENTS
SALARIES/WAGES	817,000	817,000	1,015,600	10% Inc & Cmnd Cov
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	817,000	817,000	1,015,600	

OFFICE/OPERATING SUPPLIES	143,000	146,746	147,000	
OIL/GAS	50,000	32,771	50,000	
UTILITIES	60,000	48,781	70,000	
REPAIR & MAINTENANCE	95,000	117,563	100,000	
TRAVEL	2,000	0	2,000	
TRAINING	101,000	60,570	121,000	Add Trng & Conf
PROFESSIONAL SERVICES	163,500	162,041	201,500	Increase in Audit
CONTRACT/DONATIONS	0	0	0	
DEBT PAYMENT - PRINCIPAL	215,000	215,000	215,000	
DEBT PAYMENT - INTEREST	5,845	5,845	5,093	
SUBTOTAL	835,345	789,317	911,593	

USE OF FIRE IMPACT FEES	0			
SUBTOTAL	0	0	0	

CAPITAL OUTLAY (THIS YEAR)	1,823,500	160,720	1,707,998	FROM OUTLAY FORM
CAPITAL RESERVE (FUTURE)	1,080,978	1,080,978	1,302,980	FROM RESERVE FORM
SUBTOTAL	2,904,478	1,241,698	3010978	

TOTAL EXPENDITURES	4,556,823	2,848,015	4,938,171	
--------------------	-----------	-----------	-----------	--

BOARD APPROVAL

WE HEREBY SUBMIT OUR FISCAL YEAR 2025 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

CHAIRMAN	PHONE	TRUSTEE	PHONE
TRUSTEE	PHONE	TRUSTEE	PHONE
TRUSTEE	PHONE	TRUSTEE	PHONE

**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL RESERVE FORM**

**Attachment A
FISCAL YEAR
2024-2025**

DEFINITION OF CAPITAL RESERVE (OBJECT CODE 905): YOUR "SAVINGS ACCOUNT". CAPITAL RESERVE IS ESTABLISHED FOR THE REPLACEMENT AND ACQUISITION OF PROPERTY OR EQUIPMENT COSTING IN EXCESS OF \$5,000 WITH A LIFE EXPECTANCY OF TWO (2) YEARS OR MORE. DOLLARS BUDGETED IN CODE 905 MAY NOT BE SPENT IN THIS FISCAL YEAR. RESERVES ARE FOR ITEMS TO BE PURCHASED IN FUTURE YEARS.

DISTRICT/LIBRARY NAME		Hyalite Rural Fire Department		
FUND NUMBER		7220		
BOX 1 - FY 2024 CAPITAL RESERVE BUDGET		1,080,978		
BOX 2 - CAPITAL RESERVES TO BE USED IN FY 2025		1,707,998		
REQUESTED ITEM/ PROJECT DESCRIPTION	ESTIMATED TOTAL COST	ESTIMATED PURCHASE DATE	AMOUNT RESERVED TO DATE	FY 2025 REQUESTED INCREASE
A. Capital Improvement Fund				600,000
B. Capital Apparatus Fund				1,330,000
C.				
D.				
E.				
BOX 3 - TOTAL FY 2025 REQUESTED INCREASE (SUM A-E)				1,930,000
BOX 4 - TOTAL CAPITAL RESERVE BUDGET FOR FY 2025 (BOX 1 - BOX 2 + BOX 3)				1,302,980

JUSTIFICATION:

_____ SIGNATURE	_____ DATE
---------------------------	----------------------

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL OUTLAY FORM

Attachment A
FISCAL YEAR
2024-2025

DEFINITION OF CAPITAL OUTLAY: EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

DISTRICT/LIBRARY NAME		Hyalite Rural Fire Department	
FUND NUMBER			7220
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Training Burn Building - 930	No	Rolled Over From FY2024	7,000
New Command 6-4-940	Yes	Rolled Over From FY2024	75,000
(2) Fire Engines-940 First Payment	Yes	Rolled Over From FY2024	728,428
(2) Fire Engines-940 Final Payment	Yes	Rolled Over From FY2024	822,570
Replace New Shingles Sourdough Bay-920	No	Rolled Over From FY2024	25,000
Architecture Design for New Fire Station	No		30,000
Website Development-915	No		20,000
TOTAL FY 2025 CAPITAL REQUESTS			1,707,998

_____ SIGNATURE	_____ DATE
---------------------------	----------------------

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY - CONTACT
INFORMATION FORM FISCAL YEAR 2024-2025

Attachment A

NAME OF ORGANIZATION	Hyalite Rural Fire Department
MAILING ADDRESS	4541 S. 3rd Rd. Bozeman, MT 59715

BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.

PRIMARY CONTACT PERSON	Walt Zidack
TITLE	Treasurer, Board of Trustees
PHONE NUMBER	(406) 539-4358
E-MAIL ADDRESS	wzidack@hyalitefire.org; admin@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SECONDARY CONTACT PERSON	Brian Nickolay
TITLE	Fire Chief
PHONE NUMBER	(406) 586-3770
E-MAIL ADDRESS	bnickolay@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.

NAME OF PRIMARY SIGNATORY	Justin Miller
TITLE	Chairman, Board of Trustees
NAME OF SECONDARY SIGNATORY	Walt Zidack
TITLE	Treasurer, Board of Trustees

PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST

Gallatin County Finance Dept
311 W Main St Rm304A
Bozeman, MT 59715
finance@gallatin.mt.gov



Hyalite Rural Fire District

Fire Chief's Report

August 2024

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to a total of 59 incidents in July 2024. This brings our calls for the year to date to 418.

- Total Calls July 2023 - 91
- Total Calls July 2022 - 58
- Total Calls July 2021 - 60
- Total Calls July 2020 - 59
- Total Calls July 2019 - 40

2. Our current roster is at 43 members (effective 8/1/2024).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 4 Volunteer Captains
- 1 Volunteer Reserve Captains
- 1 Volunteer Lieutenants
- 10 Volunteer Firefighters
- 14 Volunteers Apprentice Firefighters
- 2 Volunteer Driver/Operators
- 3 Volunteer Reserve Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 4 of our needed 7 volunteer captains. One of our volunteer captains is on summer leave. We will be starting a volunteer captain academy this fall. We have started to implement overtime shifts for our 3 non exempt paid captains. This has significantly helped myself and Assistant Chief Dahlhauser. Myself and Assistant Chief Dahlhauser are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 7 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Sophie Smith, Riley Wilson, Tyler Palmer, Nick Blommel, Kade O'Brian, Jack Vincent, and Evan Jones
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm –

Monday 7am. With the reduced staffing of our Sourdough Resident Lieutenants, we have had non-resident leadership (Ted Yewer) step up to fill weekend shifts.

5. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Current Cottonwood Residents –
 - Brennan Lyle, Tyler Newell, Robert Bole, and Zakkar Tusken.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. Non-resident volunteers have stepped up to fill the open shifts when needed.
6. We currently have 3 resident renters at the Rae house.
 - Current Rae Renters -
 - Zale Filce, Sam Chui and Kate Brownell
 - Steve Kerbel has left for an advanced nursing school program in Georgia.
7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.
8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.
9. We are planning for our fall 2024 recruit firefighter academy. We have received several applications already and Captain Templeton has several recruiting events planned for the month of August. The fall academy will begin in the beginning of September.
10. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County.
11. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.
12. I am still on the Montana State Fire Chiefs Wildland Fire Committee.
13. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.
14. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council.
15. I am still a Gallatin County Deputy Fire Warden as well as a Gallatin County Deputy Emergency Managements Officer.

16. I participated on the county incident management team for the recent former president Trump visit. I filled the role as the fire/EMS/HAZMAT branch director. We provided an ambulance for the rally at MSU.

17. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

18. We had no firefighter injuries in the Month of July.

19. Engine 6-3 has been out of service for several weeks. The truck experienced a significant fire water pump failure. Captain Prato has ordered the necessary parts to complete the repairs. We hope to have the truck back in service soon.

20. Captain Prato and myself recently traveled to Appleton, WI to the Pierce Manufacturing facility to complete the print approval for our new Engine 6-2 and Engine 6-3 on order. We expect the trucks to begin production in December with a completion date of March 2025.

Consent Agenda End